

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Maine Center for Disease Control and Prevention  
11 State House Station  
286 Water Street  
Augusta, Maine 04333-0011  
Tel; (207) 287-8016; Fax (207) 287-9058  
TTY: Dial 711 (Maine Relay)

## Maine Public Drinking Water Commission

### MEETING #145

Tuesday, May 7, 2019

9:00 AM

Poland Spring Bottling Plant, Kingfield Maine

### Agenda

1. Approval of Minutes, Meeting #144, March 6, 2019.
2. SFY 2019 AFM Fee Collection Status
3. SFY 2020 – AFM Billing
4. DWP Financial Report
5. DWSRF Update
6. DWP Staffing Update
7. DWP Rulemaking update
8. Update on sampling projects-poly perfluoroalkyl (PFAS) substances and Cyanotoxins
9. Select Committee to review DWP Staff Merit Award for 2019
10. Suggested Items for next meeting

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## Minutes of Meeting #145

May 7, 2019

The Maine Public Drinking Water Commission (DWC) held its 145<sup>th</sup> meeting on March 6, 2019, at the Poland Spring Bottling Plant, Kingfield Maine.

### Present Were:

**Members:** Jeff LaCasse, Brian Richardson, Kathy Moriarty, Bob MacKinnon, Tom Brennan, Lee Worcester, Mike Abbott, DWP Director, and Jim Willis, Board Clerk.

**Time:** Kathy called the meeting to order at 9:10 AM

### A. APPROVAL OF MINUTES

Minutes from the last meeting were approved as written.

### B. RECURRING BUSINESS:

#### 1. SFY 2019 AFM FEE COLLECTION STATUS

Mike stated that we are at 98 Percent collection rate. Which is on par from previous years. Enforcement letters sent to systems that were three years past due or owed more than \$500.00 helped collect past due AFM.

#### 2. SFY 2020 – AFM BILLING

The AFM billing rate will remain the same for this fiscal year 2020 billing.

### **3. DWP FINANCIAL REPORT**

Mike and the DWC discussed the DWP financial report.

### **4. LEGISLATIVE UPDATE**

Mike discussed bills that are being proposed this legislative session, that could impact the Drinking Water Program. LD153- Lead testing in all schools, including schools on municipal water systems, would be managed the DWP. LD 347 would provide more project funding to public water systems.

### **5. DWSRF UPDATE**

Mike discussed that we are about to release the primary project list for this year.

### **6. DWP STAFF UPDATE/UPDATE ON NEW PRIVATE WELL POSITION**

Mike discussed that we have had permission to fill all vacant positions in the DWP. The DWP will be interviewing for the position of Supervisor for the Public Water Inspectors. The other positions have been posted. The DWP is ready to make an offer for the District D Public Water Inspector.

### **7. DWP RULE MAKING UPDATE**

Mike stated that the DWP is going to resubmit proposed rule changes under the new administration. There was discussion on rule making in regard to the RTCR rule.

### **8. DISCUSSION ON CRITERIA FOR DWC STAFF MERIT AWARD**

The DWC formed a committee to choose the 2019 Staff Merit Award recipient. Kathy, Tom, and Jeff volunteered to serve on this year's committee.

### **9. PFAS/CYANOTOXINS SAMPLING PROJECTS UPDATE**

Mike discussed ongoing PFAS testing projects, and future testing.

### **10. SUGGESTED ITEMS FOR NEXT MEETING**

Update on rule making

Legislative update

### **11. FUTURE DWC 2019 MEETING DATE**

Sept 4<sup>th</sup>- Bangor Water District, Bangor

Nov 20<sup>th</sup>- Yarmouth Water District, Yarmouth

Meeting adjourned at 10:52 am

Respectfully Submitted

Jim Willis



| Overdue AFM Fees     |  |               |        |            |      |                 |
|----------------------|--|---------------|--------|------------|------|-----------------|
| As of April 22, 2019 |  | Total Overdue |        | \$9,358.30 |      |                 |
| PWSID                | NAME                                     | Total Bill    | Paid   | Balance    | Type | m Previous Year |
| ME0094899            | TRAILS END RESTAURANT & TAVERN           | \$1,131.25    | \$0.00 | \$1,131.25 | NC   | \$541.25        |
| ME0001539            | BATH GOLF CLUB                           | \$355.00      | \$0.00 | \$355.00   | NC   | \$203.00        |
| ME0003408            | ABOL BRIDGE CG & STORE & RESTAURANT      | \$297.15      | \$0.00 | \$297.15   | NC   | \$176.95        |
| ME0000848            | PITTSTON FARM                            | \$291.20      | \$0.00 | \$291.20   | NC   | \$0.00          |
| ME0002008            | PUNKIN VALLEY RESTAURANT                 | \$272.00      | \$0.00 | \$272.00   | NC   | \$0.00          |
| ME0005836            | FAIRLAWN COUNTRY CLUB CONCESSION         | \$233.10      | \$0.00 | \$233.10   | NC   | \$111.70        |
| ME0092531            | GOOD N PLENTY BUFFET                     | \$230.00      | \$0.00 | \$230.00   | NC   | \$0.00          |
| ME0005721            | WINDSONG CAMPGROUND -<br>PARSONSFIELD    | \$230.00      | \$0.00 | \$230.00   | NC   | \$165.00        |
| ME0005849            | HEMLOCKS CAMPING AREA                    | \$222.75      | \$0.00 | \$222.75   | NC   | \$106.75        |
| ME0018680            | BIG CATS CATERING-TINY TYKES DAYCARE     | \$207.80      | \$0.00 | \$207.80   | NTNC | \$0.00          |
| ME0005095            | THE MEETING HOUSE                        | \$202.40      | \$0.00 | \$202.40   | NC   | \$0.00          |
| ME0024225            | CHAPS LLC                                | \$180.00      | \$0.00 | \$180.00   | NC   | \$115.00        |
| ME0003456            | WHEATONS LODGE & CAMPS                   | \$180.00      | \$0.00 | \$180.00   | NC   | \$115.00        |
| ME0002028            | PLEASANT MOUNTAIN INN                    | \$177.80      | \$0.00 | \$177.80   | NC   | \$0.00          |
| ME0007023            | DOLLYS RESTAURANT                        | \$167.00      | \$0.00 | \$167.00   | NC   | \$0.00          |
| ME0095001            | KEVIN & JESS WICKED GOOD STORE           | \$165.25      | \$0.00 | \$165.25   | NC   | \$79.25         |
| ME0095006            | ST CROIX COUNTRY CLUB INC                | \$163.40      | \$0.00 | \$163.40   | NC   | \$0.00          |
| ME0011403            | SKIPS LOUNGE                             | \$155.00      | \$0.00 | \$155.00   | NC   | \$0.00          |
| ME0001649            | SUNSET GRILLE                            | \$155.00      | \$0.00 | \$155.00   | NC   | \$0.00          |
| ME0012240            | MUGHAL PALACE                            | \$146.00      | \$0.00 | \$146.00   | NC   | \$0.00          |
| ME0002230            | WHITES BEACH CAMPGROUND                  | \$139.95      | \$0.00 | \$139.95   | NC   | \$67.15         |
| ME0094451            | 1-7-10 BOWLING & ENTERTAINMENT<br>CENTER | \$137.60      | \$0.00 | \$137.60   | NC   | \$0.00          |
| ME0022994            | WILDERNESS PINES CAMPGROUND              | \$137.00      | \$0.00 | \$137.00   | NC   | \$0.00          |
| ME0006154            | GOLDEN GATE TRAILER PARK                 | \$135.80      | \$0.00 | \$135.80   | C    | \$0.00          |
| ME0095663            | BIRCH TREE MEADOWS MHP                   | \$130.75      | \$0.00 | \$130.75   | C    | \$62.75         |
| ME0094794            | STEPPING STONES/MONTESSORI SCHOOL        | \$130.00      | \$0.00 | \$130.00   | NTNC | \$65.00         |
| ME0094658            | THE MEADOWS GOLF CLUB                    | \$129.20      | \$0.00 | \$129.20   | NC   | (\$0.00)        |
| ME0095575            | BOUDREAU TRAILER PARK                    | \$125.00      | \$0.00 | \$125.00   | C    | \$60.00         |
| ME0092653            | CAMP WAPITI ADVENTURES                   | \$125.00      | \$0.00 | \$125.00   | NC   | \$60.00         |
| ME0094062            | DEPOT COUNTRY STORE                      | \$125.00      | \$0.00 | \$125.00   | NC   | \$60.00         |
| ME0006924            | ECHO LAKE LODGE & COTTAGES               | \$125.00      | \$0.00 | \$125.00   | NC   | \$60.00         |
| ME0092624            | HAPPY CLAM SHACK                         | \$125.00      | \$0.00 | \$125.00   | NC   | \$60.00         |
| ME0007336            | HERMON MHP LLC                           | \$125.00      | \$0.00 | \$125.00   | C    | \$60.00         |
| ME0000812            | NEW ENGLAND FRONTIER CAMP                | \$125.00      | \$0.00 | \$125.00   | NC   | \$60.00         |
| ME0092635            | YORK CHILDCARE CENTER                    | \$125.00      | \$0.00 | \$125.00   | NTNC | \$60.00         |
| ME0002176            | THOMAS POINT BEACH INC                   | \$117.80      | \$0.00 | \$117.80   | NC   | \$0.00          |
| ME0005147            | NORTHPORT TRAVEL PARK                    | \$113.00      | \$0.00 | \$113.00   | NC   | \$0.00          |
| ME0007346            | HERMON MEADOWS GOLF COURSE               | \$101.00      | \$0.00 | \$101.00   | NC   | \$0.00          |
| ME0094943            | CAMP EASTWOOD                            | \$95.00       | \$0.00 | \$95.00    | NC   | \$0.00          |
| ME0092634            | MARINERS PUB LLC                         | \$95.00       | \$0.00 | \$95.00    | NC   | \$0.00          |



| Overdue AFM Fees     |  |               |            |            |      |                 |
|----------------------|--|---------------|------------|------------|------|-----------------|
| As of April 22, 2019 |  | Total Overdue |            | \$9,358.30 |      |                 |
| PWSID                | NAME                                     | Total Bill    | Paid       | Balance    | Type | m Previous Year |
| ME0011753            | ROGUE CAFE                               | \$93.80       | \$0.00     | \$93.80    | NC   | \$0.00          |
| ME0094631            | ITTY-BITTY DINER                         | \$83.00       | \$0.00     | \$83.00    | NC   | \$0.00          |
| ME0012469            | BELGRADE LAKES SEAFOOD                   | \$68.00       | \$0.00     | \$68.00    | NC   | \$0.00          |
| ME0004696            | GOOD AND PLENTY 2                        | \$280.50      | (\$212.50) | \$68.00    | NC   | \$212.50        |
| ME0094973            | BEARHAVEN CROSSING                       | \$65.00       | \$0.00     | \$65.00    | NTNC | \$0.00          |
| ME0092641            | BLUEPRINTS LEARNING CENTER               | \$65.00       | \$0.00     | \$65.00    | NTNC | \$0.00          |
| ME0094990            | BRANDIES COUNTRY CAFE                    | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0300842            | CAMP MANITOU #3                          | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0015880            | DEAD RIVER EXPEDITIONS                   | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0007372            | HOLDEN MOBILE HOME PARK                  | \$65.00       | \$0.00     | \$65.00    | C    | \$0.00          |
| ME0194493            | INDIAN POND CAMPGROUND #1                | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0003353            | LAKE MOXIE CAMPS                         | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0008670            | MACS CAMPING AREA LLC                    | \$125.00      | (\$60.00)  | \$65.00    | NC   | \$60.00         |
| ME0023772            | MILLIES                                  | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0019358            | MOOSEHEAD FAMILY CAMPGROUND              | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0095018            | RHYMES AND REASONS EARLY LEARNING CENTER | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0006763            | SUNSET CONDO ASSOCIATION                 | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0094759            | SWAN ISLAND WMA                          | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0094830            | THE BLUFFS CAMPGROUND                    | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0092550            | THORNTON FAMILY CAMPGROUND               | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0092441            | TRAINS TAVERN                            | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0091830            | US COASTGUARD STATION-JONESPORT          | \$65.00       | \$0.00     | \$65.00    | C    | \$0.00          |
| ME0098578            | US NPS JORDAN POND DORM (17)             | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0006275            | WELL PUMP ASSOCIATION                    | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0092532            | WOODYS GUIDE SERVICE-KINGSBURY LODGE     | \$65.00       | \$0.00     | \$65.00    | NC   | \$0.00          |
| ME0093508            | AQUA PURA LLC                            | \$50.00       | \$0.00     | \$50.00    | NP   | \$0.00          |
| ME0005783            | THE LOBSTER HOUSE                        | \$65.00       | (\$60.00)  | \$5.00     | NC   | \$0.00          |
| ME0094834            | CN BROWN-BIG APPLE-TURNER #1116          | \$146.60      | (\$146.00) | \$0.60     | NC   | \$0.00          |
| ME0005633            | PUSHAW LAKE CAMPGROUND                   | \$183.80      | (\$183.30) | \$0.50     | NC   | \$0.00          |
| ME0094026            | SERVANTS OF THE CROSS                    | \$219.20      | (\$219.00) | \$0.20     | NC   | \$0.00          |
|                      |  |               |            |            |      |                 |
|                      |  |               |            |            |      |                 |

# AFM Payment Summary SFY 2019 as of April 22, 2019

**Total Billed: \$624,513**

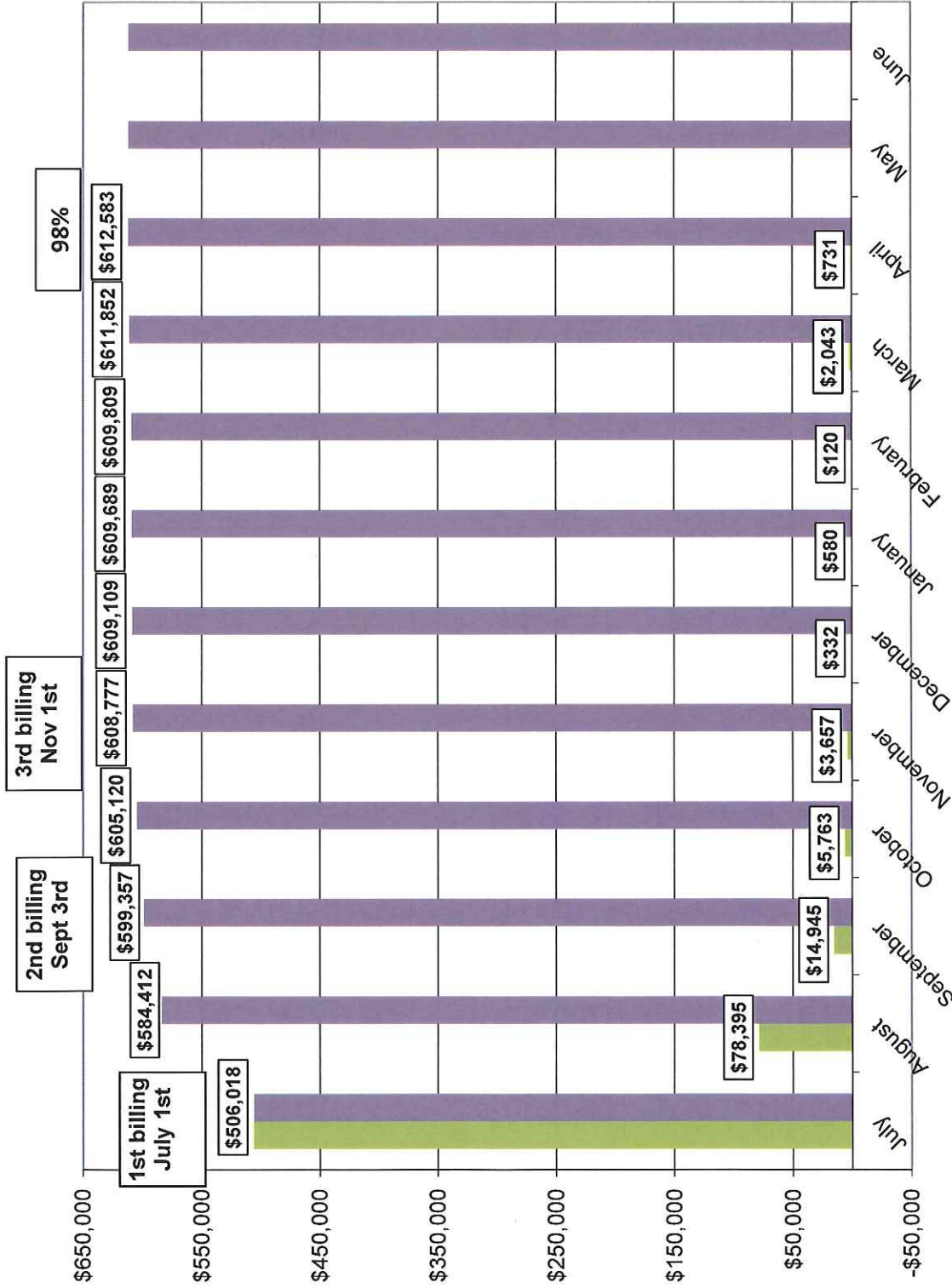
**Total Billed to  
Systems Inactivated  
in SFY 2019:  
\$1,540.40 (0.2%)**

**Total Uncollected:  
\$11,754.45 (1.9%)**

**Total # of Systems:  
1,961**

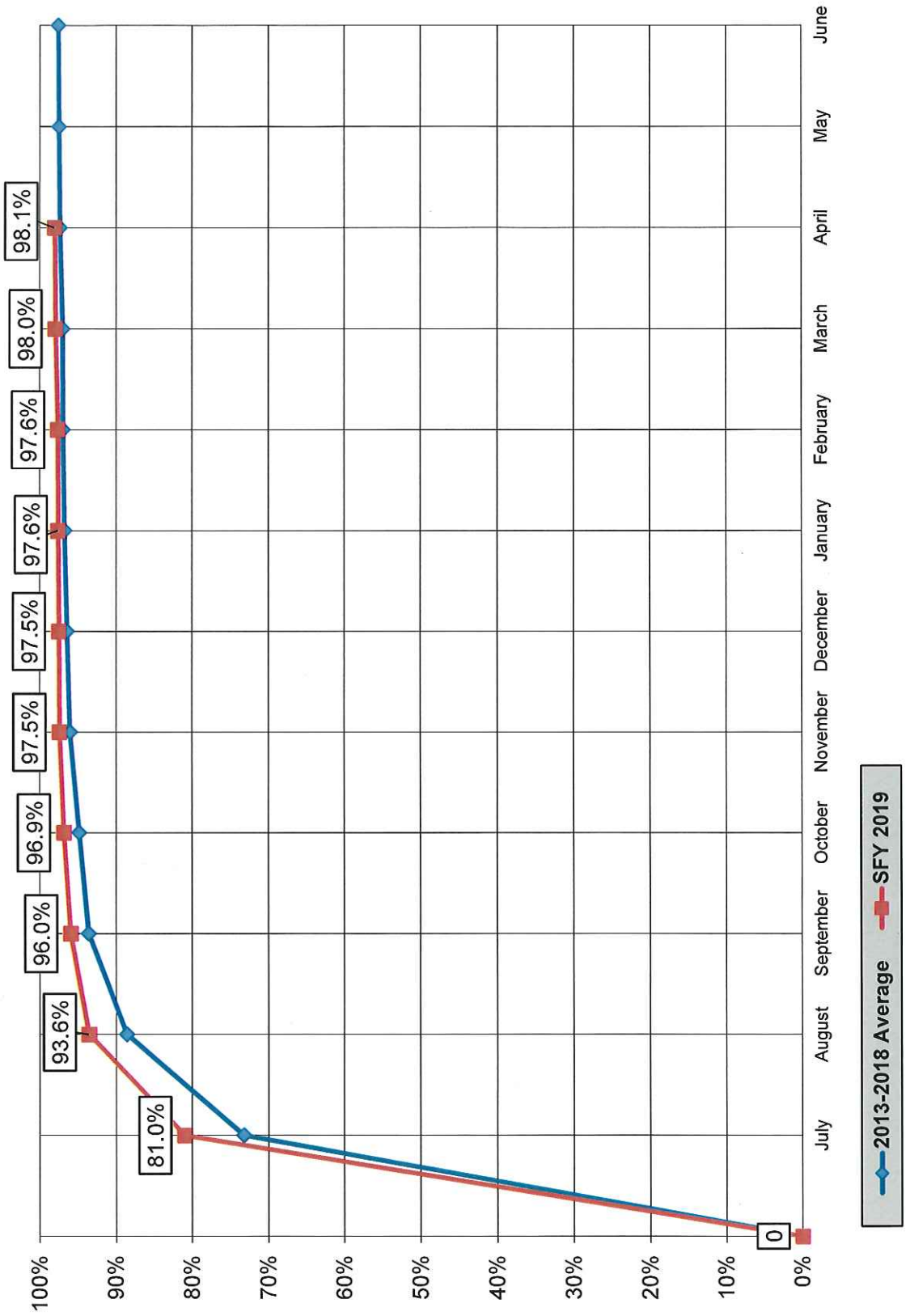
**Delinquent Systems:  
70 (3.6%)**

**Adjustments:  
\$856 (< 0.1%)**



Month

# AFM Monthly Summary Percentage of Total Billed vs. Collected Updated April 22, 2019





# Maine Drinking Water Program Alternative Funding Mechanism Five Year Budget Projection

| Position Number | Position / Expense Category               | Actual      | Actual                | Actual      | Actual      | Estimate    | Estimate                                  | Estimate    | Estimate    | Estimate    |         |
|-----------------|---|-------------|-----------------------|-------------|-------------|-------------|---|-------------|-------------|-------------|---------|
|                 |   | SFY2015     | SFY2016               | SFY2017     | SFY2018     | SFY2019     | SFY2020                                   | SFY2021     | SFY2022     | SFY2023     |         |
| 20002861        | Envir. Specialist III - Jed (50%)         |             |                       |             |             | 29,536      | 30,127                                    | 30,730      | 31,344      | 31,344      |         |
| 20002359        | Envir. Specialist III - Bob (50%)         |             |                       |             |             | 27,873      | 28,430                                    | 28,999      | 29,579      | 29,579      |         |
| 20320761        | Envir. Specialist III - Christine (50%)   |             |                       |             |             | 55,745      | 56,860                                    | 57,998      | 59,158      | 59,158      |         |
| 20002316        | Envir. Specialist III - Kate (50%)        |             |                       |             |             | 27,873      | 28,430                                    | 28,999      | 29,579      | 29,579      |         |
| 20002858        | Envir. Specialist III - Mark (50%)        |             |                       |             |             | 27,301      | 28,686                                    | 30,099      | 30,701      | 30,701      |         |
| 20002555        | Envir. Specialist III - VACANT (Haig) 50% |             |                       |             |             | 25,763      | 26,278                                    | 26,804      | 27,340      | 27,340      |         |
| 20021866        | Envir. Specialist III - Jason (50%)       |             |                       |             |             | 28,693      | 29,266                                    | 29,852      | 30,449      | 30,449      |         |
| 20002387        | Envir. Specialist IV - Robin (50%)        |             |                       |             |             | 31,756      | 32,391                                    | 33,039      | 33,699      | 33,699      |         |
| 20002270        | Asst Envir. Engineer - Larry (50%)        |             |                       |             |             | 30,566      | 31,178                                    | 31,801      | 32,437      | 32,437      |         |
|                 | Total Salaries                            | 264,000     | 235,455               | 245,375     | 260,987     | 285,105     | 291,626                                   | 298,319     | 304,285     | 304,285     |         |
|                 | Fringe Benefits                           | 152,121     | 136,426               | 152,395     | 165,545     | 168,856     | 172,233                                   | 175,678     | 179,191     | 182,775     |         |
|                 | Travel                                    | 2,752       | 3,054                 | 1,763       | 800         | 3,000       | 3,000                                     | 2,267       | 2,756       | 2,674       |         |
| Other           | Office Space (Rent, Utilities, MIS)       | 30,472      | 31,097                | 19,140      | 11,160      | 32,000      | 32,640                                    | 33,293      | 33,959      | 34,638      |         |
|                 | Supplies                                  | 1,955       | 2,659                 | 564         | 697         | 2,600       | 2,600                                     | 1,966       | 2,389       | 2,318       |         |
|                 | Information Technology                    | 21,389      | 33,974                | 8,371       | 40,306      | 35,000      | 35,700                                    | 36,414      | 37,142      | 37,885      |         |
|                 | Contracts                                 | 7,020       | 2,421                 |             | 1,400       |             |   |             |             |             |         |
|                 | Indirect Cost                             | 54,991      | 52,188                | 73,504      | 75,352      | 76,105      | 76,866                                    | 77,635      | 78,411      | 79,196      |         |
|                 | Total Expenses                            | 534,699     | 497,274               | 501,112     | 556,247     | 602,667     | 614,666                                   | 625,571     | 638,133     | 643,771     |         |
|                 |   |             |                       |             |             | 424,024     | SFY2019 actual expenses through 4/22/2019 |             |             |             |         |
|                 | Other Sources                             | (4,355)     |                       |             |             |             |   |             |             |             |         |
|                 | AFM Fees Billed/Collected                 | 454,466     | 458,480               | 504,717     | 561,811     | 616,784     | 617,076                                   | 617,076     | 662,317     | 662,317     |         |
|                 | Total Revenues                            | 450,111     | 458,480               | 504,717     | 561,811     | 616,784     | 617,076                                   | 617,076     | 662,317     | 662,317     |         |
|                 | Carryover                                 | 233,096     | 148,508               | 109,713     | 113,318     | 118,882     | 132,999                                   | 135,410     | 126,915     | 151,099     |         |
|                 | Annual Surplus / (Deficit)                | (84,588)    | (38,795)              | 3,605       | 5,564       | 14,117      | 2,410                                     | (8,495)     | 24,184      | 18,546      |         |
|                 | AFM Carryover                             | 148,508     | 109,713               | 113,318     | 118,882     | 132,999     | 135,410                                   | 126,915     | 151,099     | 169,645     |         |
|                 |   |             | Desired 25% Carryover |             |             |             | 150,667                                   | 153,666     | 156,393     | 159,533     | 160,943 |
|                 | AFM Fee History                           |             |                       |             |             |             |   |             |             |             |         |
|                 | Per Capita Rate                           | 0.45        | 0.45                  | 0.50        | 0.55        | 0.60        | 0.60                                      | 0.60        | 0.65        | 0.65        |         |
|                 | Minimum Fee                               | 50.00       | 50.00                 | 55.00       | 60.00       | 65.00       | 65.00                                     | 65.00       | 70.00       | 70.00       |         |
|                 | Maximum Fee                               |             |                       |             |             |             |   |             |             |             |         |
|                 | Minimum Population                        | 100         | 100                   | 100         | 100         | 100         | 100                                       | 100         | 100         | 100         |         |
|                 | Bottled Water Fee                         | (see below) | (see below)           | (see below) | (see below) | (see below) | (see below)                               | (see below) | (see below) | (see below) |         |
|                 | Estimated Revenue by Type                 |             |                       |             |             |             |   |             |             |             |         |
|                 | Community                                 | 304,179     | 306,168               | 340,087     | 374,165     | 411,004     | 411,004                                   | 411,004     | 441,878     | 441,878     |         |
|                 | Non-Transient, Non-community              | 34,670      | 35,296                | 38,405      | 41,993      | 45,197      | 45,197                                    | 45,197      | 49,134      | 49,134      |         |
|                 | Transient, Non-community                  | 98,984      | 97,127                | 109,106     | 121,273     | 134,145     | 134,145                                   | 134,145     | 142,175     | 142,175     |         |
|                 | Bottled Water                             | 14,010      | 20,210                | 21,990      | 24,360      | 26,438      | 26,730                                    | 26,730      | 29,130      | 29,130      |         |
| \$              | 50 Small (up to 250,000 gallons)          | 750         | 750                   | 1,020       | 1,140       | 1,260       | 1,260                                     | 1,260       | 1,380       | 1,380       |         |
| \$              | 150 Medium (250,000 to 20 million)        | 900         | 900                   | 1,500       | 1,650       | 1,800       | 1,800                                     | 1,800       | 1,980       | 1,980       |         |
| \$              | 2,000 Large (over 20 million gallons)     | 12,000      | 18,200                | 19,200      | 21,300      | 23,400      | 23,400                                    | 23,400      | 25,500      | 25,500      |         |
| \$              | 200 Out-of-State                          | -           | -                     | -           | -           | -           | -   | -           | -           | -           |         |
| \$              | 10 Water vendors (Min. \$50 Max. \$150)   | 360         | 360                   | 270         | 270         | 270         | 270                                       | 270         | 270         | 270         |         |
|                 | Total Estimated Revenue (AFM Fees Billed) | 451,843     | 458,800               | 509,587     | 561,811     | 616,784     | 617,076                                   | 617,076     | 662,317     | 662,317     |         |