**2018 Application Form for a
Wastewater Planning State Grant**

**DEADLINE FOR SUBMITTAL: Not Applicable**

***This information request is to be completed by applicants that are requesting financial assistance for planning, i.e. facilities plan, comprehensive wastewater treatment facilty study, preliminary engineering report, etc.***

As outlined in the Department’s announcement letter ***State Wastewater Infrastructure Planning and Construction Grants Available***, grants of 25% of the eligible project, will be awarded to eligible applicants that meet the minimum affordability criteria in order of receipt of application. The maximum planning grantan applicant can receive is $10,000. There is no deadline for applying for a planning grant. To properly evaluate and rank projects for potential planning grants, the Department of Environmental Protection (DEP) needs specific information submitted on the proposed plan. Please submit this application form, along with the Wastewater Planning Grant User Rate Calculator by e-mail to **Brandy M. Piers**, brandy.m.piers@maine.gov. If you have any questions regarding the submittal process, please contact Brandy Piers at 287-6093 or John True at 287‑7808.

**Name of Applicant:**

**Project Name:**

**Name and title of contact person for applicant:**

**Address:**

**Town:**       **State:**       **Zip Code:**

**Email:       Telephone:**

***If an Engineering Firm has been selected, please state the firm’s name and project manager.***

**Name of Engineering Firm, if selected:**

**Name and title of engineer contact:**

**Address:**

**Town:**       **State:**       **Zip Code:**

**Email:       Telephone:**

[ ]  I certify that I am knowledgeable of the projects included in these forms and have provided information that is accurate, truthful and complete.

**Title and Name:**        **Date:**

**Signature:**      **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 1 – Sewer User Rates and Median Household Income:**

***(This section and the attached Wastewater Planning Grant User Rate Calculator, must be completed and submitted to the Department. Based on the information presented, the Department will determine if the applicant meets the minimum affordability points of 7.0, as calculated using the attached 2018 Grant Affordability Points Calculator.)***

1. **Current Equivalent Dwelling Unit (EDU) sewer user rate ($/yr.):** $       per year.
*(located on line 13 of the Planning Grant User Rate Calculator)*
2. **Service Area Median Household Income (MHI):** $

*(Include MHI Data from the community. When available, the income data presented to the Department shall be prioritized in this order:*

1. *A State approved system-wide income survey that was finalized within the past three years; then*

If the applicant’s MHI data is from an approved system-wide income survey, identify the organization that conducted the survey and the date it was finalized.

*2) Census Designated Place (CDP) data, if the sewered area closely approximates the CDP area; then*

*3) Town data.*

*CDP and town data shall be from the U.S. Census Bureau – American FactFinder* [*http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml*](http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml) *American Community Survey Use 5-year MHI estimates.*

*The U.S. Census Bureau has an application on its website that lets you see the CDP boundaries without needing any GIS expertise:* [*http://tigerweb.geo.census.gov/tigerweb/*](http://tigerweb.geo.census.gov/tigerweb/)*. Zoom into a small portion of the state at a time and select the “Places and County Subdivisions” checkbox to see the CDP boundaries.)*

**Section 2 – Plan Information:**

1. **Plan Description: *(Please describe your plan, the reason for completing a plan, and what you hope to get out of the plan.)***
2. **Estimated Plan Cost: $**