



Department of Health and Human Services  
Maine Center for Disease Control and Prevention  
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Maine Immunization Program  
Tel. (207) 287-3746  
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### ImmPact Individual User Agreement

Maine's Immunization Information System (ImmPact) is a statewide database of immunization histories. ImmPact is used to facilitate an organization's ability to (1) remind patients of needed immunizations; (2) standardize vaccine inventory management; (3) search and update patient records; (4) assess the need for immunizations; and (5) achieve other necessary and appropriate purposes.

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First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Name of Organization: \_\_\_\_\_  
Physical Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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Name of ImmPact Administrator: \_\_\_\_\_  
Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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#### In order to participate in ImmPact, the Individual User agrees to:

1. Access only immunization and health screening information in ImmPact necessary to perform authorized functions.
2. Read and comply with the *ImmPact Confidentiality and Security Policy*, including procedures to safeguard my personal user name and password against unauthorized use.
3. Use ImmPact consistent with this Agreement and the *ImmPact Confidentiality and Security Policy*.
4. Never require a patient to pay a charge or fee for the organization's use of ImmPact or for any information obtained from ImmPact.
5. Access records by using only my personal user name and password.
6. Comply with the *Immunization Information System Rules* (10-144 Code of Maine Rules Chapter 274). <http://www.maine.gov/sos/cec/rules/10/144/144c274.doc>

#### This individual user has the following role-based authority:

- Vaccine Coordinator: Manage users at organization; able to edit organization information; Views, enters and edits data as applicable regarding patient information, immunizations, blood test results; reports, data exchange; Inventory-manage inventory, transfers, orders, cold chain; Maintenance –Provider Agreement, manage physicians/clinicians; clinic events.

- Standard User: Views, enters and edits data as applicable regarding patient information, immunizations, blood lead test results; data exchange; reports, Inventory-manage inventory, transfers, orders, cold chain; Maintenance-manage physicians/clinicians; clinic events.
  - Limited Entry: Views, enters and edits data as applicable regarding patient information, immunizations, reports, inventory, blood test results; cold chain.
  - Reports Only: Views patient information, immunizations, blood lead test results; Reports
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- Failure to abide by this *Agreement* may result in the immediate suspension or termination of the individual's access to ImmPact and may result in other enforcement action.
- This *Agreement* must be signed by both the individual requesting access to ImmPact and the organization's ImmPact Administrator.
- This signed and dated *Agreement* must be kept on file for four (4) years with the designated ImmPact Administrator and made available to Maine Immunization Program (MIP) staff upon request.
- If you do **not** receive vaccine from our program, MIP is considered your ImmPact Administrator. You will fax this form to: 207-287-8127.
- By signing below, I agree to comply with the above conditions.

Signature of Individual User: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of ImmPact Administrator: \_\_\_\_\_ Date: \_\_\_\_\_