

# Maine Center for Disease Control and Prevention WIC Nutrition Program

Effective: October 1, 2013

Policy No. OM-22

## Selection of Satellite Locations

### Authority

7 CFR §246.4(a)(5); §246.5; and §246.18  
22 MRSA §255 and §1951  
22-A MRSA §214 (Performance-Based Contracts)  
10-144 CMR Chapter 24 (Purchase of Service Rule)  
10-144 CMR Chapter 286, § III.A-C  
State of Maine Executive Order March 16, 2010

### Policy

1. Local Agencies must ensure established criteria are met when selecting satellite locations.

### Procedures

1. Criteria for Local Agency satellite location:
  - 1.1 Clinic setting is appropriate for participants
  - 1.2 Clinic is clean
  - 1.3 Clinic is accessible for all participants
  - 1.4 Scales are routinely calibrated
  - 1.5 Handicapped persons have access to WIC services (Compliance with Americans with Disabilities Act)
  - 1.6 The location of the WIC clinic is centrally located
  - 1.7 Clinic is a non-smoking facility
  - 1.8 Location has at least one WIC-approved vendor in community
  - 1.9 Location is no closer than 20 miles within the another WIC clinic location
  - 1.10 Existing access to working wired or WIFI internet connection
    - 1.10.1 Use of aircards to connect to the internet shall be permitted for satellite locations on a case by case basis with approval from the State Agency.
2. The Local Agency shall ensure that all satellite clinic locations serve an average of 25 participants, unless a waiver has been obtained from the State Agency.