



**Cumberland District Public Health Council**  
**Full Council Meeting**  
**January 15, 2010**  
**10:00 AM — 12:00 PM**  
**Portland Water District**  
**225 Douglass Street, Portland**

**Present:** Anita Anderson, Maryanna Arsenault, Lynn Browne, Jim Budway, Deb Deatruck (Proxy), Dick Farnsworth, Stephen Fox, Tom Gordon, Sandra Hale, Paul Hunt, Becca Matusovich, Rebecca Miller, Bernice Mills, Lois Reckitt, Lucie Rioux, Malory Shaughnessy, Toho Soma, Julie Sullivan, Meredith Tipton, Ted Trainer, Eileen Wyatt. Ana Jacobs, Bethany Sanborn, Pam Smith.

**Absent:** Denise Bisailon, Leslie Brancato, Jeff Burgess, Faye Daley, Jeff Emerson, Carter Friend, Mark Griswold, Colleen Hilton, Shonn Moulton, Chris Quint, Barbara Shaw, Susan Stiker, Peter Stuckey, Helen Twombly, Lisa Villa, Amanda Walker, Dory Waxman, Carol Zechman.

Topic	Discussion	Actions
Organization mini-briefs: -Home Health Visiting Nurses         -Woodfords Family Services	Maryanna Arsenault described the work that Home Health Visiting Nurses does in the community including home visits for at risk pregnant women, traveling foot clinic for individuals with diabetes, and treatment of individuals with mental/behavioral secondary diagnoses.       Dick Farnsworth described some of the early history of Woodfords and how it has changed into the current organization.	No action required.

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-Portland Water District	<p>Dick also discussed several unique challenges of the populations Woodfords serves.</p> <p>Paul Hunt described some of the early history of the Portland Water District. Paul also relayed some of the volume statistics of the water district and how this affects public health in the greater Portland area.</p>	
State Coordinating Council Report	<p>Julie Sullivan reported back to the Council on activities that occurred at the last SCC meeting. This included review of internal processes and format of meetings.</p> <p>Also at the SCC meeting Trish Riley spoke about the upcoming State Health Plan timeline and specific disease indicators that will be used. This led to a discussion on portions of data that are not captured such as prison/jail data (particularly around mental health issues).</p> <p>Julie suggested that mental health issues may be a topic that the Council will want to address in the future.</p>	No action required.
Financial Report	Dick Farnsworth reviewed the latest finances of the Council and a new format	Please send any comments on the financial statement to Dick Farnsworth.

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	for the financial report. Dick welcomes comments on the form.	
H1N1 Update	<p>Meredith Tipton reported on the status of H1N1 vaccination efforts in Cumberland County. All schools are providing boosters to children. The disease is still active and there was some concern around dropping vaccination numbers because the surge has ended giving a false sense of security.</p> <p>Federal CDC Evaluation teams will be evaluating disease burdens and programs.</p> <p>Meredith will be phasing out as Vaccine Coordinator for Cumberland County. Becca Matusovich will be taking Meredith's place.</p> <p>Anita Anderson voiced some concerns on vaccine access on the Casco Bay islands.</p>	No action required.
By-laws Amendments	Shane Gallagher led Council through proposed changes to the By-laws of the Council. The Executive Committee charged Shane with keeping track of a list of By-laws issues. Changes included language clarifications, updating and modification	<p>Motion to Accept: Meredith Tipton</p> <p>Motion Seconded: Dick Farnsworth</p> <p>Vote to Accept: Unanimous</p>

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	<p>of several sections.</p> <p>In reviewing the proposed amendments, Anita Anderson asked if meeting times were set in the By-laws. She suggested that the current meeting schedule may not work for many members. The Council discussed assessing a different set of meeting times in the future.</p>	
Healthy Cumberland Update	<p>Lucie Rioux handed out a summary of recent activities of the Cumberland County Health Maine Partnerships.</p> <p>The upcoming Keep ME Well Initiative was also briefly discussed.</p>	No action required.
<p>Membership Committee: -Survey Results</p> <p>-Slate of new members</p>	<p>Meredith Tipton led the discussion on membership survey results. Most of the membership responded to the survey. The county was divided into three districts and representation was analyzed by both geographic and organizational sector needs. Results will be used to determine nominees for vacant Council membership slots.</p> <p>Valerie Landry was nominated for membership; however, she is waiting to</p>	<p>Council members can email Meredith Tipton (<a href="mailto:mltipton1@gmail.com">mltipton1@gmail.com</a>) with names of potential nominees for Council vacancies. The Membership Committee will present slates of nominees for Council membership on an ongoing basis until all vacancies have been filled. The Membership Committee will convene immediately after each CDPHC meeting to attend to their work.</p>

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	<p>hear from Eileen Skinner from Mercy Hospital to make sure there will not be any conflicts with her role as consultant to the hospital.</p> <p>Other gaps in representation were also discussed.</p>	
Collaborative opportunities	This itemed was tabled due to time constraints.	No action required.
Medication Collection	<p>Shane Gallagher gave a brief report back on the Medication Collection Event that took place on October 8, 2009.</p> <p>LD 821 a bill that would require pharmaceutical companies to pay for disposal of medications was briefly discussed. LD 821 is still in committee after being held over from the last session of the Legislature.</p>	Shane will distribute information on L.D. 821 to Council membership.

**Next Meeting:** *March 19, 2010*