

# USING RX SENTRY

## Multiple State Query

# Multiple State Query

- This function is used to create queries that can be used to report information about a recipient's usage of controlled substances in multiple states.

# View a Patient History report from another State

## Step 1: First log-in to RxSentry

<https://mepdm-ph.hidinc.com/melogappl/bdmepdmqlog/pmqaccess.html>

- A window similar to the following is displayed

## Maine Prescription Monitoring Program



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Recipient Query

Prescriber History

Query

Prescriber DEA

Query

Multiple State Query

### Maine Data Requesters' Query Site

#### Query Creation Tip

Make your query as general as possible and then drill down to more specific information once you have identified the person for whom you are looking. For example, you could enter the last name of the individual, the first letter of the first name, and a birth date, and then click Next. When the preliminary results are displayed on the screen, you can highlight the person that you want to query and then click Submit to submit the query for processing.

If you enter a specific birth date for an individual and the query results are blank, click the Within field just below the Date of Birth field and resubmit the query with a wider date range, for example, within two years of birth date, to create a query with broader search criteria.

Once you have submitted the query for processing, you will be redirected to the Report Queue. In the Report Queue, click the Job Sequence ID number to view the report you requested. If the Job Sequence ID is not a hyperlink, click your browser's refresh button. The Job Sequence ID will appear as a hyperlink when the report is ready for viewing.

## Step 2: Click on “Multiple State Query”

- Put a check in the “I accept” box to certify you have a valid reason for accessing the data and that you are authorized to submit the query. This moves you to the next screen.
  - Note:** Without selecting the check box, you will not be able to access the Query window.

**Maine Prescription Monitoring Program**

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**Maine PMP Liability Statement for Prescriber/Pharmacist/Sub-account User Access**

Recipient Query  
Prescriber History Query  
Prescriber DEA Query  
**Multiple State Query**

I certify that I have been approved by the State of Maine to access the information in the Prescription Monitoring Program (PMP) RxSentry database.

I certify that the person for whom I am requesting PMP data is under my care or is a customer "seeking to have a prescription filled" or I have been authorized by a prescriber or pharmacist for whom I work to request this data for a current patient/customer on his or her behalf.

I understand that inappropriate access or disclosure of PMP data is a violation of state law and may result in criminal, civil, or administrative sanctions, including revocation of my license and/or revocation of my database access privileges.

I accept the above conditions and certify that I have met the requirements to be eligible to access the PMP RxSentry database.

**Disclaimer:** The Department of Health and Human Services makes no claims, promises, or guarantees about the accuracy, completeness, or adequacy of the contents of this report, and expressly disclaims liability for errors and omissions in the contents of this report. The records herein are based on information submitted by pharmacies. Records on this report should be verified before any clinical decisions are made or actions are taken.

You must accept the above conditions before you can continue.

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If you need further assistance, please contact the PDMP Help Desk

Maine Office of Substance Abuse and Mental Health Services  
44 Anthony Avenue, SHS # 11, Augusta, Maine 04333-0111  
Phone: (207) 287-2996 / Fax: (207) 287-8910  
Email: [samhs.trc@maine.gov](mailto:samhs.trc@maine.gov)

Only use Multiple State Query if you need to look at another states data.

Step 3: Fill in at a minimum: last name, first initial, date of birth, dates you want to search, and select the States you want data from – click “Next”.

**Request Information**

\* **Disclosing State:**   
Alabama  
Florida  
Kentucky  
Maine  
Washington

**Requestor Role:** Prescriber

**Request ID Override:**

**Recipient Information**

\* **Last Name:**

\* **First Name:**

**Identifier (SSN, Driver's License #, etc.):**

\* **Date of Birth:**   
mm/dd/yyyy

**Gender:**

**Street Address:**

**City:**

**State:**

**Zip Code (Blank for all):**

**Dispensed Timeframe**

\* **Dispensed Start Date:**   
mm/dd/yyyy

\* **Dispensed End Date:**   
mm/dd/yyyy

**Sorting Options**

SORT by Date Only

SORT by Recipient by Date

\*Required Field

# Multiple State Query Cont.

- Complete the information on the “**Multiple State Query**” window, using the field descriptions from the RxSentry Guide for Data Requesters.
- Once all criteria have been entered or selected, click **Submit**.
- The **Recipient Report** is displayed similar to the following

## Recipient Report (Multiple State)

Last Name: Doe

First Name: [REDACTED]

Date of Birth: [REDACTED]

Gender: Male

Disclosing ME

State(s):

Request

Status:

Address:

Zip Code:

Dispensed Start Date: 02/10/2012

Dispensed End Date: 02/20/2012

Date Dispensed/ Date Prescribed	Drug Name/ NDC	Quantity Dispensed/ Days Supply	RX#	Prescriber	Dispenser	Recipient
02/13/2012	HYDROCODON-ACETAMINOPHEN 5-500 5 MG-500MG	30			N/A	DOE, [REDACTED]
02/13/2012	00406035705	2	1122330	PAIN, NO	N/A	[REDACTED]

Generate PDF

# Report Sort/Display Features

From the results window, you may perform the following functions:

- **To sort your results**, click a column header (**Date Dispensed/Date Prescribed, Prescriber, or Dispenser**).
- Click “**Generate PDF**” to get a PDF version of your report.
- Your report will begin to process, and a window similar to the following will display:

Query 276 has been created. Go to [Report Queue](#) in the navigation menu to retrieve report when query finishes running.

- Click the “**Report Queue**” link to view your report.

# Report Queue

- The Report Queue allows you to check the status of a submitted query. The **Query Status/Job Status** column on the **Report Queue** window displays one of the following query statuses:
  - **Approved/Queued** – the query has been approved and is processing.
  - **Approved/Done** – the query has been approved and processed, and is available for viewing.

# Report Queue Cont.

- To view your reports click **Report Queue**.
- A window similar to the following is displayed:

## Maine Prescription Monitoring Program

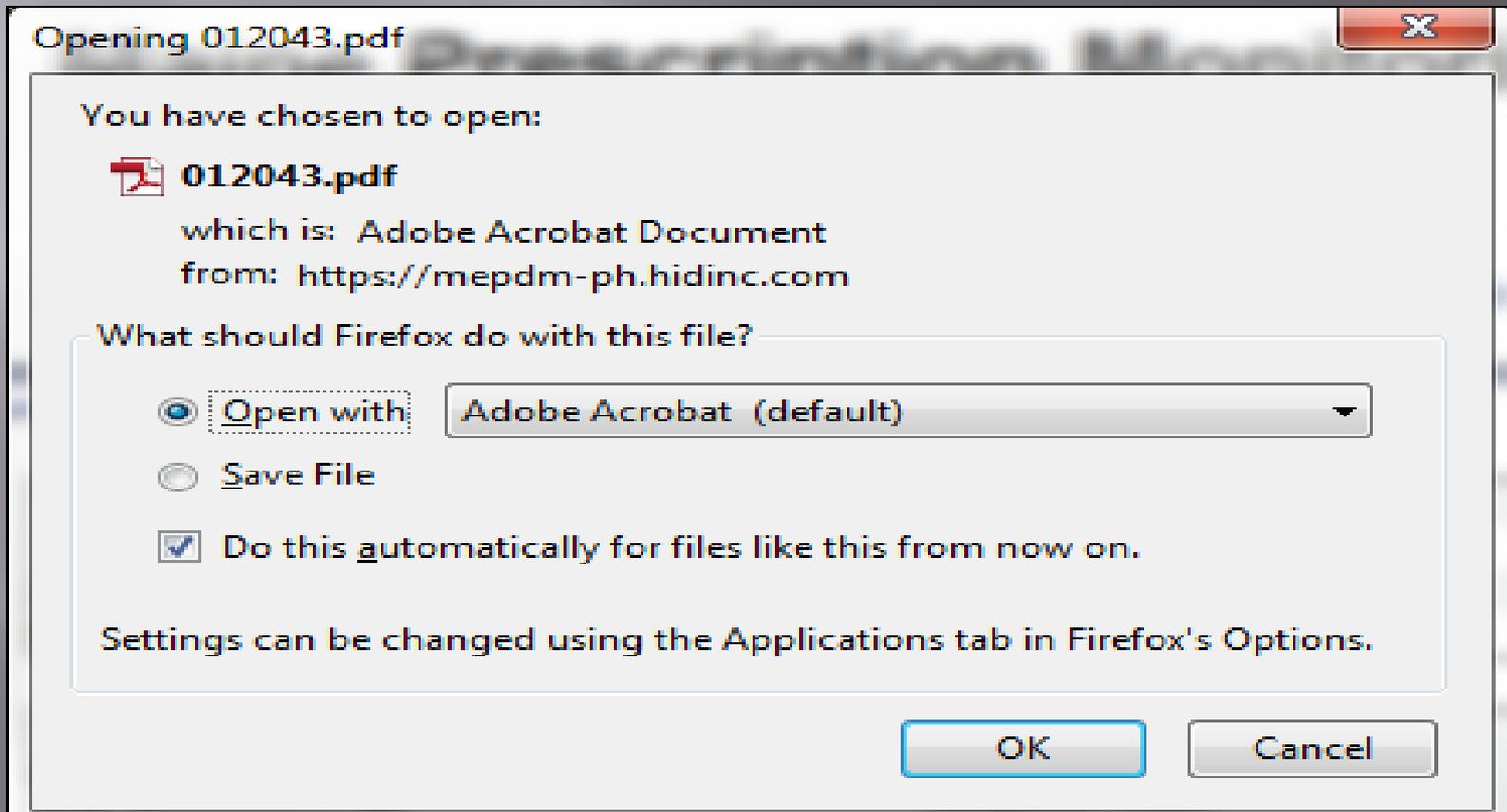


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Query Number Job Sequence ID	Request Date	Query Status/ Job Status	Report Description or Denial Reason	Output
111 <a href="#">111</a>	03/11/11	Approved / Done	3 out of 3 Recipients Selected - Click to View SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED]	CSV
110 <a href="#">110</a>	03/11/11	Approved / Done	3 out of 3 Recipients Selected - Click to View SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED]	PDF
109 <a href="#">109</a>	03/11/11	Approved / Done	3 out of 3 Recipients Selected - Click to View SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED]	PDF
108 <a href="#">108</a>	03/11/11	Approved / Done	3 out of 3 Recipients Selected - Click to View SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED] SMTH, JIMMIE - DOB [REDACTED] - DR: [REDACTED]	PDF
107 <a href="#">107</a>	03/11/11	Approved / Done	Prescriber Report Dispensed From 03/11/2011 to 03/11/2011 ID: [REDACTED] USA: 400071117	PDF

# Report Queue Cont.

- If the report is ready for viewing, the Job Sequence ID column contains a hyperlink to the report. Click the hyperlink for the desired report.
- A window similar to the following is displayed:



# Report Queue Cont.

- Perform one of the following actions:
  - Select **Open with** and select the program you would like to use to open the report for viewing. (currently only pdf is available)
  - Select **Save File** to save the report to a specific location for viewing at a later time.
  - Click **OK**, or click **Cancel** to return to the previous window.
- **Notes:**
  - Queries are available for viewing only by the user who submitted the query request.
  - Queries are automatically removed from the report queue after 14 days.
  - If you print the query, protect patient confidentiality by filing or destroying the document after it has been reviewed. Be sure to follow your facility's protocols and policies regarding the destruction of confidential records.

# HID Help Desk

- If you have technical questions concerning the PMP you may contact the Health Information Designs Help Desk.
  - 866-792-3149 Option 8