

**INSTRUCTIONS FOR REGISTRATION AS PERMITTEE FOR ALCOHOL LICENSE TO
PURCHASE, IMPORT OR SHIPMENT OF ALCOHOL**

An application which is not executed in accordance with instructions and the regulations, or which does not contain all the information required, will be returned to the applicant without action.

Signing of application: If applicant is an individual, the application shall be signed by the applicant, using full name; if a partnership, the firm name must be written followed by the signature of the partner authorized to sign for the partnership; and if a corporation, the corporate name must be written, followed by the signature and title of an office thereof duly authorized to sign for the corporation; and the corporate seal affixed, if any.

Application should state exact location of the place of business for which permit is desired, giving street name and number plus any other information such as suite or floor; otherwise the best description possible.

Application should state the specific location of storage of said alcohol on premises such as locked cabinet in cellar or locked storage room on second floor; otherwise the best description possible.

Application shall state the purpose for which the alcohol is to be used.

Legitimate users of Tax Free Alcohol, such as Schools, Colleges, State Institutions and Hospitals, must first apply for and secure a Tax Free Basic Permit from the United States Department of Treasury, Alcohol and Tobacco Tax and Trade Bureau (TTB), 550 Main Street, Suite 8002, Cincinnati, OH 45202. The phone is 1-877-882-3277. This form is also available at: www.ttb.gov



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008

RICHARD W. ROSEN.
 COMMISSIONER

GREGORY R. MINEO
 DIRECTOR

PAUL R. LEPAGE
 GOVERNOR

Office Use Only
 License Transport #: _____
 Date Received: _____
 Date Issued: _____

Date: _____

**REGISTRATION AS PERMITTEE FOR ALCOHOL LICENSE
 TO PURCHASE, IMPORT OR SHIPMENT OF ALCOHOL**

Application is hereby made for an alcohol license to Purchase, Import & Transport alcohol for use in conformity with the laws of the State of Maine and in conformity with the Rules & Regulations pertaining to alcohol made or hereafter made by the Director of Bureau of Alcoholic Beverages, Division of Liquor Licensing and Enforcement.

It is understood that if the Division of Liquor Licensing and Enforcement issues the Transport License hereby applied for, that in addition thereto each and every time the holder of such license desires to purchase, import and transport alcohol, such holder must make application for and obtain from said Liquor Licensing an Individual Permit to Purchase, Import and Transport of Alcohol license.

APPLICANT:

Individual Name: _____ DOB: _____

Business Address: _____

Home Address: _____

Partnership or Corporate Name: _____

Business address: _____

Name, DOB, and home address of each partner: **PRINT CLEARLY**

Name: _____ DOB: _____ Home address: _____

Name: _____ DOB: _____ Home address: _____

Corporation Name: _____

Business Address: _____

President Name: _____ DOB: _____

City / Town: _____ State: _____ Zip: _____

Treasurer Name: _____ DOB: _____

City / Town: _____ State: _____ Zip: _____

Clerk Name: _____ DOB: _____

City / Town: _____ State: _____ Zip: _____

The Alcohol to be Purchased, Imported and Transported is: _____ TAX FREE _____ TAX PAID
(Applicant must check one box)

If tax free, please indicate you're Federal Permit Number: _____. Name of Alcohol to be Purchased, Imported and Transported, as known to the trade: _____. Estimated quantity of Alcohol to be

Purchased, Imported or Transported during the remainder of the present fiscal year in gallons: _____
(fiscal year is from July 1 to June 30th) The estimated quantity and the kind of alcohol referred to in this application, will be used solely for the following legitimate use and purpose:

The actual management of the business and operation to be carried on under said license will be under the direct charge and supervision of: _____ whose business address is: Number & Street _____

_____ Town/City _____ State: _____ Zip: _____

The location of the license premises and the place on the license premises where alcohol obtained under the license will be stored as follows: _____

_____ Name & Street
Town/City _____ State _____ Zip Code _____

Upon first obtaining the proper license from the Liquor Licensing, and subject to the rules and regulations of the Division of Liquor Licensing and Enforcement, alcohol may be obtained by any industrial establishment in this State for industrial uses, or by schools, colleges and State Institutions for laboratory use only, or by hospital for medicinal use therein only, or by any license pharmacist in this State for use in compounding of prescriptions and other medicinal use but not for sale by such pharmacists unless compounded with or mixed with other substances, or by any physician, surgeon, osteopath, chiropractor, optometrist, dentist, or veterinarian for medicinal use only.

The applicant fully understand that any license issued hereon will contain, among other things, the following provisions, stipulations and conditions, all of which the applicant agrees will be faithfully observed and performed, and that any misrepresentation of any fact found to have been made in securing the license, shall be deemed a lack of good faith in conforming to the provisions of the Laws of the State of Maine pertaining to alcohol and the rules and regulations of the Division of Liquor Licensing and Enforcement and shall constitute good cause for the revocation of said license.

That the applicant and all person employed by the applicant in any connection with the license privileges, and all other persons employed by the applicant while on the license premises, shall observe and conform to all the provisions, stipulations and conditions of the license: all laws of the United States relating to the manufacture, taxation, and control of, and traffic in alcohol; all regulations made pursuant to said laws which are now, or may hereafter be, in force; all laws of the State of Maine relating to alcohol and other intoxicating liquors, and all rules and regulations of the Division of Liquor Licensing and Enforcement made pursuant to said laws which are now, or may hereafter be, in force; and the applicant and all agents, servants and employees of the applicant, shall observe and conform to the laws, rules and regulations, relating to alcohol, in all the states in which any of the license privileges are exercised.

That the applicant shall provide and maintain on the licensed premises, a safe and secure place of storage for all alcohol possessed under authority of the license, the same to be of sufficient capacity to hold the maximum quantity of alcohol which may be so possessed by the applicant at any time, and to be kept under lock and accessible only to the applicant and the responsible agents of the applicant, and to be subject to inspection and approval by the Division of Liquor Licensing and Enforcement; and all alcohol received and possessed by authority of the license shall be stored and kept in such place of storage, and in no other place except upon approval by the Division of Liquor Licensing and Enforcement.

That the applicant shall make and keep on the license premises accurate and complete records of the purchases, uses and disposition made of alcohol obtained by the applicant under and by authority of the license issued to said applicant by the Division of Liquor Licensing and Enforcement.

That the applicant shall keep the files and records pertaining to the business conducted under the permit on the premises covered by the license, and shall make all reports required of the applicant, by law or regulation or by the Division of Liquor Licensing and Enforcement, and shall upon proper request, promptly allow and permit inspection to be made by any official or officer of the Division of Liquor Licensing and Enforcement, of such files and records, and of all the premises and property used for or in connection with any operation or transaction under said license, including the stock of alcohol on hand, and all vehicles passing into or out of said premises.

