



# *Auburn Residential Care Center*

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December 15, 2010

Ms. Cathy Cobb  
Bureau of Elder and Adult Services  
Department of Human Services  
442 Civic Center Drive  
State House Station #11  
Augusta, ME 04330-0011

Subject: Letter of Intent  
Family transfer of ownership

Dear Ms. Cobb,

Pursuant to MRS Title 22 §337 of the CON regulations, I am sending this Letter of Intent to request a determination by the Department as to whether or not this project is subject to CON review by your office.

Brief Description:

Hicks Family Services, Inc., sole stockholder of Auburn Residential Care, Inc. proposes to sell or transfer its shares of stock to Gary Powers and Charlene Powers, Gary being an adult child of Elaine Hicks and Charlene being the daughter in-law of Elaine Hicks. Mrs. Hicks is 50% owner in the Hicks Family Services Corporation.

The change in ownership will have minimal impact to the operations of the facility. I have been employed in the business office since 1984, Charlene has been employed at the home since 1981, she has worked as the Housekeeping and laundry supervisor as well as a med-tech and is currently the Residential Services Director, Charlene is currently seeking her residential care administrators license.

There are no expected needs for Capital Expenditures or changes in staffing as part of this transaction.

The effective date of this transaction is anticipated to be March 1, 2011.

Respectfully,

Gary L. Powers

CC: Phyllis Powell  
Herbert Downs