

MA 18P 20121000000000000057  
MODIFICATION

**State of Maine**



**Master Agreement**

**Effective Date:** 12/10/20

**Expiration Date:** 10/31/24

**Master Agreement Description:** Uniform Rental - Class 2 Ark Flash Rated Clothing

**Buyer Information**

Sue Garcia 207-624-7338 ext. SUE.H.GARCIA@MAINE.GOV

**Issuer Information**

Sharon Krechkin 207-624-3038 ext. sharon.krechkin@maine.gov

**Requestor Information**

Sharon Krechkin 207-624-3038 ext. sharon.krechkin@maine.gov

**Agreement Reporting Categories**

- 1. Code of Conduct

**Reason For Modification:** Extending - Vendor is holding current pricing.

**Authorized Departments**

17A TRANSPORTATION  
ALL

**Vendor Information**

**Vendor Line #:** 1

**Vendor ID**

VC1000093368

**Vendor Name**

UNIFIRST CORP

**Alias/DBA**

**Vendor Address Information**

PO Box 650481

Dallas, TX 75265-0481  
US

**Vendor Contact Information**

Michel Huppe  
207-797-4006 ext.  
michel\_huppe@unifirst.com

**Commodity Information**

**Vendor Line #:** 1

**Vendor Name:** UNIFIRST CORP

**Commodity Line #:** 1

**Commodity Code:** 98386

**Commodity Description:** Uniform Rental - Class 2 Ark Flash Rated Clothing

**Commodity Specifications:** Master Agreement for Uniform Rental for Class 2 Ark Flash Rated Clothing for DOT Electricians. Please see attached for complete specifications made a part of this <Uniform Rental - Class 2 Ark Flash Rated Clothing MA.

**Commodity Extended Description:** Uniform Rental for Class 2 Ark Flash Rated Clothing for DOT Electricians.

<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>
0.00000		0.000000
<b>Delivery Days</b>	<b>Free On Board</b>	
0		
<b>Contract Amount</b>	<b>Service Start Date</b>	<b>Service End Date</b>
0.00	12/10/20	10/31/24
<b>Catalog Name</b>	<b>Discount</b>	
	0.0000 %	
	<b>Discount Start Date</b>	<b>Discount End Date</b>

Please see authorized signatures displayed on the next page

Each signatory below represents that the person has the requisite authority to enter into this Contract. The parties sign and cause this Contract to be executed.

State of Maine - Department of Administrative and Financial Services

DocuSigned by:  
David Morris 12/1/2023  
Signature Date

David Morris, Acting Chief Procurement Officer

Vendor Ryan Beaulieu

DocuSigned by:  
Ryan Beaulieu 12/1/2023  
Signature Date

Ryan Beaulieu General Manager

Print Representative Name and Title

Division of Procurement Services  
ATTN: Sue Garcia, Procurement Analyst II  
Burton M. Cross Office Building  
9 State House Station  
Augusta, ME 04333-0009  
Tel.: (207) 624-7338  
Fax: (207) 287-6578

Contract Number  
**MA 18P 201210\*57**

**EXTENSION OF ANNUAL CONTRACT**

**Commodity Item:** Rental Class 2 ARK Flash Rated Clothing

**Contractor:** Unifirst Corp.

**Contract Period Extended To:** October 31, 2024

Extension Clause: The State reserves the right to extend this contract at new lower pricing and current contract terms and conditions, for a period of one year, with the consent of the contractor.

Agreement to Extend Contract:

In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract Number **MA 18P 201210\*57** until **10/31/2024** with new lower pricing and existing terms and conditions remaining as shown in the original Annual Contract Award Notification Copy of which is acknowledged on this date.

Contractor:

By *Ryan Beaulieu*

By (Signature):



E-mail Address: **ryan\_beaulieu@unifirst.com**

Date: 11/22/23

**ACCEPT THE STATE OF MAINE CREDIT CARD:**  YES  NO

**Report:** It is the responsibility of the vendor to produce a monthly report. The Division of Purchases will require the vendor to submit a monthly report due by the 5th working day of each month on what was purchased during that month. The agency name must be listed as well as how many cards purchased, and the amount of money.

**If you have not produced a monthly report during the past year, please submit them as soon as possible.** (The reports can be emailed to [Sue.h.Garcia@maine.gov](mailto:Sue.h.Garcia@maine.gov) or faxed to 207-287-6578 to Attn: Sue Garcia.)

**Dollar value the State has spent on this contract for past 12 months:** \$ \_\_\_\_\_

**RIDERS**

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Rider A – Scope of Work and/or Specifications
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input type="checkbox"/>	Rider C - Exceptions
<input checked="" type="checkbox"/>	Bid Cover Page and Debarment Form
<input checked="" type="checkbox"/>	Debarment, Performance, and Non-Collusion Certification
<input checked="" type="checkbox"/>	Price sheet (attach excel spreadsheet to post on website)
<input type="checkbox"/>	Other – Included at Department's Discretion

**RIDER A**  
**Scope of Work and/or Specifications**

**DOT – Class 2 ARK Flash Rated Electricians Uniform Rental – Statewide Locations**

**MA 18P 201210\*57**

**COMMODITY ITEM:** Rental of Class 2 ARK Flash Rated Uniforms Shirts, Pants, Jackets, Coveralls, Wipes & Laundry Bags.

**ALL CLOTHING MUST BE CLASS 2 ARK FLASH RATED.**

**CONTACT PERSON:** The contact person will help consumers with any issues pertaining to this Master Agreement. The contact person will be **Michel Huppe**, email Address: [Michel.Huppe@unifirst.com](mailto:Michel.Huppe@unifirst.com)

**CONTRACT PERIOD:** Immediately thru October 31, 2024, with the option of 1 (2) year renewal.

**EXTENSION OF CONTRACT:** The Director of the Division of Procurement Services may with the consent of the contractor extend the contract beyond the indicated expiration date.

**CANCELLATION OF CONTRACT:** The Director of the Division of Procurement Services reserves the right to cancel a contract with a thirty (30) day written notice OR cancel immediately if the contractor does not conform to the terms and conditions and specifications of the contract.

**PRICES:** Prices shown are to be net including transportation charges fully pre-paid by the contractor FOB destination. Prices are to remain firm for the duration of the Contract.

**INVOICES:** All invoices must be sent to the using Department within thirty (30) days of the service being completed. Invoices sent or issued more than ninety (90) days after the service has been completed may not be paid.

**SETUP/ENHANCEMENT/ALTERNATIONS CHARGES:** The Contractor will provide NEW uniforms to all employees within thirty (30) days of the Master Agreement being approved. The contractor will be responsible for all charges/fees associated with setup, enhancement and garment alterations to include size changes and any other alterations described in this contract during the duration of this MA. The customer will not be responsible for any of these fees. Measurements for proper fit are to be taken by the Contractor.

**QUANTITIES:** Quantities shown in the proposal schedule were estimates based on current staff. It is understood and agreed that the Contract shall cover the actual quantities ordered by the State for delivery during the term of the Contract.

**DELIVERY:** Uniforms must be new at the beginning of the contract and replaced as needed during the length of the contract. The Contractor will be responsible for the delivery of material in first class condition at the point of delivery and in accordance with good commercial practice within 30 days of contract award.

**CLEANING:** The Contractor shall pickup, clean and return uniforms on a weekly basis.

**ORDERING PROCEDURE:** Delivery orders (DO) will be created in AdvantageME for all orders over \$5,000.00. If a DO is used, it will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdf file. Orders less than \$5,000.00 can be ordered using a P-Card.

**PROCUREMENT CARD:** State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

**NOTE:** The State of Maine Procurement Card **WILL NOT** be automatically charged for services

Rendered. Department will review invoices, verify correct pricing and make payment accordingly.

**CANCELLATION OF CONTRACT:** The Division of Procurement Services reserves the right to cancel a contract with a thirty-day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

**QUARTERLY REPORT:** The Division of Procurement Services **requires a quarterly report of sales** be e-mailed to Sue.h.Garcia@maine.gov within 30 days of the end of each calendar quarter, It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments. Quarterly reports will start at the being of calendar year.

**MUNICIPAL CLAUSE:** The Division of Procurement Services is committed to providing purchasing opportunities for **municipalities, political subdivisions and school districts** in Maine by allowing them access, through our vendors, to our contract pricing. A bidder's willingness to extend contract pricing to these entities will be taken into consideration in making awards.

Yes – Vendor has agreed.

**CODE OF CONDUCT ANTI-SWEATSHOP FEE:** Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Procurement Services  
Attn: Vendor Fee  
Burton M. Cross Building, 4<sup>th</sup> Floor  
9 State House Station  
111 Sewall St.  
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

Known Clothing Requirements for MDOT Electricians

(5) Traffic Electricians and (2) Supervisors

Dept. may want to add additional locations to this contract at a later date.

**RENTAL REQUIREMENTS:**

1. All employees to be sized and fitted on site.
2. All employees to have new clothes assigned initially
3. Weekly delivery day to be determined by the facility administrator
4. Clean clothes should be delivered on hangers, grouped by employees and hung on garment hanger
5. All clothing to be identified by employee code or number and name
6. Dirty Clothes bin to be provided by vendor
7. Vendor to have, at a minimum, pants and shirts pressed during their processing.
8. Vendor to provide a performance guarantee
9. Clothing to be of consistent style and brand for the duration of this contract
10. Prices are to be by the set and by the individual unit
11. Individual units can be added or decreased as needed during the contract term



## **SUPPLY REQUIREMENTS**

1. All uniform items provided under this contract/agreement shall be property of the Contractor and shall be of first quality materials and workmanship and shall be provided on a laundry rental only basis upon written order from an authorized Department representative.
2. All initial and replacement sets of garments supplied shall be new, unused, first quality, fully altered, free of wrinkles and ready for employees to wear. Any garments found to be unacceptable will be returned to the contractor for no charge replacement.
3. Contractor will ensure all employees receive properly fitted uniforms, guaranteed to withstand the institutional and industrial use for which these garments are being rented and will be used. Each garment supplied shall bear a colorfast label that clearly indicates the fabric content, size, and manufacturer's name. Fitting disputes between contractor and employee will be resolved by the director responsible for the section employing the individual with the compliant. Fits that are deemed unsatisfactory will be corrected by the contractor at the contractor's expense.
4. Immediate credit is to be issued to department for all unusable merchandise that is delivered. Uniforms are to be replaced or altered at the Contractor's expense if the uniform articles become ill fitting or are deemed unfit for use and wear. Replacement uniforms or uniforms requested for a new employee shall be altered and delivered no more than two (2) weeks from the initial date of the request for the replacement articles or new issue (normal stock). Contractor will allow two (2) weeks for the return of uniforms being replaced.
5. Contractor's representative shall contact the departments designated representative to arrange to arrange the required fitting of employees who will be using these uniforms. Should an exchange for a different size, additional alternations or replacement of garments be required after being issued to an employee due to poor quality, wear, damage, or improper fit, the contractor shall perform the alterations or provide the replacement garments at no additional cost to the department or any of its employees. Proper fit will be the responsibility of the contractor; any fitting disputes between contractor and employee will be resolved by the Director responsible for the section employing the individual with the compliant.
6. The contract shall maintain and repair the garments to keep them in proper condition and appearance. Replacing missing or broken buttons, broken zippers, repairing split seams/hems, replacing frayed uniforms and patching tears shall be performed without request by the department at the time of laundering the garments at no additional cost. Contractor will be, allowed two (2) weeks for the return of uniforms being repaired. Uniforms will be replaced at lease every 24 months. All uniforms replacements must be new garments.

7. All garments, when delivered, shall be clearly marked for the employee to whom the garments have been issued. The marking for the employee's garment shall contain a barcode system or approved method to be used for tracking the laundering, repair and delivery of uniforms. Vendor must fully describe the tracking method.
8. In the event rental garments are lost or destroyed while stored in a department facility or are lost or destroyed by a department employee, the department will pay the contractor for the articles that have been lost or destroyed. The actual amount to be paid to the Contractor for such loss or destruction will be determined as follows: The replacement cost for each garment shall not exceed Contractor's actual cost for the item. The cost will then be reduced in equal increments through the lesser of 18 months or the lifespan of the garment. EXAMPLE: Item cost \$20, 6-month service, 18-month service life, becomes \$20/18 months\* 12 months life remaining - \$13 paid to contractor.
9. When an employee is moved to a different location/building the Contractor is to make sure that the re-tagging of the employees clothing co-insides with the employee's original date of issuance.
10. The estimated totals previously stated are based upon the total number of uniforms permanent employees currently employed at the department. This total may change.
11. Pick-up and delivery service shall be on a weekly basis. All deliveries and pick-ups are to be carefully counted and documented on itemized records for both the Contractor's and the department's files. Pick-ups and deliveries are to be accomplished on a consistent day each week. In the event of a holiday occurring on the scheduled pick-up and delivery day, the pick-up and delivery will be the next working day after the holiday, unless otherwise arranged by the contractor and department representative.
12. Pick-ups and deliveries shall be made to a location of the department's choice. The department reserves the right to change or otherwise modify this location throughout the life of this contract.
13. Any and all offered discounts will be taken when payment is being made. In the event of discrepancies in delivery tickets and invoices, payment will not be made to the Contractor until such discrepancies have been resolved to the satisfaction of the department. Invoices must clearly indicate all delivery ticket numbers and the contract pricing being charged and submitted in duplicate.
14. The department along with the Division of Procurement Services reserves the right to add or delete uniform articles from the contract at any time within five (5) days of written notice to the contractor.

**RIDER B  
TERMS AND CONDITIONS**

- 1. DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
  - a. The term “Buyer” or “State” shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
  - b. The term “Department” or “DAFS” shall refer to the State of Maine Department of Administrative and Financial Services.
  - c. The term “Bureau” or “BGS” shall refer to the State of Maine Bureau of General Services.
  - d. The term “Division” shall refer to the State of Maine Division of Purchases.
  - e. The term “Contractor”, “Vendor”, or “Provider” shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
  - f. The term “Contract” or “Agreement” shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.
  
- 2. WARRANTY:** The Contractor warrants the following:
  - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
  - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
  - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
  - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
  - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

**3. TAXES:** Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.

**4. PACKING AND SHIPMENT:** Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices, packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

**5. DELIVERY:** Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

**6. FORCE MAJEURE:** The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

**7. INSPECTION:** All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles of work shall be made unless specified by the Division.

**8. INVOICE:** The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

**9. ALTERATIONS:** The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreement, or to eliminate all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

**10. TERMINATION:** The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed because of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

**11. NON-APPROPRIATION:** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

**12. COMPLIANCE WITH APPLICABLE LAWS:** Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United

States, or any of their duly authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

**13. INTERPRETATION:** This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

**14. DISPUTES:** The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

**15. ASSIGNMENT:** None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

**16. STATE HELD HARMLESS:** The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

**17. SOLICITATION:** The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

**18. WAIVER:** The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

**19. MATERIAL SAFETY:** All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

**20. COMPETITION:** By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

**21. INTEGRATION:** All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

RIDER C  
EXCEPTIONS

N/A



## Appendix A


**STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
DIVISION OF PROCUREMENT SERVICES**

**BID COVER PAGE and DEBARMENT FORM**

Bidder's Organization Name: <u>UniFirst Corp</u>		
Chief Executive - Name/Title: <u>Ryan Beaulieu</u>		
Tel: <u>207-727-4006</u>	Fax:	E-mail: <u>ryan-beaulieu@unifirst.com</u>
Headquarters Street Address:		
<u>430 Riverside Industrial Parkway Portland, ME 04103</u>		
Headquarters City/State/Zip:		
<i>(provide information requested below if different from above)</i>		
Lead Point of Contact for Bid - Name/Title:		
Tel:	Fax:	E-mail:
Street Address:		
City/State/Zip:		

By signing below Bidder affirms:

- Their bid complies with all requirements of this RFQ;
- This bid and the pricing structure contained herein will remain firm for a period of 180 days from the date and time of the bid opening;
- That no personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's proposal;
- That no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a proposal; and
- The undersigned is authorized to enter into contractual obligations on behalf of the above-named organization.

Name: <u>Ryan Beaulieu</u>	Title: <u>GM</u>
Authorized Signature: 	Date: <u>11/22/23</u>


### Debarment, Performance, and Non-Collusion Certification

By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals, and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
  - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.
  - ii. violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - iii. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
  - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

- **Failure to provide this certification may result in the disqualification of the Bidder's proposal, at the discretion of the Department.**

To the best of my knowledge all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name: <i>Ryan Beaulieu</i>	Title: <i>GM</i>
Authorized Signature: 	Date: <i>11/22/23</i>

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
VC1000093368	10FB	UniFirst	Wrangler	FR31MWZ	98386	Pants, 12 oz. Denim Indura (Navy), <b>11 sets per wk</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	SET	\$6.38	5
VC1000093368	10FR	UniFirst	UniFirst	10FR	98386	Pants, 9oz Ultrasoft Dickies Style (Navy), <b>11 sets per wk</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	SET	\$5.83	5
VC1000093368	09TC	UniFirst	UniFirst	09TC	98386	Shirt, Lng Slv, 7 oz. 6 Khaki, 5 Lt. Blue, <b>11 sets per wk</b>	Tecasafe Plus Shirt; ATPV 8.4, HRC 2	SET	\$8.25	5
VC1000093368	18SC	UniFirst	RedKap	JLH4BD	98386	Jacket Bomber, Mens, 11 oz. Brown Duck, <b>2 Sets per wk</b>	Indura Ultra-Soft Jacket; ATPV 12.4, HRC 2	SET	\$4.50	5
VC1000093368	30FR	UniFirst	UniFirst	30FR	98386	Coveralls Armorez FR, Navy, Level 2 Compliant, <b>2 Sets per wk</b>	Indura Ultra-Soft Coverall; ATPV 12.4, HRC 2	SET	\$1.90	5
VC1000093368	7521	UniFirst	Milliken & Company	FENDERCOVER	98386	Wipes 18 x 30	Fender Cover	EA	\$0.72	5
VC1000093368	8023	UniFirst	UniFirst	8023	98386	Wipes 18 x 18	Shop Towel	EA	\$0.09	5
VC1000093368	10FB	UniFirst	Wrangler	FR31MWZ	98386	Pants, 12 oz. Denim Indura (Navy), <b>Individual Rental</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	EA	\$0.58	5
VC1000093368	10FR	UniFirst	UniFirst	10FR	98386	Pants, 9 oz Ultrasoft Dickies Style (Navy), <b>Individual Rental</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	EA	\$0.53	5
VC1000093368	09TC	UniFirst	UniFirst	09TC	98386	Shirt, Lng Slv, 7 oz., Khaki, <b>Individual Rental</b>	Tecasafe Plus Shirt; ATPV 8.4, HRC 2	EA	\$0.75	5
VC1000093368	09TC	UniFirst	UniFirst	09TC	98386	Shirt, Lng Slv, 7 oz., Lt. Blue, <b>Individual Rental</b>	Tecasafe Plus Shirt; ATPV 8.4, HRC 2	EA	\$0.75	5
VC1000093368	18SC	UniFirst	RedKap	JLH4BD	98386	Jacket Bomber, Mens, 11 oz. Brown Duck, <b>Individual Rental</b>	Indura Ultra-Soft Jacket; ATPV 12.4, HRC 2	EA	\$2.25	5
VC1000093368	30FR	UniFirst	UniFirst	30FR	98386	Coveralls Armorez FR, Navy, Level 2 Compliant, <b>Indiv Rental</b>	Indura Ultra-Soft Coverall; ATPV 12.4, HRC 2	EA	\$0.95	5
VC1000093368	10FB	UniFirst	Wrangler	FR31MWZ	98386	Pants, 12 oz. Denim Indura (Navy), <b>Replacment</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	EA	\$60.11	5
VC1000093368	10FR	UniFirst	UniFirst	10FR	98386	Pants, 9 oz Ultrasoft Dickies Style (Navy), <b>Replacment</b>	Indura Ultra-Soft Pant; ATPV 12.4, HRC 2	EA	\$43.67	5
VC1000093368	09TC	UniFirst	UniFirst	09TC	98386	Shirt, Lng Slv, 7 oz., Khaki, <b>Replacment</b>	Tecasafe Plus Shirt; ATPV 8.4, HRC 2	EA	\$61.58	5
VC1000093368	09TC	UniFirst	UniFirst	09TC	98386	Shirt, Lng Slv, 7 oz., Lt. Blue, <b>Replacment</b>	Tecasafe Plus Shirt; ATPV 8.4, HRC 2	EA	\$61.58	5
VC1000093368	18SC	UniFirst	RedKap	JLH4BD	98386	Jacket Bomber, Mens, 11 oz. Brown Duck, <b>Replacment</b>	Indura Ultra-Soft Jacket; ATPV 12.4, HRC 2	EA	\$177.23	5
VC1000093368	30FR	UniFirst	UniFirst	30FR	98386	Coveralls Armorez FR, Navy, Level 2 Compliant, <b>Replacment</b>	Indura Ultra-Soft Coverall; ATPV 12.4, HRC 2	EA	\$74.25	5
VC1000093368	8023	UniFirst	UniFirst	8023	98386	Wipes (price per wipe) <b>Replacment</b>	Automatic Replacement	EA	\$0.22	5
VC1000093368	9075	UniFirst	UniFirst	9075	98386	Laundry Bags supplied for dirty laundry, <b>2 Each per wk</b>	NA	EA	\$8.00	5