

INSTRUCTIONS FOR LEAD CUSTOMER NOTIFICATION

Customer Notification of Lead Sample Results

NOTIFICATION

The Lead and Copper Rule [40 CFR §141.85(d)] now requires all public water systems to provide the results of **each** lead sample to **each customer that collected a sample**. Consumer notification is required for each round of lead and copper tap monitoring.

METHODS

The consumer notice must be provided to the persons served at the tap that was tested, either by mail or by another method approved by the Drinking Water Program. Non-transient, non-community systems such as schools and businesses can post the results in a conspicuous location provided all customers have access to the information.

FORMS

A blank consumer notice form has been created to facilitate this process. A separate form will need to be completed for each sample collected for community systems. A single form with all the samples listed can be used for non-transient, non-community systems. If a water system wishes to use a different format, it must receive Drinking Water Program approval. **NOTE: The information provided on the template form is required information- this must be included in your notification even if you choose not to use the template form.**

CERTIFICATION

Once all of the customers have been notified, the system should complete, sign, and submit the certification form, along with a copy of either an example of a notice that was sent or a copy of the single notice that was posted (for non-community systems).

*****You must submit BOTH the certification form and an example notice to fulfill your notification requirement.*****

TIMING

The water system must provide the notice as soon as practical, but **no later than 30 days after it learns of the tap monitoring results.**

ADDITIONAL INFORMATION

For additional information, please contact your Public Water System Inspector at (207) 287-2070. For copies of the **FORMS** and **CERTIFICATION**, please visit the Drinking Water Program website at <http://www.medwp.com>