



Cumberland District Public Health Council
Full Council Meeting
September 16, 2001
10:00 a.m. — 12:00 p.m.
MaineHealth
110 Free Street, Portland

Present: Neal Allen, Denise Bisailon (via phone), Jim Budway, Steve Fox, Sandy Hale, Megan Hannan, Colleen Hilton, Valerie Landry, Becca Matusovich, Bernice Mills, Karen O’Rourke, Cathy Patenaude, Emily Rines, Lucie Rioux, Pam Smith, Toho Soma, Julie Sullivan, Ted Trainer, Carol Zechman; Shane Gallagher; Kristen Dow, Peg Gagnon, Cassie Gill, Caity Hager, Susan Lieberman, Alex Peck, Ashley Soule, Anne Tricomi

Absent: Anita Anderson, Faye Daley, Deb Deatrck, Paul Hunt, Dianne North, Helen Peake-Godin, Erica Schmitz, Peter Stuckey, Steve Trockman, Helen Twombly, Eileen Wyatt

Topic	Discussion	Actions
Mini-Brief: Westbrook School Health	Sandy Hale provided an overview of the Westbrook School Health program and the Comprehensive School Health Education model.	No action required.
Mini-Brief: Southern Maine Partnership for Sustainable Development	Neal Allen presented information on the Southern Maine Partnership for Sustainable Development. The Partnership is funded by a HUD Sustainable Communities Regional Planning Grant. The Partnership “...seeks to develop through an aggressive grass roots effort, strategy based choices that integrate	If you are interested in more information or would like to participate in the Partnership, please contact Neal Allen nallen@gpcog.org .

Topic	Discussion	Actions
	transportation, land use and economic development.”	
New Member Nomination	Ashley Soule, Cross-Cultural Patient Navigator at the Maine Med Cancer Institute.	Motion to Vote: Colleen Hilton Motion Seconded: Ted Trainer Yes: 19 No: 0 Vote Result: Unanimous approval
State Coordinating Council Update	Steve Fox, updated the Council on the status of the State Coordinating Council (SCC). The SCC is in a transitional period and working toward defining the role of the SCC, and determining how the SCC can support the DCCs.	No action required.
Finance: Fundraising, Budget, Policy	Toho Soma provided a handout of the Council’s finances detailing past funding and future needs. An open discussion followed. Many people indicated that the MOU tended to complicate donations to the Council because it required review by organizations’ legal departments.	Shane will distribute the MOU to the Council for those who want it. Julie will develop an in-kind “wish list” of items/ services that could be provided or covered in lieu of monetary support of the Council. Julie will edit the Membership Form developed last year for the Executive Committee and Council to review.
Flu Communications Strategy	Becca Matusovich presented the Council with the Flu Communication Strategy. The strategy represents over a year of work by both the Flu/Pneumococcal and Communications Work Groups.	Becca will email materials to the Council Membership and Interested Parties.

Topic	Discussion	Actions
	Becca also provided examples of the toolkit that will be distributed to organizations for the upcoming flu season.	

Next Meeting: Full Council—November 18, 2011 University Of New England at 716 Stevens Avenue, Portland; Executive Committee—October 24, 2011 VNA Home Health & Hospice at 50 Foden Road, South Portland.