

DEPARTMENT OF ENVIRONMENTAL PROTECTION
Solid Waste Program, Attn: Geraldine Travers
17 State House Station
Augusta, Maine 04333-0017
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<u>FOR DEP USE ONLY</u>			
ATS ID: _____	Seq: _____	DEP ID: _____	Received by DEP: _____
Bureau: <u>S</u>	Type of Application: <u>WH</u>	Activity: <u>E</u>	Fees Paid: _____
Project Analyst: _____			Check No.: _____

**REDUCED PROCEDURES APPLICATION FOR GREATER THAN 2 ACRE WOOD WASTE STORAGE AREAS
AT AN ACTIVE WOOD PRODUCTS FACILITY**

This application form may be used by a wood products facility to license a >2 acre wood waste storage site and meets all of the standards and requirements of Chapter 402, sections 6.A, 6.C, and 6.F and Chapter 400, section 4.A, 4.B, 4.C, 4.D, and 4.F of the Solid Waste Management Regulations.

PLEASE TYPE OR PRINT

Company and Address Information

Company Name: _____ **Telephone:** _____

Applicant's Last Name: _____ First Name: _____

Contact Person: _____ Telephone: _____

Applicant Name: _____ **Agent/Consultant Name:** _____

Telephone: _____ Telephone: _____

Mailing Address: _____ Mailing Address: _____

Street Address: _____ Street Address: _____

Town: _____ State: _____ Zip: _____ Town: _____ State: _____ Zip: _____

Billing Information

Name: _____

Mailing Address: _____

Street Address: _____

Town: _____ State: _____ Zip: _____

Site/Activity Information

Project Description: Wood waste storage facility at a wood products facility - Reduced procedure

911 address: _____ GPS Location: _____

Directions: _____

PLEASE SEE PAGE 2 - SIGNATURE REQUIRED

SIGNATURE OF APPLICANT

By signing this application, the applicant certifies that he or she has: (1) published the public notice form once in a newspaper circulated in the area where the project is located, (2) sent a copy of the public notice form to the owners of property abutting the land upon which the project is located, (3) sent a copy of the public notice form to the chief municipal officer and chair of the municipal planning board of the municipality in which the project is located (4) filed a complete copy of this application in the municipal office of the municipality in which the project is located, (5) reviewed the instructions contained in this application form, and (6) reviewed the appropriate state laws that relate to the proposed project.

I certify under penalty of law that I have personally examined the information submitted in this document and all attachments thereto and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete. I, the property owner or lessee, authorize the Department to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to determine the accuracy of any information provided herein. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

DATE: _____ NAME: _____
(Applicant)

TITLE: _____
(If other than applicant, attach letter of agent authorization.)

PLEASE SEE ATTACHED FEE SCHEDULE TO DETERMINE THE APPLICATION FEE FOR A REDUCED PROCEDURE WOOD WASTE STORAGE FACILITY

INSTRUCTIONS

1. **Please refer to Chapters 400 and 402 of the “Maine Solid Waste Management Regulations” to understand the standards and requirements for the design and operation of a wood waste storage site.** If you have any questions that arise at any point during the application or review process, please contact the DEP Solid Waste Program staff.
2. Pre-Application meeting. Applicants proposing to establish a new storage site are encouraged to meet with DEP staff to discuss the proposed project. The meetings can help avoid unnecessary expense and processing delays.
3. Fill out the application completely. INCOMPLETE APPLICATIONS WILL BE RETURNED, CAUSING UNNECESSARY DELAYS IN THE REVIEW PROCESS. All work to support the investigation, design, and construction of a solid waste facility must be undertaken by individuals whose training, experience and professional certification is appropriate to accomplish the specific tasks with accuracy and technical proficiency. Reports, plans or other materials submitted in support of the application must bear the signature and, if appropriate, the seal of the individual who drafted or supervised the drafting of each document.
4. Publish a “Notice of Intent to File” this application once in a newspaper circulated in the area where the project is located. (A form for this notice is attached to this application.) The notice should appear in the newspaper within 30 days prior to filing the application with the DEP.
5. Send by certified mail, a copy of the “Notice of Intent to File” to all the owners of property abutting the project. Their names and addresses can be obtained from town tax maps or local public officials. Abutters must receive notice within 30 days prior to filing the application with the DEP. If your project abuts a road or other public or private right-of-way, the person on the opposite side of the right-of-way must be notified.
6. Send by certified mail, a copy of the “Notice of Intent to File” to the chief municipal officer and to the chairperson of the planning board in the municipality where the project is to be located. If the project is located in an unorganized area, send the notice and application to the appropriate Office of the County Commissioners and the Maine Land Use Regulation Commission, 22 State House Station, Augusta, Maine 04333-0022. The notice must be filed in the appropriate office within 30 days prior to filing with the DEP.
7. Submit to the Department the application along with all attachments, a copy of the “Notice of Intent to File”, and a check for the appropriate application fee made payable to “Treasurer, State of Maine”. Please consult with DEP staff to determine how many copies of the completed application form and supporting reports must be submitted to the Department. In general, three copies of site plans, drawings, soil maps, or other data on sheets larger than 8½" x 14" copies must be submitted unless the staff determines that fewer copies are needed. ALL PLANS SHOULD BE FOLDED TO SIZE 8½" x 11" unless otherwise indicated by DEP staff. Any part of the application which has been prepared by a P.E., C.G. or C.S.S. must be stamped and signed by that person. If the applicant is a corporation, a certificate of good-standing from the Secretary of State must be included.
8. Send one complete copy of the application and any amendments that are subsequently submitted to the Municipal Office of the town within which the project is located. If the project is located in an unorganized area, send the application to the appropriate Office of the County Commissioners and the Maine Land Use Regulation Commission, 22 State House Station, Augusta, Maine 04333-0022. The application must be filed in the municipal office or at the County Commissioners Office and LURC at the time of filing with the DEP.
9. Keep a copy of the completed application for your files. This copy will be helpful in speeding up communications with the DEP staff if any questions arise during the review of the project.
10. Upon the approval by the Department of Environmental Protection, a permit will be issued and sent to the applicant. The applicant should read the permit carefully in order to become familiar with any conditions. Failure to comply with conditions of approval may lead to enforcement action or the revocation of a permit.

**Standards for Reduced Procedure License for >2 Acre Wood Waste Storage Areas
at Wood Products Facility**

To qualify for a reduced procedure license, all of the following siting, design, and operational standards must be met.

1. Setbacks. The following setbacks must be maintained:
 - a. The storage area's waste handling area must not lie closer than 500 feet to the nearest residence in existence at the time the application is filed.
 - b. The storage area's waste handling area must not be within 100 feet of any property boundary, unless, using the form provided as Appendix 402.A, the applicant obtains and submits the written permission of all property owners having any boundary that is within 100 feet of the proposed waste handling area, whether or not their property abuts the property proposed to contain the storage area.
 - c. There must be a minimum of a 100 foot setback between the waste handling area and all public roads.
 - d. If the storage area is not located on a sand and gravel deposit, the storage area's waste handling area must not lie closer than 300 feet from the nearest off-site drinking water supply in existence at the time the application is filed
 - e. If the storage area is located on a sand and gravel deposit, the storage area's waste handling area must not lie closer than 1000 feet from the nearest off-site drinking water supply in existence at the time the application is filed
2. Protected Natural Resources. A storage site shall not be located:
 - a. Within 100 feet of a protected natural resource; or
 - b. In, on or over a protected natural resource, or on land adjacent to the following areas, without first obtaining a permit pursuant to 38 MRSA section 480-A et seq.:
 - (i) a coastal wetland, great pond, river, stream or brook, or significant wildlife habitat contained within a freshwater wetland; or
 - (ii) freshwater wetlands consisting of or containing:
 - (a) under normal circumstances, at least 20,000 square feet of aquatic vegetation, emergent marsh vegetation or open water, except for artificial ponds or impoundments; or
 - (b) peatlands dominated by shrubs, sedges and sphagnum moss.
3. Floodplains. A storage area may not be located on a 100-year floodplain.
4. Soils Other Than Sand and Gravel. There must be a minimum of 2 feet separation between uncovered storage areas for wastes and the seasonal water table and bedrock at facilities which are not located on a sand and gravel deposit, unless the wastes are containerized or on a paved pad. If necessary, till soil may be added to create the 2 feet of separation. If paved base pads are proposed, run-on/run-off controls must be designed into the facility.
5. Sand and Gravel Soils. An uncovered storage area proposed to be located on a sand and gravel deposit must construct a base pad for the storage area(s) over the in-situ sand and gravel soil. The pad must either be a paved area with run-on/run-off controls or a 2 foot thick till (between 15 and 35% fines) pad, placed over the sand and gravel.
6. Operations. Each wood products facility operating one or more wood waste storage areas shall develop and implement a Plan of Operations for the storage area(s) prepared in accordance with the requirements of Chapter 402, section 6.F. Each wood waste storage area must be operated so that it does not contaminate ground or surface water.

7. Notification of Closure. The Department shall be notified in writing a minimum of 30 days prior to the proposed date of cessation of use of a storage area. Notification shall meet the following closure performance standard:
 - a. The storage area must be closed in a manner that minimizes the need for further maintenance; and so that it will not pollute any waters of the state, contaminate the ambient air, constitute a hazard to health or welfare, or create a nuisance.
 - b. At a minimum, the owner/operator must remove all solid wastes from the storage area.

THE FOLLOWING INFORMATION MUST BE INCLUDED WITH YOUR APPLICATION FOR >2 ACRE WOOD WASTE STORAGE AREAS AT WOOD PRODUCTS FACILITIES

1. **Description.** Please provide a description of the proposed wood waste storage area and the wood products facility.
2. **Title, Right, or Interest.** Submit information that demonstrates sufficient title, right or interest to property proposed for development, as specified in 06-096 CMR Chapter 2, section 7.
3. **Topographic Map.** Include the most recent full size U.S. Geological Survey topographic map (7 1/2 minute series, if available) of the area, showing the storage area boundary and the property boundary.
4. **Public Notice.** Include a copy of the Public Notice given in accordance with the requirements in items 4, 5, and 6 of the instructions on page 3 of this application packet.
5. **Site Plan.** Include an accurate site plan of the wood products facility showing property boundaries, existing roads, structures, water supply wells and water supply springs within 500 feet of the property boundaries, proposed storage area(s) with notation of any constructed base pads, interior roadways, fire breaks, and any other features connected to the construction and operation of the storage area(s).
6. **Property Tax Map.** Include a copy of the tax map(s) for the area with the following information noted: the names of each abutter, the location of any residences located within 500 feet of the proposed storage area(s) with the measured setbacks noted, the location of all water supply wells and water supply springs located within 1000 feet of the proposed storage area(s) with the measured setbacks noted, and the land use of all abutting properties.
7. **Uncovered Storage Areas.** A description, including size(s), of the proposed storage area(s), and, if the storage areas cover a total area greater than 2 acres in size, a demonstration that the area proposed for uncovered storage is no greater than the minimum size needed for viable operation of the wood products facility. The demonstration must include information on the volumes of wastes delivered to or generated by the wood products facility and a management plan for handling the wood which provides for flow-through of the wood waste, and any wood from construction or demolition debris, and periodic clean-up and maintenance of the storage areas, and adequate fire protection for the storage areas.
8. **Storage Pad Design.** A description of the design and construction of non-containerized uncovered storage areas for wood waste or wood from construction or demolition debris generated on-site must be submitted to meet the criteria of section 6.C(4) or 6.C(5).
9. **Erosion and Sedimentation Control.** An applicant shall provide an erosion and sedimentation control plan which meets the standards and submission requirements of Chapter 400, section 4.J.

10. Flooding. The following information must be provided to demonstrate compliance with the standards of Chapter 400, section 4.M:

- a. Floodplain map. An applicant shall provide the most recent Federal Emergency Management Agency's flood insurance rate map of the area, if applicable, to demonstrate that the proposed storage area will not be located in a 100-year floodplain, restrict the flow of a 100-year flood, or reduce the storage capacity of a floodplain.
- b. Stormwater Control Plan. An applicant shall provide either a stormwater management plan which meets the submission requirements of Chapter 400, section 4.M or a certification by a qualified professional that the siting and/or design of the proposed storage area will not result in post-construction runoff that is greater than pre-construction runoff.

NOTE: If a wood products facility holds a valid license from the Department or from the Land Use Regulation Commission, previously approved application submittals may be submitted in this application. The application package should note which information was previously reviewed and approved by the Department, or meets the standards of the Commission, and include copies of existing licenses or standards.

END