



**State of Maine  
Board of Corrections**

State House Station #111  
Augusta, ME 04333-0111



**MEMBERS:**

Neale Duffett\*  
Tom Brown  
Irving Faunce  
Martha Freeman  
George Jabar  
Tim King  
Martin Magnusson  
Scott Story  
\* Chair of the Board

**DEVELOPMENT  
PROGRAM  
MANAGER:**

Kate Snyder

**DIRECTOR OF  
PRETRIAL  
DIVERSION &  
REENTRY:**

Laura Rodas

**EXECUTIVE  
ASSOCIATES:**

Kelene Barrows  
April Fortier

**CORRECTIONS  
WORKING  
GROUP:**

Sheriff Todd Brackett\*  
Denise Lord\*  
Karla Black  
Bob Devlin  
Sheriff Mark Dion  
Scott Ferguson  
Ralph Nichols  
Michael LeVert  
Malory Shaughnessy  
Stephen Stanley  
\*Co-Chairs

**FOCUS GROUPS:**

Budget  
Education  
Inventory of Needs  
Information Technology  
Medical  
Mental Health/Substance  
Abuse  
Pharmacy  
Pretrial/Diversion/Alternative  
Transportation  
Victim Services

September 1, 2010

To: Board of Corrections  
From: Kate Snyder, Development Program Manager  
Re: Fiscal Year 2011 Curtailment

At the Board of Corrections meeting on August 11, 2010 you voted unanimously to Table Action Item #10-024 - **RESPONSE TO FY11 CURTAILMENT TARGET AND FY11 BUDGET SUPPLEMENTAL REQUEST.**

During your discussion of the issue you expressed a desire to understand what if any impact the action to extend of Medicaid Funding would have on Maine's FY11 Curtailment Target. You also asked the Board of Corrections Chair to talk directly with the Commissioner of DAFS in order to understand whether there was any leniency regarding the September 1 deadline.

Since that time we have learned that the state has revised each agency and department's target curtailment. The Board of Corrections' target has been reduced from \$400,100 to \$92,023. (Please see attached letter from Ellen Schneiter, DAFS Commissioner.) Also, Chair Duffett has met with Ellen Schneiter and talked through the state's curtailment process; and the importance of the board's response no later than September 1, 2010.

To that end, I urge you to amend tabled Action Item #10-024 to respond to the FY11 Curtailment target in the amount of \$92,023 citing the full savings from the Board Initiatives allowance of \$100,000 proposed to support a third party financial auditor intended to help reconcile financial reporting between the seventeen correctional services budgets and the board's fiscal agent.

It is important to communicate to the Bureau of the Budget that board-sponsored initiatives are intended to strengthen and secure a unified corrections system and that any loss of General Fund revenue will reduce the board's ability to achieve its stated goals of system efficiencies and equity. But equally important to highlight is the Board of Corrections' commitment to working within the system and responding to challenges.

TO: All Departments and Agencies  
FROM: Ellen Jane Schneiter, Acting Commissioner, DAFS  
RE: Revised Curtailment Instructions  
DATE: August 20, 2010

As you are aware, last week Congress – with the leadership of Maine’s two Senators – passed the Education Jobs and Medicaid Assistance Act, which provides states with substantial additional support to mitigate the impact of the on-going impact of the recession.

This legislation does two things for Maine. First, the Act provides a two quarter extension of the enhanced federal Medicaid match, extending the match provisions of the ARRA through June 2011. We had faced a \$100 million budget gap in the current year if the enhanced match had not been extended. Fortunately, the provisions that were enacted reduce the size of that gap significantly – we now instead face a gap related to the phasing out of enhanced match of \$23 million.

The Act will also send approximately \$39.1 million to Maine that will be distributed to local school districts to save or create education jobs.

In mid-July, we issued curtailment targets to each department and agency. Those targets were intended to elicit proposals from each of you that would allow the Governor to implement a \$100 million curtailment. With the passage of last week’s Act, we are now revising the overall target downward to \$23 million. Your agency’s revised target is \$92,023.

We are continuing to monitor the economy and our revenue picture very carefully, weighing our options as to how to move forward from here. Your proposals may or may not be accepted by the Governor and may or may not be used for a potential curtailment. While you do not have to submit proposals in excess of the revised target assigned to you, you are strongly urged to continue to work on the proposals you have developed for the larger target and attempt to put them in priority order. The next months and years will continue to be challenging and the Governor will want to consider all viable options.

*Proposals for meeting the revised targets are still required to be submitted to the Budget Office no later than September 1, 2010.*

Ellen Jane Schneiter  
Acting Commissioner  
Department of Administrative & Financial Services  
78 SHS  
Augusta, ME 04333-0058  
Phone: 207/624-7800  
Fax: 207/624-7804



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September 1, 2010

Ellen Schneider, Commissioner  
Department of Administrative & Financial Services  
78 State House Station  
Augusta, Maine 04333-0058  
**RE: FY 2011 Curtailment Proposal**

**DRAFT**

Dear Ms. Schneider:

This is in response to your Revised Curtailment Instructions sent via e-mail on August 20, 2010. The revised target for the Board of Corrections is \$92,023.

The Board of Corrections was created in 2008 to develop and implement a unified correctional system that demonstrates sound fiscal management and reinvestment strategies to improve correctional services and reduce recidivism. To accomplish these goals, the Legislature allowed the Board to create an Investment Fund that can be carried forward into subsequent fiscal years; fortunately, with prudent fiscal management by the counties, we have been able to establish such a Fund.

Any curtailment of the BOC FY 2011 funding will significantly impair our ability to invest strategically in the One Maine One System unified correctional system and our ability to respond to emergent needs within that system.

Because of the importance of keeping the counties appropriately funded in FY 2011, our proposed curtailment of \$92,023 will come from the Board's reserves in the Investment Fund (not from any county authorization). The Board will achieve this reduction by not engaging the services of a third party financial auditor that we had intended to help reconcile and improve financial reporting between the individual correctional services budgets and the Board.

At this time, the Board is not seeking any additional FY 2011 funding through the Supplemental Budget Process.

Thank you for your kind consideration.

Sincerely,

Neale A. Duffett, Chair