

Snowmobile Club Grant Application Checklist

Grant Application

- Enter club address on first page
- Complete 4th page with all signatures & trailmaster's address and telephone number
- Include map (required every year) showing turn-arounds (if GPS, please contact Joe Higgins to send info electronically joe.higgins@maine.gov)
- Include all four pages
- Submit application postmarked on or before **December 31, 2013**

Mail to: Department of Agriculture, Conservation and Forestry
Snowmobile Program
22 SHS
Augusta, ME 04333-0022

Club Information

- Submitted Officer Update/Snowmobile Club Information form annually or anytime a change occurs during the year, see Lime Green Form
- Verified club is incorporated in good standing with Bureau of Corporations 624-7752
Annual filing with Bureau of Corporations before **June 1**

Reimbursements

You must include worksheets, grooming and maintenance, with your reimbursements which are due postmarked on or before **April 30, 2014**.

Always remember that your trails are periodically inspected by our staff throughout the season. We've included a sample of that inspection report in your packet so you know what we're looking for.