



**Cumberland District Public Health Council**  
**Full Council Meeting**  
**March 18, 2011**  
**10:00 a.m. — 12:00 p.m.**  
**Portland Water District's Nixon Conference Room**  
**225 Douglass Street, Portland**

**Present:** Denise Bisailon, Jim Budway, Faye Daley, Deb Deatruck, Steve Fox, Colleen Hilton, Paul Hunt, Valerie Landry, Becca Matusovich, Bernice Mills, Cathy Patenaude, Lucie Rioux, Pam Smith, Toho Soma, Meredith Tipton, Ted Trainer, Carol Zechman; Shane Gallagher, Kaleigh Sloan; Peter Crichton, Tim Fuller, Peg Gagnon, Joan Ingram, Alex Peck, Bethany Sanborn, Anne Tricomi.

**Absent:** Neal Allen, Anita Arsenault, Lynn Brown, Darrel Fournier, Tom Gordon, Sandra Hale, Rebecca Miller, Dianne North, Lois Reckitt, Barbara Shaw, Susan Stiker, Peter Stuckey, Julie Sullivan, Helen Twombly, Lisa Villa, Eileen Wyatt.

Topic	Discussion	Actions
District Public Health Improvement Plan	<p>Becca Matusovich and Colleen Hilton gave a brief overview of the District Public Health Improve Plan. Becca also presented a brief one page synopsis of the District Public Health Improvement Plan. Valerie Landry suggested adding a couple lines about the history of the planning process and Deb Deatruck suggested a power point version for members to use if they wished to present on the plan.</p> <p>The Council held a vote to approve the plan.</p>	<p>Motion for Vote: Denise Bisailon            Motion Seconded: Ted Trainer            Yes: 17 No: 0            Result: The Council unanimously approved the District Public Health Improvement Plan.</p>

Topic	Discussion	Actions
Communications Work Group	Becca Matusovich provided a presentation on the communications plan developed by the Communications Work Group including the Corporate Sponsorship Policy, and asked for feedback from the Council. After discussion and clarification, the Council voted on the Corporate Sponsorship Policy.	Motion for Vote: Carol Zechman Motion Seconded: Ted Trainer Yes: 17 No: 0 Result: The Council unanimously approved the Corporate Sponsorship Policy.
Health Index and Community Health Needs Assessment	Deb Deatrack provided a presentation on the Health Index project, as well as, the forthcoming Community Health Needs Assessment. Deb also answered questions of the Council members and provided information on future efforts to produce Health Index Reports and Community Health Needs Assessments.	None.
State Budget talking points	Toho Soma briefly discussed two documents analyzing the effects of the Governor’s proposed budget. The first document—provided by the Maine Public Health Association—addressed the proposed cuts to the Fund for a Health Maine. The second document—provided by Maine Equal Justice Partners—described potential effects of the budget on other Health and Human Services areas such as General Assistance. In addition, Shane compiled a list of all legislators representing Cumberland District for the membership, which was included in the	None.

Topic	Discussion	Actions
	packet.	
Oral Health Legislation	Bernice Mills presented on three oral health specific proposals moving through the legislative process.	None.
Revised Membership MOU	Colleen Hilton presented the Council membership with a revised Membership MOU based on feedback.	The MOU will be revised on an ongoing basis from member feedback.
Maine Health Access Foundation Health Reform Grant materials and Colorectal Cancer Control Program	Carol Zechman shared information on two current grants that CarePartners is working on. The Council membership was asked to promote both grant activities by distributing materials or referring possible target audience members to the programs.	None.

**Next Meeting:** Full Council — May 20, 2011 from 10:00 a.m. — 12:00 p.m. at the Bridgton Community Center, located at 15 Depot Street, Bridgton; Executive Committee— April 25, 2011 from 1:00 p.m. — 2:30 p.m. at the VNA Home Health & Hospice, located at 50 Foden Road, South Portland.