

Check-list of required elements:

Cover page: (general information):

- Landowner name, mailing address, telephone number, email
- Plan preparer's name, mailing address, telephone number, email
- Plan preparation date; planning period; plan expiration date
- Location of parcel: town, county, tax map & lot #s
- Plan preparer's signature on cover page and map
- Total acreage and wooded acreage of the parcel (on cover page)

Statement of the owner's management goals and objectives (in a stand-alone section)

Schedule of Activities to be implemented during the planning period (column headings required)

- Activity name,
- extent,
- stand ID,
- recommended time frame
- cost/income indicator.

Spatial information: List of coordinates of vertices of woodlands OR GIS shapefiles OR Google Earth .kmz or .kml files OR other format agreed upon with Landowner Outreach Forester

Stewardship Pledge w/ landowner's signature

Map (forest type and stand map)	
	Property boundaries
	Location of water bodies (incl. intermittent/ephemeral streams, stream channels that affect forestry activities, nonforested wetlands)
	Wildlife habitat identified by DIF&W, if present (significant wildlife habitat) (must correlate to E&SWH in Legal Considerations section)
	Forest land: cover types/ stands (must match Stand Descriptions & Schedule of Activities)
	Non-forest land
	Specific locations where any legal considerations affect timber harvesting and/or related management activities (areas affected by shoreland zoning)
	North arrow, scale, legend
	Preparation date, preparer's name, preparer's signature (on type map)

General conditions of woodlot	
	Condition of boundary lines (for each boundary line segment)
	need to establish or maintain the line segment
	recommended activities to do so within the planning period
	Soils information
	soil series
	approximate extent/location
	overall suitability of each soil series for growing particular tree species or species groups
	Operability: optimum seasons/conditions for forestry activities for the parcel or for areas related to recommended activities
	General property description and history; must include
	topography
	slopes
	general hydrology (including streams/stream channels corr. with maps)
	primary past land uses
	term of ownership (at least of the current owner)
	recent harvests and/or natural disturbances
	Access
	condition of roads and trails on the property &
	...connecting with the public road system
	seasonal or other limitations to access
	deeded or other rights of way, etc.
	name of nearest public or private all-weather road

__ Field methods statement

Stand descriptions:	1	2	3	4	5	6	7	8	9	10
__ Cover type										
__ Acreage										
__ Dominant tree species										
__ Size classes										
__ Relative stocking										
__ Understory/regeneration conditions										
__ Description of stand quality										

Stand prescriptions										
_ silvicultural prescriptions for each described stand for the planning period _ recommended to meet landowners' objectives, _ specific to each identified forest stand, _ including activities to regenerate, improve, and harvest timber:										
	1	2	3	4	5	6	7	8	9	10
Type & purpose of the treatment										
Tree species affected/targeted										
Some <u>quantitative description</u> of treatment intensity (e.g. number or spacing of trees, stocking, percent crown closure) to describe how stand structure will change as a result										
If no activity is recommended, must be stated explicitly.										

__ Desired future conditions (parcel, stand, or compartment-specific, applicable to the planning period or beyond)

__ Best Management Practices

__ Forest health assessment – presence/absence of :

- __ Invasive plant and insect species**
- __ other (native) insect or disease conditions**
- __ damage from past weather events and/or equipment operation**
- __ other forest health items affecting landowner goals & objectives**
- __ activities to manage, control, or monitor forest health**

__ Legal considerations (must address all items, in the body of the plan; must include or summarize the applicable parts of the laws pertinent to recommended forest management activities on the particular parcel)

- __ Deed restrictions**
- __ Easements**
- __ Tree Growth Tax Law**
- __ Forest Operations Notifications (FON) and Landowner Report**
- __ Clearcutting**
- __ Water bodies & water quality**
- __ Land Use Planning Commission (LUPC) standards**
- __ Essential or Significant Wildlife Habitats**
- __ Threatened & Endangered Species**
- __ Liquidation Harvesting**
- __ Local ordinances**

Long term resource considerations:

- __ Threatened or Endangered Species known to occur**
(if none, needs a statement to that effect)

- __ Habitats identified by the Department of Inland Fisheries & Wildlife (IFW)**
(if none, needs a statement to that effect)

- __ Wetlands**
- __ Woodland legacy planning information**
- __ Historical, cultural & archaeological sites**
- __ Protection from fire**
- __ Soil & water quality protection**
- __ Biodiversity**
- __ Fish & wildlife**
- __ Monitoring**
- __ Recreation**
- __ Aesthetic quality**
- __ Carbon sequestration & climate change resilience**
- __ Forests of Recognized Importance (FORI)**