

REJECTING SAMPLES

- Too much air in vials
- Sample has exceeded holding time
- Sample number on sheet does not match sample number on bottles. The exception to this is if we can contact the client and determine that the sample received with the COC is correct. We must then document this on the COC and add a comment to the folder in the FOLDER ATTACHMENTS for documentation.
- Compliance sample forms for D.W.P. are not signed or sample date/time not provided (the exception is if we get a verbal over the phone for date/time, or if missing signature the sampler can fax a signed copy to us.)
- Paper work not returned with sample (try to call client first)
- Insufficient sample volume
- Trip blank / Field blank not returned or received broken
- Frozen samples
- Wrong sample container received for test being requested
- Sample containers refused by client