Division of Environmental Health
Subsurface Wastewater Unit

Maine Center for Disease Control and Prevention

An Office of the Department of Health and Human Services

Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

VOLUNTARY INSPECTOR CERTIFICATION TRAINING

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

WHAT YOU WILL RECEIVE TODAY

- Training in Techniques Needed to Complete Inspections
- Copies of the Minimum Report Form and Instructions for Completion
- A Description of the Voluntary Inspection Program Process

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

PROGRAM GOALS & OBJECTIVES

- Provide Home Buyers & Sellers With Accurate Information
- Bring Minimum System Deficiencies to Their Attention
- Assure EPA That State Has Adequate Administrative Controls

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WHAT THE PROGRAM IS NOT

- An Invasive Evaluation of the Disposal Area
- An Attempt to Predict the Future Performance of the Disposal System
- Providing a Replacement System Design

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Voluntary Inspector Certification Training

KEY POINTS OF INSPECTION PROGRAM

- Voluntary Inspection of System at Property Transfer – Report to Buyer & Seller
- Voluntary Certification of Inspectors Through Attendance at Training
- Standardized Report Form Setting Minimum Inspection Criteria

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HOW THE PROGRAM WILL OPERATE

- Client (Buyer or Seller) Contacts Inspector
- Inspector Collects Data & Prepares Report
- Report is Sent to Client Only
- Annually, Inspector Reports Number of Inspections to DHE

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THE REPORT PROCESS

- Collect Data From Client, Municipality, and State as Appropriate
- Visit Site & Evaluate System Components
- Complete Report Form Adding Attachments as Deemed Necessary
- Note System Deficiencies if Present

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Voluntary Inspector Certification Training

SYSTEM DEFICIENCIES

- Conditions That Pose an Immediate or Potential Threat to Public Health if not Corrected
- Conditions That Are Preprinted on Page 3 of the Minimum Report Form
- Differences Between Observed Conditions & Those Shown on The Design
- Other Conditions Identified by the Inspector

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DEFINITION OF A MALFUNCTION

A system that is not operating or is not functioning properly. Indications of a malfunctioning system include, but are not limited to, any of the following:

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DEFINITION OF A MALFUNCTION

Seepage of effluent into parts of buildings below ground or back-up of wastewater into the building.

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DEFINITION OF A MALFUNCTION

Ponding or outbreak of wastewater or septic tank effluent onto the surface of the ground.

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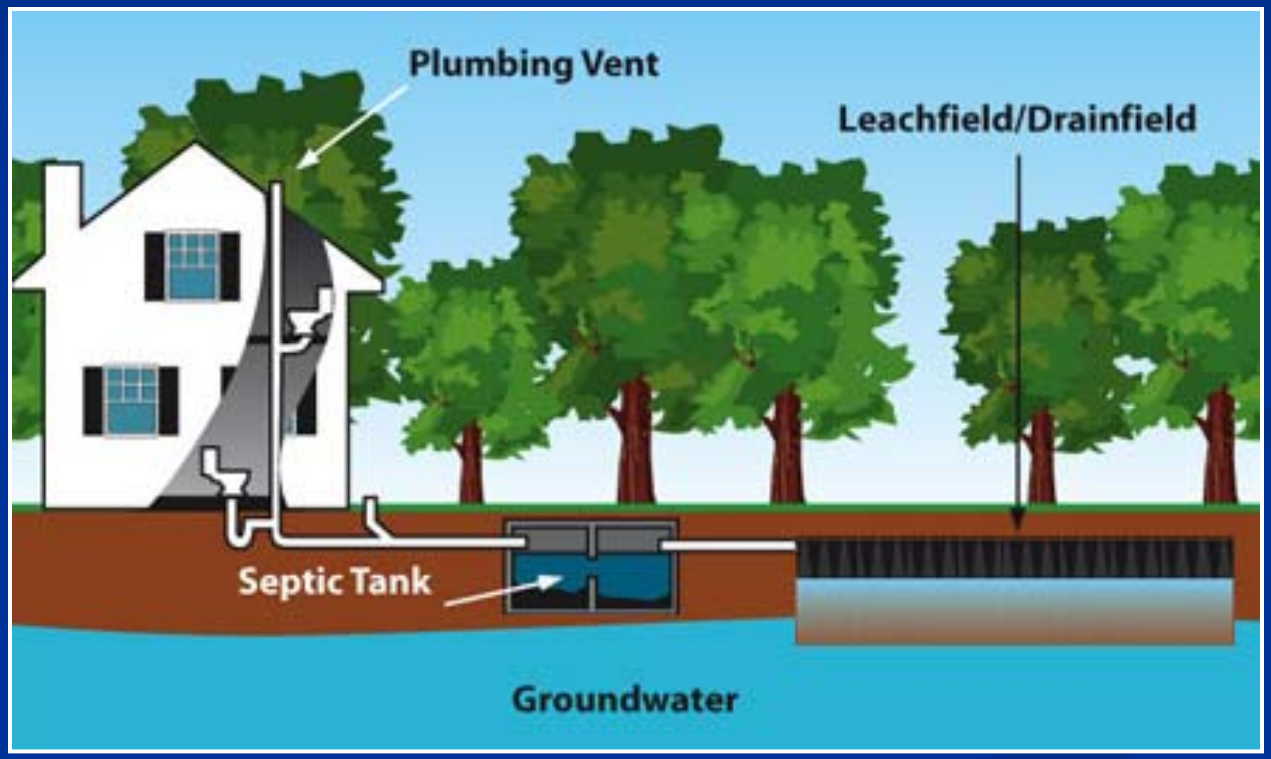
DEFINITION OF A MALFUNCTION



Contamination of nearby water wells, groundwater, waterbodies/courses.

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DEFINITION OF A MALFUNCTION

Is a straight pipe a malfunctioning system?

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THE REPORT FORM

- Designed to Present Information Useful to the Client
- Checklist Style Format with Supporting Narrative
- Can be Supplemented With Photos, Sketches, or Other Information
- Client Can Use Information in Report as They See Fit

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 1 – PROPERTY INFORMATION

PROPERTY INFORMATION	*Obtained from Client*	
Address:		Lot Size: _____
Municipality:		Tax Map No.: _____
County:		Lot No.: _____
Current Owner:	Last Name: First Name:	

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COMPLETING THE REPORT FORM

PAGE 1 – SYSTEM INFORMATION

SYSTEM INFORMATION	*Collected During Records Search and Site Visit*					
Type:	☐ Pre June 1974		☐ Post June 1974		Design Capacity	GPD
Dates:	Designed	/ /	Permitted	/ /	Permit No.	
Current Use:	☐ SingleFamilyDwelling - BDRMS		☐ MultipleFamilyDwelling - UNITS ____		☐ Commercial	☐ Other
Treatment Tank:	GAL	☐ Steel	☐ Concrete	☐ Plastic	☐ Fiberglass	☐ UNK
Disposal Area:	☐ Cesspool	☐ Trench	☐ Stone Bed	☐ Proprietary Device _____		☐ UNK
Designer:					License No.	
Installer:					Vol. Cert. No.	

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 1 – INSPECTION INFORMATION

INSPECTION INFORMATION	*Conclusions Drawn from Records Search and Site Visit*			
Findings:	Malfunction per Rules Identified:	☐ YES	☐ NO	☐ See Pgs 3 & 4
	System Deficiencies Identified:	☐ YES	☐ NO	☐ See Pgs 3 & 4
	Further Investigation Recommended:	☐ YES	☐ NO	☐ See Page 4
Conclusion:	☐ No Corrective Action Needed	☐ Corrective Action Recommended-See Page 4		

On the date noted below I completed an inspection of the subsurface wastewater disposal system serving the subject property. The inspection included a review of property owner, municipal and state records as appropriate and a visit to the property. This report was completed in accordance with minimum reporting criteria established by the Maine Department of Human Services and adapted in part from the "Maine Septic System Inspection Guidelines" prepared by the Maine Association of Site Evaluators. The information contained in this document accurately describes the conditions observed relative to the specific items referenced in this report that existed on the inspection date. No warranty is made or implied that the conditions described herein are representative of past conditions; will continue beyond the inspection date; or that the subsurface wastewater disposal system will function in compliance with the Maine Subsurface Wastewater Disposal Rules. No inference can be made regarding the condition, status, or functionality of any system characteristic not specifically described in this report.

Subsurface Wastewater Disposal System Inspector	Vol. Cert. No.	Date
		/ /

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 2 – SYSTEM RECORD SEARCH

	INSPECTION ITEM	OBSERVATION				COMMENT
		YES	NO*	UNKN*	N/A	
1	**System Records Search Done**	☐	☐	☐	☐	
a.	Design Plan Exists	☐	☐	☐	☐	
b.	Permit Exists	☐	☐	☐	☐	
c.	System Inspection Record Exists	☐	☐	☐	☐	
d.	Maintenance Records Exist	☐	☐	☐	☐	
e.	Water Use Records Exist	☐	☐	☐	☐	

*** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**

UNKN = Unknown - N/A = Not Applicable

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 2 – INTERNAL PLUMBING REVIEW

	INSPECTION ITEM	OBSERVATION				COMMENT
		YES	NO*	UNKN*	N/A	
2	**Internal Plumbing Review Done**	☐	☐	☐	☐	
a.	Structure Currently Occupied	☐	☐	☐	☐	
b.	Garbage Disposal Present	☐	☐	☐	☐	
c.	Water Treatment Unit Present	☐	☐	☐	☐	
d.	Clothes Washer Present	☐	☐	☐	☐	
e.	All Fixtures Connected to System	☐	☐	☐	☐	
f.	Plumbing Fixture Leaks OK	☐	☐	☐	☐	
	*** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**					

UNKN = Unknown - N/A = Not Applicable

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 2 – TREATMENT TANK

	INSPECTION ITEM	OBSERVATION				COMMENT
		YES	NO*	UNKN*	N/A	
3	**Treatment Tank Present**	☐	☐	☐	☐	
a.	General Condition OK	☐	☐	☐	☐	
b.	Size OK	☐	☐	☐	☐	
c.	Access for Pumping OK	☐	☐	☐	☐	
d.	Baffles OK	☐	☐	☐	☐	
e.	Liquid Level OK	☐	☐	☐	☐	
f.	Solids Level OK	☐	☐	☐	☐	
	* - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.					

UNKN = Unknown – N/A = Not Applicable

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 2 – TREATMENT TANK

a.	General Condition OK	No visible cracks or holes in observable portion of tank
b.	Size OK	Adequate for the number of bedrooms.
c.	Access for Pumping OK	Covers can be located and removed.
d.	Baffles OK	Baffles are present and functional.
e.	Liquid Level OK	Liquid level at or below outlet invert.
f.	Solids Level OK	Scum & sludge occupy 1/3 or less of tank capacity.

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM
PAGE 2 – TREATMENT TANK

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 2 – PUMP & WETWELL

	INSPECTION ITEM	OBSERVATION				COMMENT
		YES	NO*	UNKN*	N/A	
4	**Pump & Wetwell Present**	☐	☐	☐	☐	
a.	General Condition OK	☐	☐	☐	☐	
b.	Alarm & Circuit OK	☐	☐	☐	☐	
c.	Access for Service OK	☐	☐	☐	☐	
d.	Float Switches OK	☐	☐	☐	☐	
	* - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.					

UNKN = Unknown - N/A = Not Applicable

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 2 – PUMP & WETWELL

a.	General Condition OK	No visible cracks or holes in observable portion of tank
b.	Alarm & Circuit OK	Separate electrical circuits exist for pump & alarm.
c.	Access for Service OK	Covers can be located and removed.
d.	Float Switches OK	Float switches are present and functional.

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 2 – DISPOSAL AREA

	INSPECTION ITEM	OBSERVATION				COMMENT
		YES	NO*	UNKN*	N/A	
5	**Disposal Area Present**	☐	☐	☐	☐	
a.	General Condition OK	☐	☐	☐	☐	
b.	Effluent Contained Below Surface	☐	☐	☐	☐	
c.	Ground Cover OK	☐	☐	☐	☐	
d.	Water Supply Setback OK	☐	☐	☐	☐	
e.	Major Waterbody Setback OK	☐	☐	☐	☐	
	* - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.					

UNKN = Unknown - N/A = Not Applicable

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 2 – DISPOSAL AREA

a.	General Condition OK	No components visible; no trees or immovable objects on system.
b.	Effluent Contained Below Surface	No malfunction per definition.
c.	Ground Cover OK	No visible evidence of surface erosion.
d.	Water Supply Setback OK	System meets setback on design plan or current rule minimum.
e.	Major Waterbody Setback OK	System meets setback on design plan or current rule minimum.

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 2 – DISPOSAL AREA

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 3 – INSPECTION ITEM #1

Inspection Item		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Set by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
1 Records		**No System Deficiencies Noted.**	**NO**
1.a		System plan unable to be located.	
1.b		Plan with permit sticker unable to be located.	
1.c		Certificate of inspection unable to be located	

Relates to Inspection Item 1 – System Records Search

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 3 – INSPECTION ITEM #2

Inspection Item		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Set by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
2 Internal		**No System Deficiencies Noted.**	**NO**
2.e		Plumbing fixture(s) not connected to a system.	YES
2.f		Plumbing fixture(s) with water supply leaks.	

Relates to Inspection Item 2 – Internal Plumbing Review

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM
PAGE 3 – INSPECTION ITEM #2

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 3 – INSPECTION ITEM #3

Inspection Item		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Set by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
3 Tank		**No System Deficiencies Noted.**	**NO**
3.a		Cracks visible in observed portion of tank wall.	
3.b		Tank undersized for current use.	
3.c		> 12" excavation needed to pump tank.	
3.d		Baffles damaged or missing.	
3.e		Liquid level above inlet invert.	
3.f		Solids and/or scum exceed 1/3 of tank capacity.	

Relates to Inspection Item 3 – Treatment Tank

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 3 – INSPECTION ITEM #4

Inspection Item		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Set by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
4 Pump		**No System Deficiencies Noted.**	
4.a		Cracks visible in observed portion of tank wall.	
4.a		Pump inoperable.	
4.b		Pump and alarm on common circuit.	
4.c		> 12" excavation needed to service pump.	
4.d		Float switches inoperable or missing.	

Relates to Inspection Item 4 – Pump & Wetwell

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training
COMPLETING THE REPORT FORM
PAGE 3 – INSPECTION ITEM #5

Inspection Item		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Set by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
5 Field		**No System Deficiencies Noted.**	**NO**
5.a		Pipe, stone, or proprietary device exposed.	
5.b		Malfunction per Chapter 3 Definition.	YES
5.c		Disposal area subject to visible surface erosion.	
5.d		Setback requires variance; no approval found.	
5.e		Setback requires variance; no approval found.	

Relates to Inspection Item 5 – Disposal Area

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

COMPLETING THE REPORT FORM

PAGE 4 – NARRATIVES

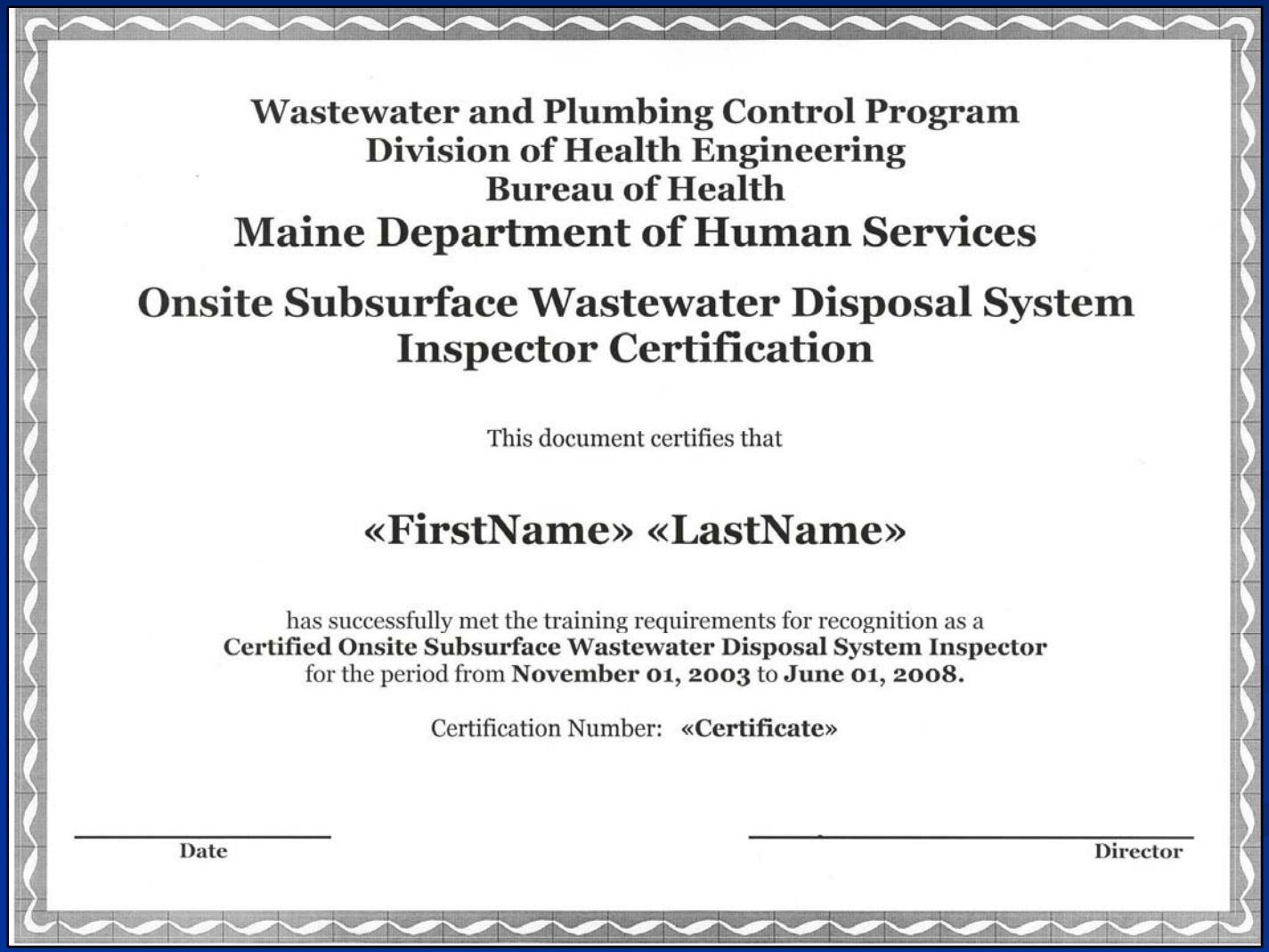
- Provides Opportunity to Describe Observations in Detail
- Can Reference Comments Made on Page 2
- Note Unusual Conditions and Recommendations
- Should Not be Left Blank – Use **"No Specific Comments for This Item"** or Similar Statement

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

VOLUNTARY INSPECTOR CERTIFICATION

- Earned by Attending Today's Session
- Qualifies You to Conduct **Minimum System Inspection** as Defined by DHS
- Maintained by Responding to Annual Request for Information
- Good for Five Years

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training



Wastewater and Plumbing Control Program
Division of Health Engineering
Bureau of Health
Maine Department of Human Services

Onsite Subsurface Wastewater Disposal System Inspector Certification

This document certifies that

«FirstName» «LastName»

has successfully met the training requirements for recognition as a
Certified Onsite Subsurface Wastewater Disposal System Inspector
for the period from **November 01, 2003** to **June 01, 2008.**

Certification Number: **«Certificate»**

Date

Director

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Voluntary Certification Program
Subsurface Wastewater Disposal System Inspectors
Address Correction Form

The following is information from our records relative to your certification as a Subsurface Wastewater Disposal System Inspector. Please note any changes and return this form if necessary.

Existing Data		Revised Data	
First Name:	**«FirstName»**	First Name:	
Last Name:	**«LastName»**	Last Name:	
Company:	**«Company»**	Company:	
Address:	**«Address1»**	Address:	
Address:	**«Address2»**	Address:	
Municipality:	**«Town»**	Municipality:	
State:	**«State»**	State:	
Zip code:	**«ZipCode»**	Zip code:	
Telephone:	**«Telephone»**	Telephone:	
Certification#:	**«Certificate»**		

☐ Please make the noted changes to my name/address.

☐ I do not wish to be included as a Certified Subsurface Wastewater Disposal System Inspector on any lists distributed by the Depart of Human Services. Please keep my name in the master database.

☐ I do not wish to be part of the Department of Human Services' database of Certified Subsurface Wastewater Disposal System Inspectors. Please remove my name.

Please return to:

Wastewater & Plumbing Control Program
Division of Health Engineering
11 State House Station
Augusta, Maine 04333-0011

Address Correction Form – 06-01-2003

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

PARTIAL LIST OF RESOURCES

- Maine Subsurface Wastewater Disposal Rules – 144 CMR 241
- "Maine Septic System Inspection Guidelines "– Maine Association of Site Evaluators
- "Septic System Checkup: The Rhode Island Handbook for Inspection" by James Riordan

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

SUMMARY OF PART ONE

- Need for Inspection at Property Transfer is Voluntary
- Inspectors are Certified to Conduct Minimum Inspection as Defined by DHS
- Program Can Only Be Improved With Your "Real World" Suggestions

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Part Two: Examples

Maine Center for Disease Control and Prevention

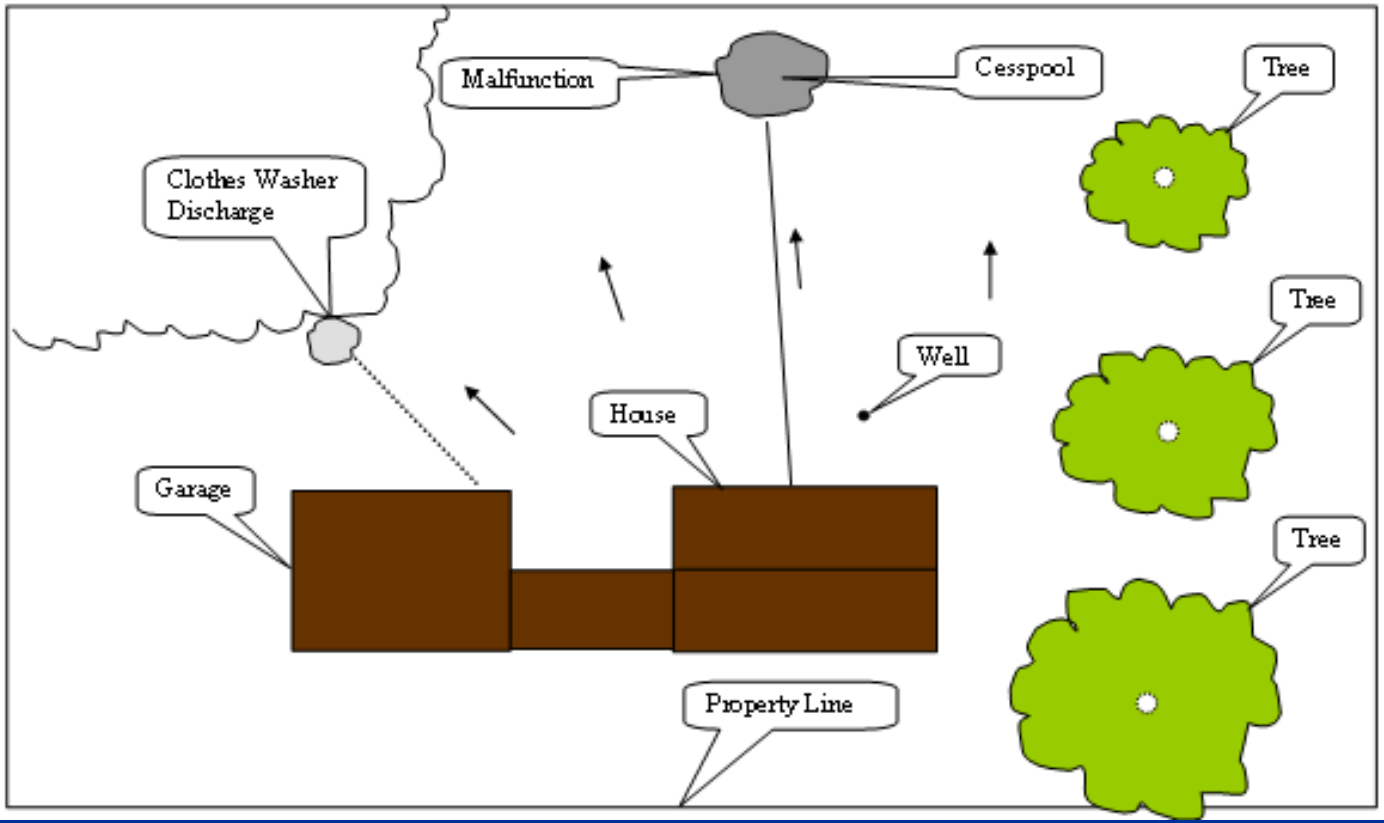
An Office of the Department of Health and Human Services

Paul R. LePage, Governor

Mary C. Mayhew, Commissioner

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

EXAMPLE No. 1 Pre 1974 System – Malfunction Identified.
Installation Date: Exact Date Unknown – Assumed Prior to 1960.
System Type: Cesspool Only – No Septic Tank
Serving: Three Bedroom Single Family Dwelling – Year Round.
Unusual Conditions: Malfunction; No Septic Tank; Well Setback < 100 Feet.



Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

Example 1

Page 1

PROPERTY INFORMATION — *Obtained from Client*

Address:	999 Middle Street	Lot Size:	60,000 SF
Municipality:	Anytown	Tax Map No.:	15
County:	Sagadahoc	Lot No.:	35A
Current Owner:	Last Name: Public	First Name:	John Q.

SYSTEM INFORMATION — *Collected During Records Search and Site Visit*

Type:	■ Pre June 1974	☐ Post June 1974		Design Capacity	300 GPD
Dates:	Designed UNK	Permitted UNK		Permit No.	UNK
Current Use:	■ Single Family Dwelling - BDRMS 3	☐ Multiple Family Dwelling - UNITS ____		☐ Commercial	☐ Other
Treatment Tank:	None GAL	☐ Steel	☐ Concrete	☐ Plastic / ☐ Fiberglass	☐ UNKN
Disposal Area:	■ Cesspool	☐ Trench	☐ Stone Bed	☐ Proprietary Device _____	☐ UNKN
Designer:	UNK			License No.	N/A
Installer:	UNK			Vol. Cert. No.	N/A

INSPECTION INFORMATION — *Conclusions Drawn from Records Search and Site Visit*

Findings:	Malfunction per Rules Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	System Deficiencies Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	Further Investigation Suggested:	☐ YES	■ NO	☐ See Page 4
Conclusion:	☐ No Corrective Action Needed	■ Corrective Action Recommended-See Page 4		

Disclaimer: On the date noted below I completed an inspection of the subsurface wastewater disposal system serving the subject property. The inspection included a review of property owner, municipal and state records as appropriate and a visit to the property. This report was completed in accordance with minimum reporting criteria established by the Maine Department of Human Services and adapted in part from the "Maine Septic System Inspection Guidelines" prepared by the Maine Association of Site Evaluators. The information contained in this document accurately describes the conditions observed relative to the specific items referenced in this report that existed on the inspection date. No warranty is made or implied that the conditions described herein are representative of past conditions; will continue beyond the inspection date; or that the subsurface wastewater disposal system will function in compliance with the Maine Subsurface Wastewater Disposal Rules. No inference can be made regarding the condition, status, or functionality of any system characteristic not specifically described in this report.

SEE REVERSE SIDE OF THIS PAGE FOR GENERAL INFORMATION REGARDING THE INSPECTION PROCESS

Russell S. Martin	233	10/1/2003
Subsurface Wastewater Disposal System Inspector	Vol. Cert. No.	Date

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 1

Page 2

	INSPECTION ITEM	OBSERVATION* YES	NO**	UNKN**	N/A	COMMENT
1	**System Records Search Done**	x				Prior to 1960-See Pg 4
a.	Design Plan Exists		x			
b.	Permit Exists		x			
c.	System Inspection Record Exists		x			
d.	Maintenance Records Exist		x			
e.	Water Use Records Exist		x			
2	**Internal Plumbing Review Done**	x				
a.	Structure Currently Occupied	x				
b.	Garbage Disposal Present		x			
c.	Water Treatment Unit Present		x			
d.	Clothes Washer Present	x				
e.	All Fixtures Connected to System		x			CW Discharge-See Pg 4
f.	Plumbing Fixture Leaks OK	x				
3	**Treatment Tank Present**		x			No Tank Present
a.	General Condition OK				x	
b.	Size OK				x	
c.	Access for Pumping OK				x	
d.	Baffles OK				x	
e.	Liquid Level OK				x	
f.	Solids Level OK				x	
4	**Pump & Wetwell Present**		x			No Pump Present
a.	General Condition OK				x	
b.	Alarm & Circuit OK				x	
c.	Access for Service OK				x	
d.	Float Switches OK				x	
5	**Disposal Area Present**	x				Cesspool-See Pg 4
a.	General Condition OK		x			Malfunction-See Pg 4
b.	Effluent Contained Below Surface		x			
c.	Ground Cover OK	x				
d.	Water Supply Setback OK		x			< 100 Feet-See Pg 4
e.	Major Waterbody Setback OK	x				

*** - Explanation of Observation Items Listed in Supplement to this Report Form (HHE-240).**

**** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 1

Page 3

		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Established by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
1 Records	X	**No System Deficiencies Noted.**	NO
1.a		System plan unable to be located.	
1.b		Plan with permit sticker unable to be located.	
1.c		Certificate of inspection unable to be located	
2 Internal		**No System Deficiencies Noted.**	NO
2.e	X	Plumbing fixture(s) not connected to a system.	YES
2.f		Plumbing fixture(s) with water supply leaks.	
3 Tank		**No System Deficiencies Noted.**	NO
3.a		Cracks visible in observed portion of tank wall.	
3.b		Tank undersized for current use.	
3.c		> 12" excavation needed to pump tank.	
3.d		Baffles damaged or missing.	
3.e		Liquid level above inlet invert.	
3.f		Solids and/or scum exceed 1/3 of tank capacity.	
	X	No Tank Present - Pre 1960 Cesspool	Yes-See Pg 4
4 Pump		**No System Deficiencies Noted.**	
4.a		Cracks visible in observed portion of tank wall.	
4.a		Pump inoperable.	
4.b		Pump and alarm on common circuit.	
4.c		> 12" excavation needed to service pump.	
4.d		Float switches inoperable or missing.	
	X	No Pump Present	NO
5 Field		**No System Deficiencies Noted.**	NO
5.a		Pipe, stone, or proprietary device exposed.	
5.b	X	Malfunction per Chapter 3 Definition.	YES
		Malfunctioning system: A system that is not operating or is not functioning properly. Indications of a malfunctioning system include, but are not limited to, any of the following: ponding or outbreak of waste water or septic tank effluent onto the surface of the ground; seepage of waste water or septic tank effluent into parts of buildings below ground; back-up of waste water into the building served that is not caused by a physical blockage of the internal plumbing; or contamination of nearby water wells or waterbodies/courses.	
5.c		Disposal area subject to visible surface erosion.	
5.d		Observed setback differs from design plan.	
5.e		Observed setback differs from design plan.	
	X	Well to system setback less than 100 feet.	YES

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 1
Page 4

1. System Records Narrative:

Contact with current owner, Municipality, and State made. Due to age of system; prior to 1960; no records could be located.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

2. Internal Plumbing Narrative:

Access to interior of structure gained. Clothes washer not connected to system; surface discharge identified.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

3. Treatment Tank Narrative:

No treatment tank is present on the property. Replacement design will require tank.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

4. Pump & Wetwell Narrative:

No wastewater pump or wetwell is present on the property.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

5. Disposal Area Narrative:

Disposal area consists of a cesspool with domestic wastewater visible on the ground surface. Condition is a malfunction as defined in Section 3 of 10 144 CMR 241 Maine Subsurface Wastewater Disposal Rules. Well to system setback is less than 100 feet; measured at 52 feet.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

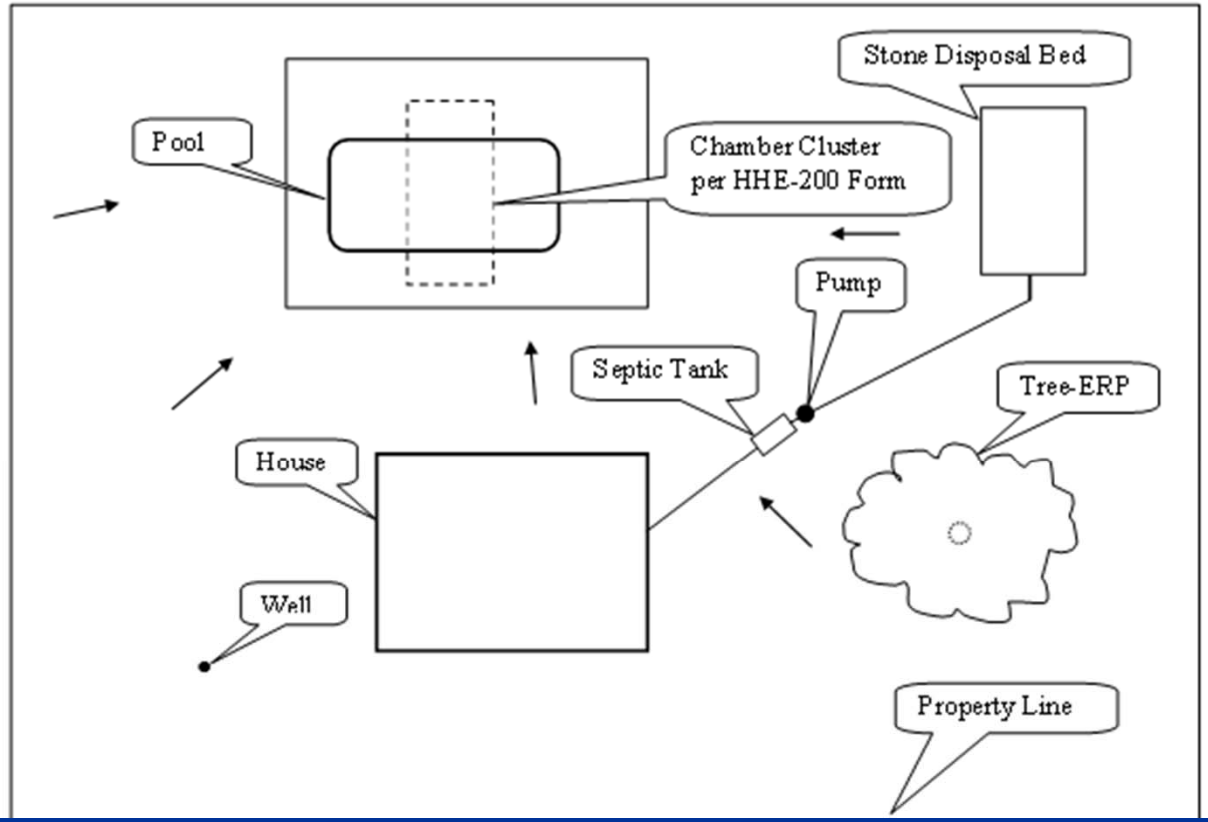
6. Findings Narrative:

Recommend owner contact a licensed site evaluator to design replacement for the existing malfunction, including clothes washer discharge.. Owner may also wish to contact the local plumbing inspector for the town of Anytown for further information.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

EXAMPLE No. 2 Post 1974 System – No Malfunction Identified.
Installation Date: June 1990.
System Type: Concrete Septic Tank – Stone Disposal Bed.
Serving: Four Bedroom Single Family Dwelling – Year Round.
Unusual Conditions: Empty last 6 mo., System Type Different From Plan.



Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

Example 2
Page 1

PROPERTY INFORMATION — *Obtained from Client*

Address:	111 Main Street	Lot Size:	1.3 AC
Municipality:	Big City	Tax Map No.:	28
County:	Androscoggin	Lot No.:	15
Current Owner:	Last Name: Public	First Name:	John Q.

SYSTEM INFORMATION — *Collected During Records Search and Site Visit*

Type:	☐ Pre June 1974	■ Post June 1974		Design Capacity	360 GPD
Dates:	Designed 4/1/1990	Permitted 6/1/1990		Permit No.	595
Current Use:	■ Single Family Dwelling - BDRMS 4	☐ Multiple Family Dwelling - UNITS ____		☐ Commercial	☐ Other
Treatment Tank:	1000 GAL	☐ Steel	■ Concrete	☐ Plastic / ☐ Fiberglass	☐ UNKN
Disposal Area:	☐ Cesspool	☐ Trench	■ Stone Bed	☐ Proprietary Device _____	☐ UNKN
Designer:	Joe Site Evaluator			License No.	000
Installer:	Joe Contractor			Vol. Cert. No.	N/A

INSPECTION INFORMATION — *Conclusions Drawn from Records Search and Site Visit*

Findings:	Malfunction per Rules Identified:	☐ YES	■ NO	☐ See Pgs 3 & 4
	System Deficiencies Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	Further Investigation Suggested:	☐ YES	■ NO	☐ See Page 4

Conclusion: ■ No Corrective Action Needed ☐ Corrective Action Recommended-See Page 4

Disclaimer: On the date noted below I completed an inspection of the subsurface wastewater disposal system serving the subject property. The inspection included a review of property owner, municipal and state records as appropriate and a visit to the property. This report was completed in accordance with minimum reporting criteria established by the Maine Department of Human Services and adapted in part from the "Maine Septic System Inspection Guidelines" prepared by the Maine Association of Site Evaluators. The information contained in this document accurately describes the conditions observed relative to the specific items referenced in this report that existed on the inspection date. No warranty is made or implied that the conditions described herein are representative of past conditions; will continue beyond the inspection date; or that the subsurface wastewater disposal system will function in compliance with the Maine Subsurface Wastewater Disposal Rules. No inference can be made regarding the condition, status, or functionality of any system characteristic not specifically described in this report.

SEE REVERSE SIDE OF THIS PAGE FOR GENERAL INFORMATION REGARDING THE INSPECTION PROCESS

Subsurface Wastewater Disposal System Inspector	Vol. Cert. No.	Date
Russell D. Martin	233	10/2/2003

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 2
Page 2

	INSPECTION ITEM	OBSERVATION* YES	NO**	UNKN**	N/A	COMMENT
1	**System Records Search Done**	x				See Pg 4
a.	Design Plan Exists	x				
b.	Permit Exists	x				
c.	System Inspection Record Exists	x				
d.	Maintenance Records Exist	x				
e.	Water Use Records Exist		x			
2	**Internal Plumbing Review Done**	x				
a.	Structure Currently Occupied		x			Empty for 6 Mo.-See Pg. 4
b.	Garbage Disposal Present		x			
c.	Water Treatment Unit Present		x			
d.	Clothes Washer Present		x			
e.	All Fixtures Connected to System	x				
f.	Plumbing Fixture Leaks OK	x				
3	**Treatment Tank Present**	x				
a.	General Condition OK	x				
b.	Size OK	x				
c.	Access for Pumping OK	x				
d.	Baffles OK	x				
e.	Liquid Level OK	x				
f.	Solids Level OK	x				
4	**Pump & Wetwell Present**	x				Pump Present
a.	General Condition OK	x				
b.	Alarm & Circuit OK	x				
c.	Access for Service OK	x				
d.	Float Switches OK	x				
5	**Disposal Area Present**	x				Stone Bed-See Pg 4
a.	General Condition OK	x				
b.	Effluent Contained Below Surface	x				
c.	Ground Cover OK	x				
d.	Water Supply Setback OK	x				
e.	Major Waterbody Setback OK				x	

*** - Explanation of Observation Items Listed in Supplement to this Report Form (HHE-240).**

**** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 2
Page 3

		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Established by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
1 Records	X	**No System Deficiencies Noted.**	NO
1.a		System plan unable to be located.	
1.b		Plan with permit sticker unable to be located.	
1.c		Certificate of inspection unable to be located	
2 Internal	X	**No System Deficiencies Noted.**	NO
2.e		Plumbing fixture(s) not connected to a system.	YES
2.f		Plumbing fixture(s) with water supply leaks.	
3 Tank	X	**No System Deficiencies Noted.**	NO
3.a		Cracks visible in observed portion of tank wall.	
3.b		Tank undersized for current use.	
3.c		> 12" excavation needed to pump tank.	
3.d		Baffles damaged or missing.	
3.e		Liquid level above inlet invert.	
3.f		Solids and/or scum exceed 1/3 of tank capacity.	
4 Pump	X	**No System Deficiencies Noted.**	
4.a		Cracks visible in observed portion of tank wall.	
4.a		Pump inoperable.	
4.b		Pump and alarm on common circuit.	
4.c		> 12" excavation needed to service pump.	
4.d		Float switches inoperable or missing.	
5 Field		**No System Deficiencies Noted.**	NO
5.a		Pipe, stone, or proprietary device exposed.	
5.b		Malfunction per Chapter 3 Definition.	
		Malfunctioning system: A system that is not operating or is not functioning properly. Indications of a malfunctioning system include, but are not limited to, any of the following: ponding or outbreak of waste water or septic tank effluent onto the surface of the ground; seepage of waste water or septic tank effluent into parts of buildings below ground; back-up of waste water into the building served that is not caused by a physical blockage of the internal plumbing; or contamination of nearby water wells or waterbodies/courses.	
5.c		Disposal area subject to visible surface erosion.	
5.d		Observed setback differs from design plan.	
5.e		Observed setback differs from design plan.	
	X	Installed system differs from permitted plan.	NO

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 2
Page 4

1. System Records Narrative:

Contact with current owner, Municipality, and State made. Design plan and permit located; copy attached. Installed disposal area differs from that permitted in type and location on property.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

2. Internal Plumbing Narrative:

Access to interior of structure gained. No deficiencies relative to this inspection report identified.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

3. Treatment Tank Narrative:

Treatment tank is present on the property. No deficiencies relative to this inspection. report identified.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

4. Pump & Wetwell Narrative:

A wastewater pump or wetwell is present on the property. No deficiencies relative to this inspection report identified.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

5. Disposal Area Narrative:

Disposal area consists of a stone bed. Permitted plan calls for concrete chambers in different location on property.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

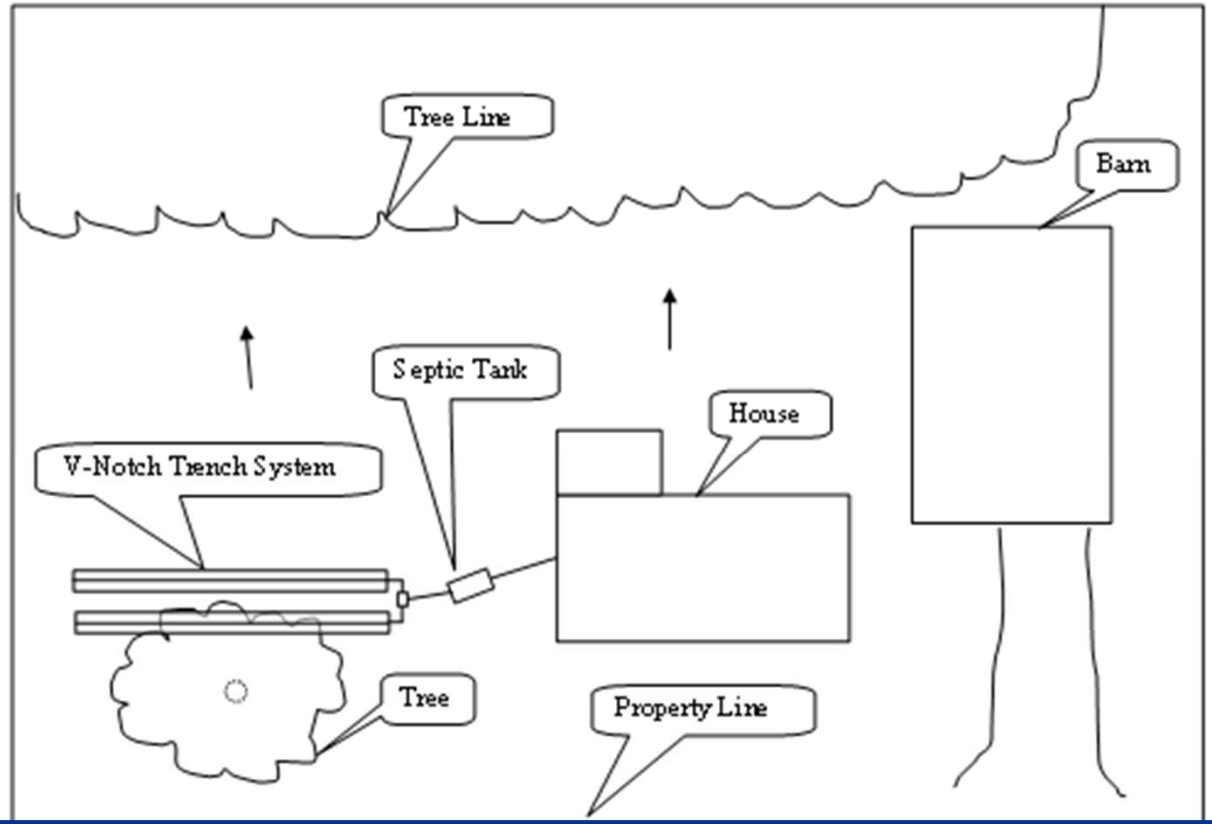
6. Findings Narrative:

Existing system has not been used for 6 months and differs in design and location from permitted plan. Owner may also wish to contact the local plumbing inspector for the city of Big City for further information.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

EXAMPLE No. 3 Pre 1974 System – No Malfunction Identified.
Installation Date: Exact Date Unknown – Assumed 1972.
System Type: Concrete Septic Tank – V-notch Disposal Trenches.
Serving: Three Bedroom Single Family Dwelling – Seasonal.
Unusual Conditions: Access to Structure Denied; Well Location Unknown.



Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

Example 3
Page 1

PROPERTY INFORMATION — *Obtained from Client*

Address:	1000 Wide Avenue	Lot Size:	48,000 SF
Municipality:	Small Town	Tax Map No.:	10
County:	Penobscot	Lot No.:	6
Current Owner:	Last Name: Squarepants	First Name:	Sponge Bob

SYSTEM INFORMATION — *Collected During Records Search and Site Visit*

Type:	■ Pre June 1974	☐ Post June 1974		Design Capacity	300 GPD
Dates:	Designed 8/1/1972	Permitted UNK		Permit No.	UNK
Current Use:	■ Single Family Dwelling - BDRMS 3	☐ Multiple Family Dwelling - UNITS ____		☐ Commercial	☐ Other
Treatment Tank:	1000 Gal ☐ Steel	☐ Concrete	☐ Plastic	☐ Fiberglass	☐ UNKN
Disposal Area:	■ Cesspool ☐ Trench	☐ Stone Bed	☐ Proprietary Device _____		☐ UNKN
Designer:	Joe Perc Test			License No.	N/A
Installer:	UNK			Vol. Cert. No.	N/A

INSPECTION INFORMATION — *Conclusions Drawn from Records Search and Site Visit*

Findings:	Malfunction per Rules Identified:	☐ YES	■ NO	☐ See Pgs 3 & 4
	System Deficiencies Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	Further Investigation Suggested:	☐ YES	■ NO	☐ See Page 4
Conclusion:	■ No Corrective Action Needed	☐ Corrective Action Recommended-See Page 4		

Disclaimer: On the date noted below I completed an inspection of the subsurface wastewater disposal system serving the subject property. The inspection included a review of property owner, municipal and state records as appropriate and a visit to the property. This report was completed in accordance with minimum reporting criteria established by the Maine Department of Human Services and adapted in part from the "Maine Septic System Inspection Guidelines" prepared by the Maine Association of Site Evaluators. The information contained in this document accurately describes the conditions observed relative to the specific items referenced in this report that existed on the inspection date. No warranty is made or implied that the conditions described herein are representative of past conditions; will continue beyond the inspection date; or that the subsurface wastewater disposal system will function in compliance with the Maine Subsurface Wastewater Disposal Rules. No inference can be made regarding the condition, status, or functionality of any system characteristic not specifically described in this report.

SEE REVERSE SIDE OF THIS PAGE FOR GENERAL INFORMATION REGARDING THE INSPECTION PROCESS

Subsurface Wastewater Disposal System Inspector	Vol. Cert. No.	Date
Russell S. Martin	233	10/3/2003

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

Example 3
Page 2

	INSPECTION ITEM	OBSERVATION* YES	NO**	UNKN**	N/A	COMMENT
1	**System Records Search Done**	x				Prior to 1974-See Pg 4
a.	Design Plan Exists	x				
b.	Permit Exists		x			
c.	System Inspection Record Exists		x			
d.	Maintenance Records Exist		x			
e.	Water Use Records Exist		x			
2	**Internal Plumbing Review Done**		x			Access Denied-See Pg 4
a.	Structure Currently Occupied	x				
b.	Garbage Disposal Present			x		
c.	Water Treatment Unit Present			x		
d.	Clothes Washer Present			x		
e.	All Fixtures Connected to System			x		
f.	Plumbing Fixture Leaks OK			x		
3	**Treatment Tank Present**	x				
a.	General Condition OK	x				
b.	Size OK	x				
c.	Access for Pumping OK	x				
d.	Baffles OK	x				
e.	Liquid Level OK	x				
f.	Solids Level OK		x			Pumping Needed-See Pg 4
4	**Pump & Wetwell Present**		x			No Pump Present
a.	General Condition OK				x	
b.	Alarm & Circuit OK				x	
c.	Access for Service OK				x	
d.	Float Switches OK				x	
5	**Disposal Area Present**	x				V-Trench-See Pg 4
a.	General Condition OK	x				
b.	Effluent Contained Below Surface	x				
c.	Ground Cover OK	x				
d.	Water Supply Setback OK			x		Location Unknown-See Pg 4
e.	Major Waterbody Setback OK	x				

*** - Explanation of Observation Items Listed in Supplement to this Report Form (HHE-240).**

**** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 3
Page 3

		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Established by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
1 Records	X	**No System Deficiencies Noted.**	NO
1.a		System plan unable to be located.	
1.b		Plan with permit sticker unable to be located.	
1.c		Certificate of inspection unable to be located	
2 Internal		**No System Deficiencies Noted.**	NO
2.e		Plumbing fixture(s) not connected to a system.	YES
2.f		Plumbing fixture(s) with water supply leaks.	
	X	Access to structure denied - unable to verify internal plumbing	NO
3 Tank		**No System Deficiencies Noted.**	NO
3.a		Cracks visible in observed portion of tank wall.	
3.b		Tank undersized for current use.	
3.c		> 12" excavation needed to pump tank.	
3.d		Baffles damaged or missing.	
3.e		Liquid level above inlet invert.	
3.f	X	Solids and/or scum exceed 1/3 of tank capacity.	YES
4 Pump		**No System Deficiencies Noted.**	
4.a		Cracks visible in observed portion of tank wall.	
4.a		Pump inoperable.	
4.b		Pump and alarm on common circuit.	
4.c		> 12" excavation needed to service pump.	
4.d		Float switches inoperable or missing.	
	X	No Pump Present	NO
5 Field		**No System Deficiencies Noted.**	NO
5.a		Pipe, stone, or proprietary device exposed.	
5.b		Malfunction per Chapter 3 Definition.	
		Malfunctioning system: A system that is not operating or is not functioning properly. Indications of a malfunctioning system include, but are not limited to, any of the following: ponding or outbreak of waste water or septic tank effluent onto the surface of the ground; seepage of waste water or septic tank effluent into parts of buildings below ground; back-up of waste water into the building served that is not caused by a physical blockage of the internal plumbing; or contamination of nearby water wells or waterbodies/courses.	
5.c		Disposal area subject to visible surface erosion.	
5.d	X	Observed setback differs from design plan.	NO
5.e		Observed setback differs from design plan.	

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 3
Page 4

1. System Records Narrative:

Contact with current owner, Municipality, and State made. Due to age of system; prior to 1974; only design records could be located.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

2. Internal Plumbing Narrative:

Access to interior of structure denied. Unable to verify items relative to this section of the report .

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

3. Treatment Tank Narrative:

Treatment tank is present on the property. Solids level indicates need to pump tank.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

4. Pump & Wetwell Narrative:

No wastewater pump or wetwell is present on the property.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

5. Disposal Area Narrative:

Disposal area consists of v-notch plank trenches according to plan.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

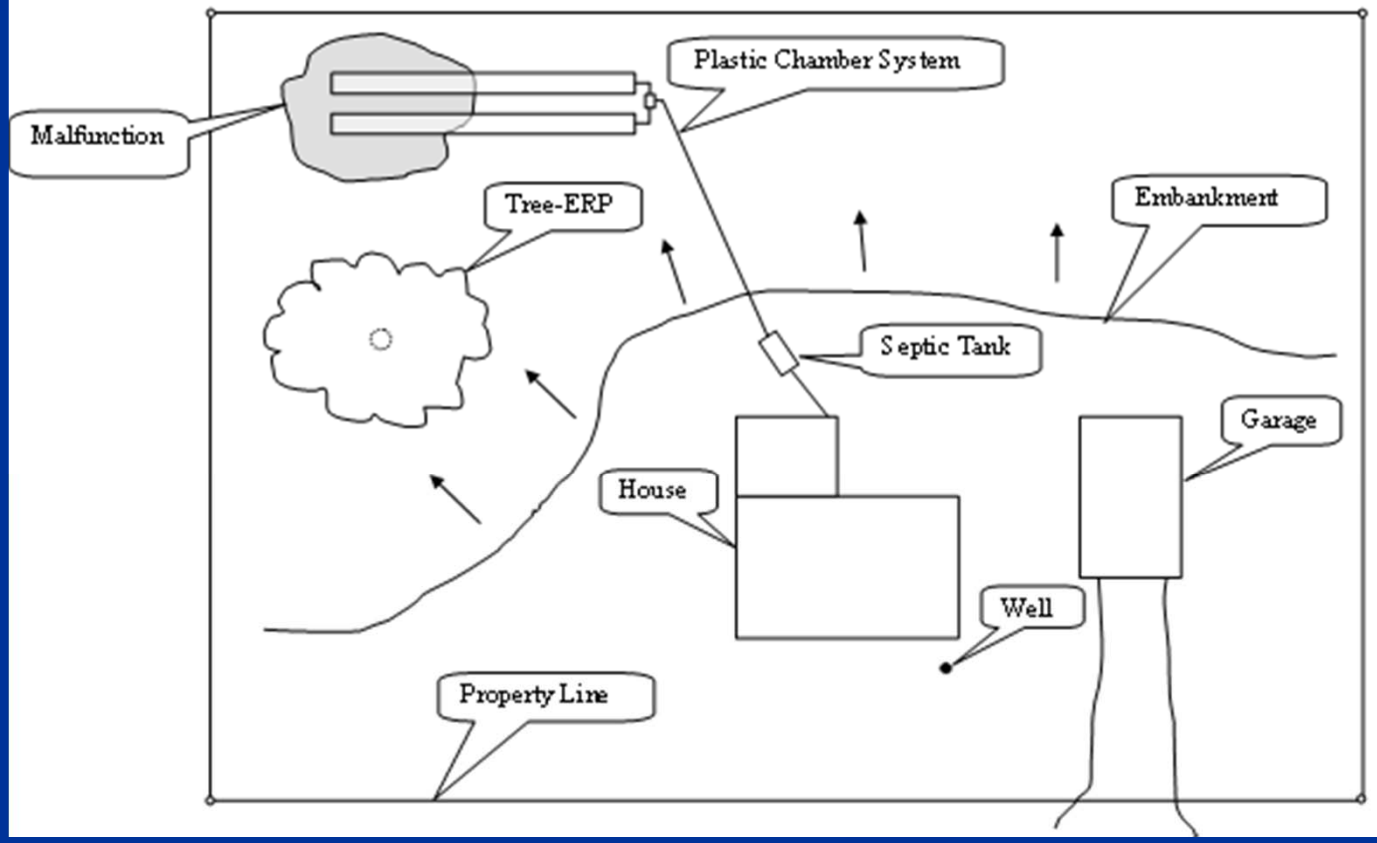
6. Findings Narrative:

Recommend owner contact a licensed septic tank pumper to service tank. Owner may also wish to contact the local plumbing inspector for the town of Smalltown for further information.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

EXAMPLE No. 4 Post 1974 System –Malfunction Identified.
Installation Date: October 1988.
System Type: Concrete Septic Tank – Plastic Chambers.
Serving: Two Bedroom Single Family Dwelling – Year Round.
Unusual Conditions: No Permit or Inspection Record; No Access to Tank



Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

Example 4
Page 1

PROPERTY INFORMATION — *Obtained from Client*

Address:	35 Septic Road	Lot Size:	1.0 AC
Municipality:	Hamlet	Tax Map No.:	12
County:	York	Lot No.:	47
Current Owner:	Last Name: Doe	First Name: John	

SYSTEM INFORMATION — *Collected During Records Search and Site Visit*

Type:	☐ Pre June 1974	■ Post June 1974			Design Capacity	180 GPD
Dates:	Designed 6/1/1988	Permitted UNK			Permit No.	UNK
Current Use:	■ SingleFamilyDwelling - BDRMS 2	☐ MultipleFamilyDwelling - UNITS ____			☐ Commercial	☐ Other
Treatment Tank:	1000 GAL	☐ Steel	■ Concrete	☐ Plastic	☐ Fiberglass	☐ UNKN
Disposal Area:	☐ Cesspool	☐ Trench	☐ Stone Bed	■ Proprietary Device Chamber		☐ UNKN
Designer:	Jane Site Evaluator				License No.	200
Installer:	UNK				Vol. Cert. No.	N/A

INSPECTION INFORMATION — *Conclusions Drawn from Records Search and Site Visit*

Findings:	Malfunction per Rules Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	System Deficiencies Identified:	■ YES	☐ NO	■ See Pgs 3 & 4
	Further Investigation Suggested:	☐ YES	■ NO	☐ See Page 4
Conclusion:	☐ No Corrective Action Needed	■ Corrective Action Recommended-See Page 4		

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SEE REVERSE SIDE OF THIS PAGE FOR GENERAL INFORMATION REGARDING THE INSPECTION PROCESS

Subsurface Wastewater Disposal System Inspector	Vol. Cert. No.	Date
Russell S. Martin	233	10/4/2003

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 4
Page 2

	INSPECTION ITEM	OBSERVATION* YES	NO**	UNKN**	N/A	COMMENT
1	**System Records Search Done**	x				See Pg 4
a.	Design Plan Exists	x				
b.	Permit Exists		x			
c.	System Inspection Record Exists		x			
d.	Maintenance Records Exist		x			
e.	Water Use Records Exist		x			
2	**Internal Plumbing Review Done**	x				
a.	Structure Currently Occupied	x				
b.	Garbage Disposal Present		x			
c.	Water Treatment Unit Present		x			
d.	Clothes Washer Present	x				
e.	All Fixtures Connected to System	x				
f.	Plumbing Fixture Leaks OK	x				
3	**Treatment Tank Present**	x				No Access-See Pg 4
a.	General Condition OK			x		
b.	Size OK	x				Per Design Plan
c.	Access for Pumping OK		x			No Access-See Pg 4
d.	Baffles OK			x		
e.	Liquid Level OK			x		
f.	Solids Level OK			x		
4	**Pump & Wetwell Present**		x			No Pump Present
a.	General Condition OK				x	
b.	Alarm & Circuit OK				x	
c.	Access for Service OK				x	
d.	Float Switches OK				x	
5	**Disposal Area Present**	x				Chambers-See Pg 4
a.	General Condition OK		x			Malfunction-See Pg 4
b.	Effluent Contained Below Surface		x			
c.	Ground Cover OK	x				
d.	Water Supply Setback OK	x				
e.	Major Waterbody Setback OK				x	

*** - Explanation of Observation Items Listed in Supplement to this Report Form (HHE-240).**

**** - Listing of Specific Inspection Item System Deficiencies Noted on Page 3.**

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 4
Page 3

		Specific System Deficiencies Preprinted Items Represent Minimum Deficiency Conditions Established by DHS Checked Items Represent Deficiencies Identified During this Inspection	Corrective Action Recommended See Page 4
1 Records		**No System Deficiencies Noted.**	**NO**
1.a		System plan unable to be located.	
1.b	x	Plan with permit sticker unable to be located.	NO
1.c	x	Certificate of inspection unable to be located	NO
2 Internal	x	**No System Deficiencies Noted.**	**NO**
2.e		Plumbing fixture(s) not connected to a system.	YES
2.f		Plumbing fixture(s) with water supply leaks.	
3 Tank		**No System Deficiencies Noted.**	**NO**
3.a		Cracks visible in observed portion of tank wall.	
3.b		Tank undersized for current use.	
3.c	x	> 12" excavation needed to pump tank.	NO
3.d		Baffles damaged or missing.	
3.e		Liquid level above inlet invert.	
3.f		Solids and/or scum exceed 1/3 of tank capacity.	
4 Pump		**No System Deficiencies Noted.**	
4.a		Cracks visible in observed portion of tank wall.	
4.a		Pump inoperable.	
4.b		Pump and alarm on common circuit.	
4.c		> 12" excavation needed to service pump.	
4.d		Float switches inoperable or missing.	
	x	No Pump Present	NO
5 Field		**No System Deficiencies Noted.**	**NO**
5.a		Pipe, stone, or proprietary device exposed.	
5.b	x	Malfunction per Chapter 3 Definition.	YES
		Malfunctioning system: A system that is not operating or is not functioning properly. Indications of a malfunctioning system include, but are not limited to, any of the following: ponding or outbreak of waste water or septic tank effluent onto the surface of the ground; seepage of waste water or septic tank effluent into parts of buildings below ground; back-up of waste water into the building served that is not caused by a physical blockage of the internal plumbing; or contamination of nearby water wells or waterbodies/courses.	
5.c		Disposal area subject to visible surface erosion.	
5.d		Observed setback differs from design plan.	
5.e		Observed setback differs from design plan.	

Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

Example 4
Page 4

1. System Records Narrative:

Contact with current owner, Municipality, and State made. Design plan located, permitted copy not found. No record of permit or construction inspection.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

2. Internal Plumbing Narrative:

Access to interior of structure gained. No deficiencies relative to this inspection report identified.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

3. Treatment Tank Narrative:

Treatment tank is present on the property per the design plan. Access to tank could not be gained due to tank burial depth.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

4. Pump & Wetwell Narrative:

No wastewater pump or wetwell is present on the property.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

5. Disposal Area Narrative:

Disposal area consists of plastic chambers with domestic wastewater visible on the ground surface. Condition is a malfunction as defined in Section 3 of 10 144 CMR 241 Maine Subsurface Wastewater Disposal Rules.

(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

6. Findings Narrative:

Recommend owner contact a licensed site evaluator to design replacement for the existing malfunction. Owner may also wish to contact the local plumbing inspector for the town of Hamlet for further information.

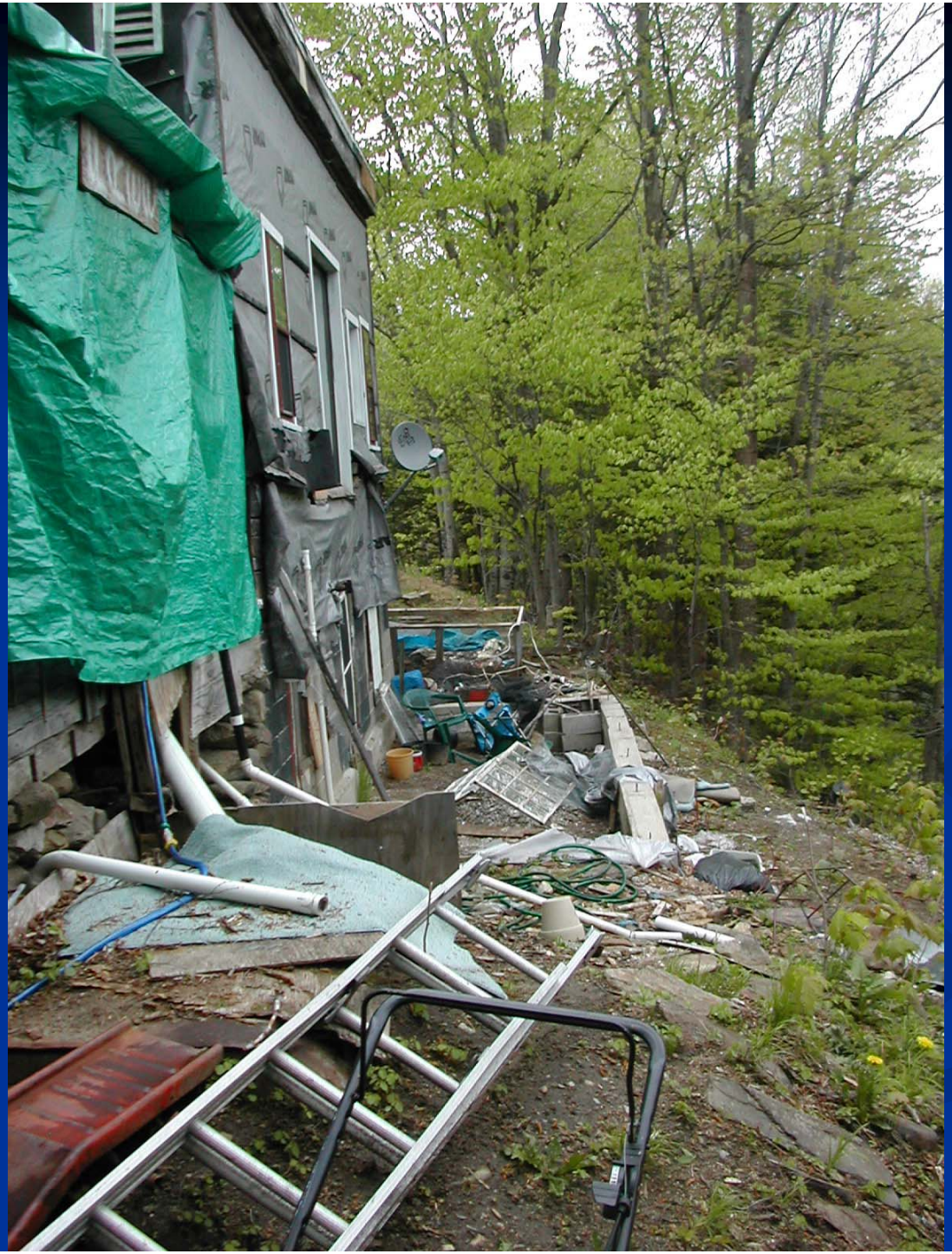
(Use additional sheets as necessary. Relate Noted System Deficiencies to Appropriate Rule Section.)

WHEN DOING INSPECTIONS

BE PREPARED TO SEE ANYTHING

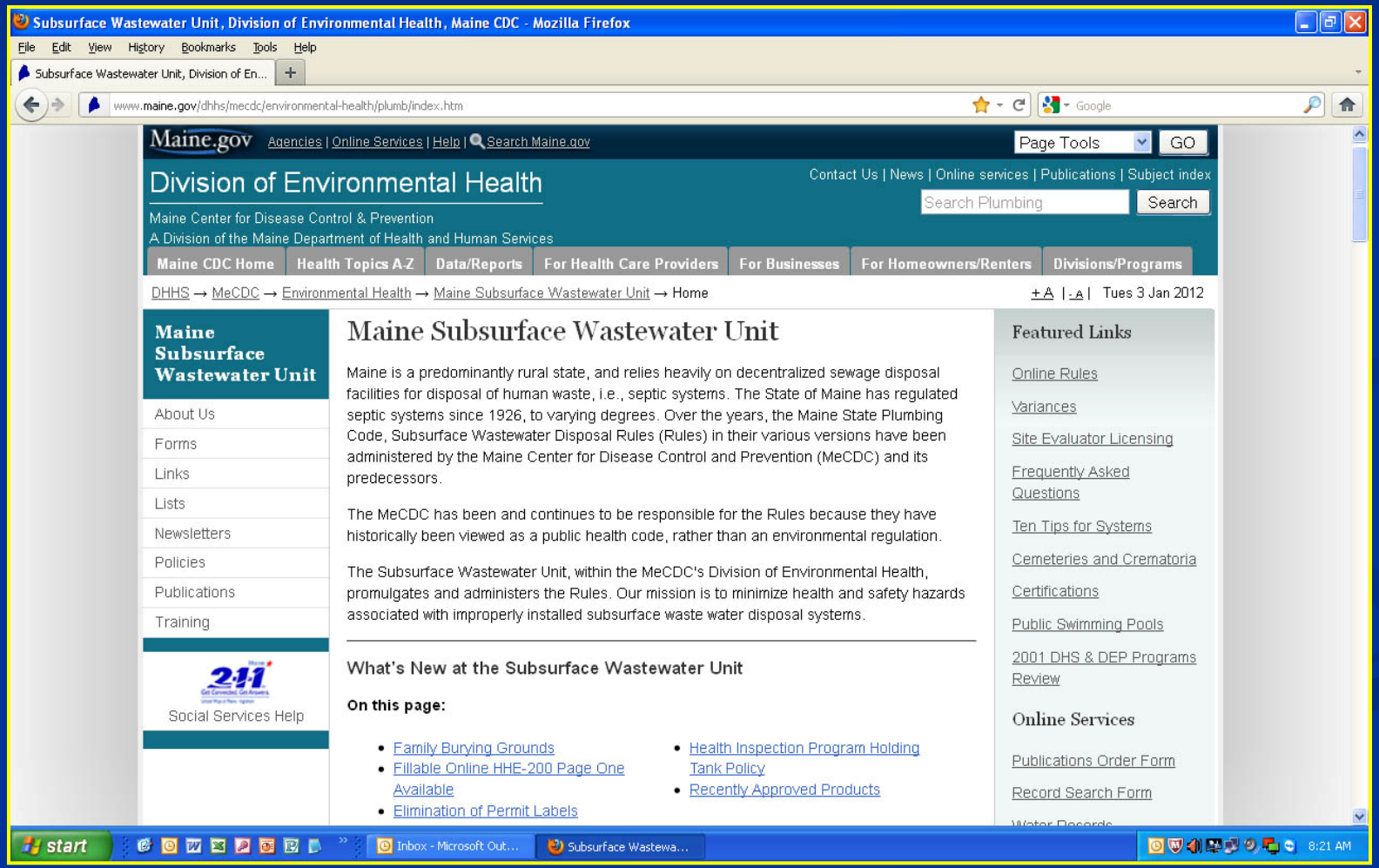

roe-ks.com


SEP 11 2007



Subsurface Wastewater Disposal System
Voluntary Inspector Certification Training

www.mainepublichealth.gov/septic-systems



Subsurface Wastewater Disposal System Voluntary Inspector Certification Training

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- **Vacant, State Site Evaluator**