Budget Process Group

Robert G. Devlin T. Scott Ferguson
Co-Chairs

September 17, 2010

Re: Fiscal Year 2011 BOC Adopted Budget Package

Enclosed are the final budgets for each County Jail and the Department of Corrections for Fiscal Year 2011. These budgets are adopted as outline by each "Action Item" report included with each Jail budget.

Please note that the "SBOC County Jail Budget Summary" projection section has been updated with the following information, if available:

- ✓ FY10 Audit
- ✓ FY10 CRAS(Corrections Reporting of Actuals System) data through June
- ✓ Original Projection

The CRAS system will reflect budgets "as adopted" by the Board. No changes will be made unless otherwise directed by the Board through a formal motion or through State legislative action. Budgets within each county jail should reflect the same information as CRAS.

Counties have been given the flexibility of line shifts between major categories (Contractual, Commodities, and Capital) to meet operational needs as long as the total adopted appropriation remains the same. In order for these shifts to be officially recognized, they must be reported to the BOC Fiscal Agent then reviewed and approved by the BPG for modification to the CRAS system.

Please let us know if you have any questions.

Sincerely,

Robert G. Devlin
BPG Co-Chair
Kennebec County Administrator

T. Scott Ferguson
BPG Co-Chair
BOC Fiscal Agent
MDOC Service Center

Board of Corrections

FY11 Adopted Budget

Table of Content

TAB	Content
1	a. County Expenditures, Growth Rates & Investment Fund Funding b. Total SBOC County Jail Budget Summary
2	BOC FY11 through FY13 Funding Analysis (used for Biennium Submission)
3	Androscoggin County: a. Action Item #10-004 b. SBOC County Jail Budget Summary (Androscoggin) c. Line Item Budget
4	Aroostook County: a. Action Item 10-005 & #10-022 b. SBOC County Jail Budget Summary (Aroostook) c. Line Item Budget
5	Cumberland County: a. Action Item #10-018 b. SBOC County Jail Budget Summary (Cumberland) c. Line Item Budget
6	Franklin County: a. Action Item #10-012 b. SBOC County Jail Budget Summary (Franklin) c. Line Item Budget
7	Hancock County: a. Action Item #10-006 b. SBOC County Jail Budget Summary (Hancock) c. Line Item Budget
8	Kennebec County: a. Action Item #10-011 b. SBOC County Jail Budget Summary (Kennebec) c. Line Item Budget
9	Knox County: a. Action Item #10-007 b. SBOC County Jail Budget Summary (Knox) c. Line Item Budget
10	Oxford County: a. Action Item #10-016 b. SBOC County Jail Budget Summary (Oxford) c. Line Item Budget

11	Penobscot County: a. Action Item #10-010 b. SBOC County Jail Budget Summary (Penobscot) c. Line Item Budget
12	Piscataquis County: a. Action Item #10-008 b. SBOC County Jail Budget Summary (Piscataquis) c. Line Item Budget
13	Somerset County: a. Action Item #10-019 b. SBOC County Jail Budget Summary (Somerset) c. Line Item Budget
14	TBRJ (Lincoln & Sagadahoc) County: a. Action Item #10-020, #10-014 & #10-015 b. SBOC County Jail Budget Summary (TBRJ (Lincoln & Sagadahoc)) c. Line Item Budget
15	Waldo County: a. Action Item #10-013 b. SBOC County Jail Budget Summary (Waldo) c. Line Item Budget
16	Washington County: a. Action Item #10-009 b. SBOC County Jail Budget Summary (Washington) c. Line Item Budget
17	York County: a. Action Item #10-017 b. SBOC County Jail Budget Summary (York) c. Line Item Budget
18	MDOC – Adult Budget Analysis FY09 – FY13

FY11 BOC Adopted Budget Summary & Growth Rates

	FY11 Expenditures	% Increase over FY10	Investment Fund Contribution	Investment Fund Held in Reserve
Androscoggin	5,579,830	3.2%	697,532	
Aroostook	3,119,521	4.6%	362,311	
Cumberland	17,233,793	-2.9%	879,118	1,000,000
Franklin (MMC)	1,146,500	-3.9%	(613,718)	
Hancock	2,196,261	2.2%	210,327	
Kennebec	6,614,401	4.0%	561,718	
Knox	3,712,697	0.3%	136,861	
Oxford (MMC)	1,312,222	3.8%	(202,011)	
Penobscot	7,400,152	3.6%	200,000	150,000
Piscataquis	1,461,673	-1.0%	288,157	
Somerset	6,367,603	8.9%	403,225	
Lincoln	434,808	-0.2%	0	
Sagadhoc	453,511	-9.2%	0	
TBRJ	7,031,165	1.7%	1,399,161	300,000
Waldo (MMC)	2,157,361	0.8%	(897,307)	
Washington	2,194,500	1.5%	53,337	
York	10,630,842	-0.6%	400,000	225,000
Total	**79,046,839**	**1.2%**	**3,878,711**	**1,675,000**

BOC ADOPTED

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12

Total

FY10						FY11					
CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
62,370,769	12,626,148	2,173,694	77,170,611	941,320	78,111,931	62,370,769	10,711,370	3,878,711	1,675,000	410,990	79,046,839
					$ Change over Previous Year		(1,914,778)	763,697			934,908
					% Change over Previous Year		-15.2%				1.2%

Change to the Investment Fund		
FY11 Investment Fund Request	3,878,711	[9]
FY10 Investment Fund Adopted	(2,173,694)	[3]
FY10 Boarding	(941,320)	[5]
Change in Investment Fund FY11 Request	**763,697**	sum
% Increase over FY10 Total Funding	**1.0%**	

FY10 Projection (CRAS/ AUDITED)	Anticipated Revenue	Anticipated Expense	Difference
	80,294,176	77,335,766	2,958,410

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	74,705,121	
FY10 Adopted Budget	78,111,931	[6]
Difference	**3,406,810**	diff
% Remaining.	**4.6%**	

Change over FY10 Budget		
FY11 Funding Request	79,046,839	[10]
FY10 Total Funding w/ Boarding	78,111,931	[6]
Change over FY10	**934,908**	diff
Real % Increase over FY10 Budget	**1.2%**	

Per Diem		
	FY11	FY10
ADP	1,845	1,801
Per diem	42,844	43,371

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	74,705,121	
FY11 Budget Request	79,046,839	[10]
Difference	**4,341,718**	
% Remaining.	**5.8%**	

Board Funding	
FY10 Funding Request	384,986
FY10 Total Budget Request Includes Board	78,496,917

Board Funding	
FY11 Funding Request	307,977
FY11 Total Budget Request Includes Board	79,354,816

BOC FY11 through FY13 Funding Analysis

	FY11	FY12	FY13
Growth Rate		**2.00%**	**1.50%**
FY11 Expenditures (includes $400K for Initiatives)	**79,446,839**	**81,035,776**	**82,251,313**
Sources			
CAP **	62,370,769	62,070,769	62,070,769
CCA	5,646,562	5,646,562	5,646,562
Surcharge	989,046	989,046	989,046
Investment Fund	3,483,678	3,500,000	3,500,000
County Generated Revenue (FY11) *	4,486,752	4,486,752	4,486,752
Investment Fund Balance at Prior Year End	2,732,728	262,696	
Total Revenue Sources	**79,709,535**	**76,955,824**	**76,693,129**
General Fund Request - High	**262,696**	**(4,079,951)**	**(5,558,184)**
Board I/F Reserve		1,675,000	1,675,000
General Fund Request - Low		**(2,404,951)**	**(3,883,184)**

** Amounts will vary from year to year*

*** CAP may change in FY12 due to Somerset restatement - $300K placeholder*

Debt Service Request	**FY12**	**FY13**
Title 34 Chap 1 SubChap 5 Sec.1803, subsec. 5, para. E	**3,752,366**	**3,925,448**

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-004

RESOLUTION REQUEST: 6/9/10

TITLE: ANDROSCOGGIN COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Androscoggin County's correctional services approved budget for Fiscal Year 2010, including an allowance projection for county to county boarding-in, was $5,405,328. The FY10 BOC Investment Fund authorization was $469,257.
As of 6/9/10:
Investment Funds disbursed to Androscoggin: $214,296
Investment Funds remaining: $153,046.
Androscoggin projects up to a $39,162 deficit in FY10.
FY10 ADP: 138

ISSUE

In March, 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 in the amount of $5,579,830 including an Investment Fund authorization of $697,532 representing a total budget increase from FY10 to FY11 of $174,502 or 3.2% and an increased request from the Investment Fund of $228,275 or 49%.
FY11 Budgeted Capacity: 160

RECOMMENDATION

Approve Androscoggin County's correctional services FY11 budget of $5,579,830.
Authorize FY11 Investment Fund revenue up to $697,532.
Establish the FY11 Growth Rate at 3.2%.

FISCAL IMPACT

The fiscal impact to BOC Investment Funds in FY11 will be up to $697,532.

RESOLVE: Approved 9-0 - June 9, 2010

SBOC County Jail Budget Summary

Androscoggin

1	2	3	4	5	6	7	8	9	10	11	12
	FY10					FY11					
CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
4,287,340	648,731	367,310	5,303,381	101,947	5,405,328	4,287,340	594,958	697,532			5,579,830
						$ Change over Previous Year	(53,774)	228,275			174,502
						% Change over Previous Year	-8.3%				3.2%

Change to the Investment Fund		
FY11 Investment Fund Request	697,532	[9]
FY10 Investment Fund Adopted	(367,310)	[3]
FY10 Boarding	(101,947)	[5]
Change in Investment Fund FY11 Request	**228,275**	sum
% Increase over FY10 Total Funding	**4.2%**	

FY10 AUDITED	Anticipated Revenue	Anticipated Expense	Difference
	5,199,714	4,869,025	330,689

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	5,142,178	
FY10 Adopted Budget	5,405,328	[6]
Difference	**263,150**	diff
% Remaining.	**5.1%**	

Change over FY10 Budget		
FY11 Funding Request	5,579,830	[10]
FY10 Total Funding w/ Boarding	5,405,328	[6]
Change over FY10	**174,502**	diff
Real % Increase over FY10 Budget	**3.2%**	

Per Diem	FY11	FY10
ADP	160	138
Per diem	34,874	39,169

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	5,142,178	
FY11 Budget Request	5,579,830	[10]
Difference	**437,652**	
% Remaining.	**8.5%**	

	A	B	C	D	E	F	G	H
1	**Androscoggin**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		138	160	34,874		
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.				0	0.0%	
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator	40,265	53,448	53,448	0	0.0%	
10	3104	Classification Officer	43,309	44,204	44,204	0	0.0%	
11	3105	Clerical	19,708	20,650	20,650	0	0.0%	1/2 time clerical is only non contract.
12	3106	Compliance Mgr.		44,204	44,204	0	0.0%	See amended item description
13	3107	Control Room Officers	82,337			0	0.0%	
14	3108	Control/Dispatch Officer				0	0.0%	
15	3109	Corporals		164,346	164,346	0	0.0%	
16	3110	Correctional Officers	1,232,064	1,159,092	1,159,092	0	0.0%	
17	3111	Custodian	30,245			0	0.0%	
18	3112	Food Services, Cooks	97,001	106,954	106,954	0	0.0%	
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	53,422	58,544	58,544	0	0.0%	
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages	404,628	476,282	203,000	(273,282)	-57.4%	Reduced the original request by $30,000.00. Amount reflects 2 1/2 years of Collective Bargaining Agreement salary adjustments set aside for employee contract negotiations. 2.5% or $30,000.00 for 2009 (6month); 3.5% or $82,000.00 plus the previous years $30,000.00 for 2010; and 3.5% or $91,000.00 plus $112,000.00 of previous year funding for 2011. Accounts #3603, #3604
26	3120	Program Staff	43,309	45,122	45,122	0	0.0%	
27	3121	Records	39,228	40,124	40,124	0	0.0%	
28	3122	Shift Supervisor/Leaders	170,243	177,690	177,690	0	0.0%	
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer	45,852	46,760	46,760	0	0.0%	See amended item description
31	3125	Transportation Officers	187,889	115,992	115,992	0	0.0%	
32	3126	Transportation Sgt		44,204	44,204	0	0.0%	
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay			68,000	68,000	100.0%	Last year Holiday pay was included in account # 3119.

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
37	3604	Night differential			9,282	9,282	100.0%	Last year Night Differential pay was included in account #
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime			270,000	270,000	100.0%	Last year Overtime pay was included in account # 3119. Last years appropriation was $260,000.00
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back				0	0.0%	
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**2,489,500**	**2,597,615**	**2,671,616**	**74,001**	**2.8%**	
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees				0	0.0%	
48	3210	P/T Corrections Officers	145,000	145,000	145,000	0	0.0%	FY2010 expenditure projected to be $141,000. FY2011
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**145,000**	**145,000**	**145,000**	**0**	**0.0%**	
51								
52	**3900**	**Fringes, Benefits, Jail Employees**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical	629,493	620,000	650,000	30,000	4.8%	Estimate reflects our insurance company projected rate
55	3903	Employee Medicare - 1.45%	38,562	39,768	41,276	1,508	3.8%	
56	3904	FICA - 6.20%	164,888	170,042	176,490	6,448	3.8%	
57	3905	Flex Benefits				0	0.0%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement	62,933	79,000	85,000	6,000	7.6%	Corrections Division retiree numbers have increased.
61	3909	Resignation Terminatin Benefits				0	0.0%	
62	3910	Unemployment Compensation	9,000	9,500	9,500	0	0.0%	?
63	3911	Workers Compensation	69,412	125,000	135,000	10,000	8.0%	Comp rates have skyrocketed due to our history of
64		**Benefits Sub-Total**	**974,288**	**1,043,310**	**1,097,266**	**53,956**	**5.2%**	
65								
66	**Total Personal Services & Fringe Benefits**		**3,608,788**	**3,785,925**	**3,913,882**	**127,957**	**3.38%**	**no current labor contract but in negotiations; w/out for 18 months. 3.4% is a result of 3 years retro raises since July 08.**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.	11,000	12,000	12,500	500	4.2%	includes legal fees also. A small increase in Audit Expense. They will get back with a breakdown into attorney fees.
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
74	4006	Board of Prisoners				0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees				0	0.0%	
77	4009	Custodial Services		50,000	50,000	0	0.0%	
78	4010	Educ Services				0	0.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services			4,668	4,668	100.0%	Employee physicals contracted through WorkMed of Lewiston. Not part of our medical contract with CMS.
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense	70,000	85,000		(85,000)	-100.0%	Shifted this account to line #4018
85	4017	Inmate Medical Services Contract	303,000	320,532	329,000	8,468	2.6%	Inmate medical services contract with CMS. Increase
86	4018	Inmate Medical, Dental, Surgical			120,000	120,000	100.0%	Hospital care, Specialist and Pharmaceuticals. Pharmaceuticals have increased significantly due to added Oxford pretrial prisoners at a tune of 25/30 a day. Pretrial inmates requires more care to stabilize.
87	4019	Inmate Programs/Serv				0	0.0%	
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services	113,796	117,203	121,000	3,797	3.2%	
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control	450	450	450	0	0.0%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**498,246**	**585,185**	**637,618**	**52,433**	**9.0%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	400	400	400	0	0.0%	
105	4103	Control Panel				0	0.0%	
106	4104	Lodging	600	500	500	0	0.0%	
107	4105	Meals - prisoners				0	0.0%	
108	4106	Meals - staff	2,000	1,000	1,000	0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)				0	0.0%	
111		**Travel Expenses Sub-Total**	**3,000**	**1,900**	**1,900**	**0**	**0.0%**	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	16,000	25,492	27,000	1,508	5.9%	
117	4204	Insurance				0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor	8,700	8,500		(8,500)	-100.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance			8,500	8,500	100.0%	
123		**Operation County Vehicles Sub-Total**	**24,700**	**33,992**	**35,500**	**1,508**	**4.4%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	151,000	185,000	190,000	5,000	2.7%	get 1 bill inlcudes county;did an entire light upgraded except for jail;the county bills the jail 60-40. bill range is 12 14K (jail 60%) since light upgrades around $9K. Possibly will be changing % because Jail is experiencing savings
128	4303	Fuel Oil/Heating Oil	125,720	115,140	142,500	27,360	23.8%	Last year we locked in at $2.02/gal. The County estimates that the FY2011 rate will approach $2.50/gal. Estimate
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	8,000	11,300	11,300	0	0.0%	
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	14,500	16,000	16,000	0	0.0%	
134	4309	Tech Services Contracts	1,680			0	0.0%	
135	4310	Telephone	8,500	6,600	6,600	0	0.0%	currently over in expense
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	7,300	9,799	9,799	0	0.0%	
138	4313	Wide Area Network				0	0.0%	
139		**Utilities Sub-Total**	**316,700**	**343,839**	**376,199**	**32,360**	**9.4%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment	750	0		0	0.0%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement		14,748	14,748	0	0.0%	Final payment on radio equipment, lease/purchase
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**750**	**14,748**	**14,748**	**0**	**0.0%**	
149								
150	**4600**	**Repairs/Maintenance**						

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	500	1,500	1,500	0	0.0%	
153	4603	Cleaning				0	0.0%	
154	4604	Computers	5,500	6,700	6,700	0	0.0%	Licensing fees with IMC
155	4605	Electrical	2,500	4,200	4,200	0	0.0%	
156	4606	Elevators				0	0.0%	
157	4607	Equipment/Furnishings	16,000	13,700	14,200	500	3.6%	
158	4608	Fire Alarm System				0	0.0%	
159	4609	Generator Maintenance Contract		500	500	0	0.0%	
160	4610	Heating	10,000		12,000	12,000	100.0%	
161	4611	Heating Maintenance Contract		12,000		(12,000)	-100.0%	
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs				0	0.0%	
164	4614	Mobile Radio Repairs	300	500	500	0	0.0%	
165	4615	Other Service Contracts	24,000	23,600	24,500	900	3.8%	Northeast Timetrak, DataMax, Elevator, HVAC, Medical
166	4616	Painting	4,000			0	0.0%	
167	4617	Parking lots, Grounds & Snow Removal	6,100	5,000	5,000	0	0.0%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	7,000	7,000	7,000	0	0.0%	
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal		4,400	4,400	0	0.0%	
172	4622	Security				0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance Agreements				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**75,900**	**79,100**	**80,500**	**1,400**	**1.8%**	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability				0	0.0%	
181	4704	Insurance, Building & Contents	83,079	95,000	103,308	8,308	8.7%	The County Commissioner are still waiting for numbers from the County Risk Pool. The amount entered is only an estimate. We have asked the Risk Pool to provide us with the five year trend of premium increases. Information will
182	4705	Security Bond Premiums				0	0.0%	49,429.76
183		**Fixed Charges Sub-Total**	**83,079**	**95,000**	**103,308**	**8,308**	**8.7%**	53,878.44
184								103,308.20
185	**4800**	**General Operating Expenses**						
186	4801	Advertising		2,000	2,000	0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
192	4807	Copier Lease/Purchase		417		(417)	-100.0%	Copier is now in ten year capital plan
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.	135	150	150	0	0.0%	
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	100	100	100	0	0.0%	
201	4816	Printing/Engraving	400	500	1,800	1,300	260.0%	Every three years we need to upgrade and replace our inmate handbook. This years budget request reflects producing approximately 500 copies. Cost for printing the
202	4817	TAN interest				0	0.0%	
203		**General Operating Expenses Sub-**	**635**	**3,167**	**4,050**	**883**	**27.9%**	
204								
205	**4900**	**Other**						
206	4901	Awards	400	400	400	0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees				0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	4,500	4,500	4,500	0	0.0%	
215		**Other Sub-Total**	**4,900**	**4,900**	**4,900**	**0**	0.0%	
216								
217		**Total Contractual**	**1,007,910**	**1,161,831**	**1,258,723**	**96,892**		
218								
219	**5100**	**Food**						
220	5101	Food	182,000	180,000	195,000	15,000	8.3%	The Jail's ADP has increased by approximately 6.5% as a result of the added Oxford Prisoners. We serve around 170,000 meals per year at an approximate cost of $1.70
221		**Food Sub-Total**	**182,000**	**180,000**	**195,000**	**15,000**	**8.3%**	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive	2,500	2,500	2,500	0	0.0%	
226	5203	Books, Periodicals, Subscriptions	400	350	350	0	0.0%	
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies	32,000	33,000	33,000	0	0.0%	
238	5215	Computer Supplies-Toner and	1,200	1,400	1,400	0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding	30,000	33,000	38,000	5,000	15.2%	Increase is largely due to the additional Oxford County Prisoners. Our ADP has increased by approximately 6.5%
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies				0	0.0%	
249	5226	Kitchen Supplies				0	0.0%	
250	5227	Maintenance	13,000	16,000	16,000	0	0.0%	
251	5228	Misc Minor Equipment	2,100	5,000	5,000	0	0.0%	
252	5229	Misc supplies		5,000	500	(4,500)	-90.0%	Medical equipment
253	5230	Office Supplies	8,250	8,400	8,400	0	0.0%	
254	5231	Photographic				0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction	900	1,200	1,200	0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)				0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References	250	275	275	0	0.0%	
263	5240	Surplus Property				0	0.0%	
264	5241	Tools & Implement	5,000	5,000	5,000	0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General				0	0.0%	
267		**Supplies Sub-Total**	**95,600**	**111,125**	**111,625**	**500**	**0.4%**	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	40,200	37,000	37,000	0	0.0%	Reflects a projected adjustment in the collective bargaining agreement uniform allotment; in addition we suspect there will be a cost increase passed on by our

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms	4,000	5,000	6,500	1,500	30.0%	Increase is due to housing Oxford Prisoners
273		**Clothing & Clothing Materials Sub-**	**44,200**	**42,000**	**43,500**	**1,500**	**3.6%**	
274								
275		**Total Commodities**	**321,800**	**333,125**	**350,125**	**17,000**	**5.10%**	
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building Improvements	8,800			0	0.0%	
285		**Buildings Sub-Total**	**8,800**	**0**	**0**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera				0	0.0%	
289	7302	Communications	14,748			0	0.0%	
290	7303	Computer Equipment			4,500	4,500	100.0%	Purchase five replacement P.C.'s
291	7304	Computer Hardware				0	0.0%	
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures			31,500	31,500	100.0%	Property storage system: Five wall racks and 250 Bags Heated, Meal Tray Delivery System (3 units) ($13K) In Cell Storage Containers ($9K) Sprinklery System community area ($5K) First Year implementing lighting ($12K will postpone until next biennum) Recommneded increases by Androscoggin (supported by Todd) These two Capital Lines are needed.
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles		16,000	16,000	0	0.0%	Current leases (2)
302	7315	Office	1,669	4,000	3,100	(900)	-22.5%	Purchase of five replacement Office Chairs and three File
303	7316	Plumbing				0	0.0%	
304	7317	Replacement Locks		2,500		(2,500)	-100.0%	
305	7318	Roof Restoration				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
306	7319	Safety Equipment			2,000	2,000	100.0%	One Taser with camera and cartridges (reduced to actual taser cost)
307		**Equipment Replacement Sub-Total**	**16,417**	**22,500**	**57,100**	**34,600**	**153.8%**	
308								
309	**7400**	**Capital New Equipment, First Time**						
310	7401	Fixtures				0	0.0%	
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time Purchase**	**0**	**0**	**0**	**0**	0.0%	
314								
315		**Total Capital**	**25,217**	**22,500**	**57,100**	**34,600**	**153.78%**	**need heated meal carts/in cell storage containers**
316								
317	**8000**	**Jail Surcharge/Inmate Benefits**						
318	8001	Community Corrections 20% Dedicated				0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account				0	0.0%	
321		**Total Jail Surcharge/Inmate Ben.**	**0**	**0**	**0**	**0**	**0.0%**	
322								
323	**Total Expenditures**		**4,963,715**	**5,303,381**	**5,579,830**	**276,449**	**5.21%**	
324	**Total Expenditures Including Boarding**			**5,405,328**	**5,579,830**	**174,502**	**3.23%**	
325								
326	**JAIL REVENUE**							
327	**0500**	**JAIL REVENUE**						
328	0501	Adult Programming Revenue				0	0.0%	
329	0502	Board of Prisoners, under 17-A MRSA			0	0	0.0%	Removed from budget as requested.
330	0503	Board of Prisoners, Work or	100			0	0.0%	
331	0504	Community Corrections	479,958	385,000	381,050	(3,950)	-1.0%	Reflects 80%
332	0505	CCIF PROGRAMS			98,908	98,908	100.0%	Reflects 20%
333	0506	Federal Entitlements				0	0.0%	
334	0507	Gov/Jail Court Surcharge work release	42,000	52,823	50,000	(2,823)	-5.3%	
335	0508	Home Revenue				0	0.0%	
336	0509	Inmate Funds				0	0.0%	
337	0510	Miscellaneuous revenue				0	0.0%	
338	0511	Other Jail Revenue	154,317	210,908	65,000	(145,908)	-69.2%	Alternative Sentencing Program revenue of $55,000; and Social Security Reimbursement revenue of $10,000. Over the last few years $50,000.00 from the inmate benefit account was contributed into this line. In order to maintain the Jail's Inmate Educational Program we can no longer sustain that level of contribution from the IBA.

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
339	0512	Other revenue generated on prisioners				0	0.0%	
340	0513	Recovery of Prisoners, Medical				0	0.0%	
341	0514	Tax revenue				0	0.0%	
342		BOC Appropriation		367,310	697,532	330,222	89.9%	
343		**BOC Appropriation Reserve**						
344		**Exp to Rev Difference**						
345	0515	Tax CAP	4,287,340	4,287,340	4,287,340	0	0.0%	
346		**TOTAL JAIL REVENUE**	**4,963,715**	**5,303,381**	**5,579,830**	**276,448**	**5.21%**	
347								
348	**Change in Funding Request over Prior Year**					**330,222**	**89.90%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-005

RESOLUTION REQUEST: 6/9/10

TITLE: AROOSTOOK COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Aroostook County's correctional services approved budget for Fiscal Year 2010 was $2,982,429. The FY10 BOC Investment Fund authorization was $218,219.
As of 6/9/10:
Investment Funds disbursed to Aroostook: $264,676
Investment Funds remaining: $46,458
Aroostook projects a $0 surplus in FY10.
FY10 ADP: 90

ISSUE

In March, 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 in the amount of: $3,119,521 including an Investment Fund authorization of $362,311 representing a total budget increase from FY10 to FY11 of $137,092 or 4.6% and an increased request from the Investment Fund of $144,092 or 66%.
FY11 Budgeted Capacity: 72

RECOMMENDATION

Approve Aroostook County's correctional services FY11 budget of $3,119,521.
Authorize FY11 Investment Fund revenue up to $362,311.
Establish the FY11 Growth Rate at 4.6%.

FISCAL IMPACT

The fiscal impact to BOC Investment Funds in FY11 will be up to $362,311.

RESOLVE: Approved 9-0 - June 9, 2010

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-022

RESOLUTION REQUEST: 8/11/10

TITLE: **AUTHORIZATION OF INVESTMENT FUNDS IN EXCESS OF FY10 BUDGETARY APPROPRIATION TO AROOSTOOK COUNTY**

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Aroostook County's correctional services approved budget for Fiscal Year 2010 was $2,982,429. The FY10 BOC Investment Fund authorization was $218,219. Aroostook County Jail received $264,677 in I/F appropriation in FY10. They did not receive $46,871 in surcharge revenue; money that was booked as revenue in the approved budget.

ISSUE

In June, 2010, the fiscal agent for the BOC learned of several unforeseen medical bills at Aroostook County Jail as a result of health crises experienced by two inmates. These medical bills caused the jail to overspend their medical lines (4017 and 4018) by $10,400. Aroostook County Jail also experienced additional FY10 overspending in the amount of $65,099, attributable to expenditure overruns of $49,747 and a revenue shortfall of $15,352. Aroostook is in deficit $65,099 in FY10 and is requesting an additional Investment Fund appropriation in order to balance and close their FY10 books.

RECOMMENDATION

Appropriate $65,099 to Aroostook County Jail and review their FY11 approved budget against their FY10 actual expenditures to determine whether the FY11 approved budget is sufficient to support 72 inmates.

FISCAL IMPACT

The fiscal impact to the Board of Corrections Investment Fund will be $65,099.

RESOLVE: Approved 6-0, August 11, 2010

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12
	FY10					FY11					
	CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
Aroostook	2,316,666	447,544	218,219	2,982,429	0	2,982,429	2,316,666	440,544	362,311			3,119,521
							$ Change over Previous Year		(7,000)	144,092		137,092
							% Change over Previous Year		-1.6%			4.6%

Change to the Investment Fund		
FY11 Investment Fund Request	362,311	[9]
FY10 Investment Fund Adopted	(218,219)	[3]
FY10 Boarding	0	[5]
Change in Investment Fund FY11 Request	**144,092**	sum
% Increase over FY10 Total Funding	**4.8%**	

FY10 CRAS Reported	Anticipated Revenue	Anticipated Expense	Difference
	3,032,174	3,032,176	(2)

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	2,962,715	
FY10 Adopted Budget	2,982,429	[6]
Difference	**19,714**	diff
% Remaining.	**0.7%**	

Change over FY10 Budget		
FY11 Funding Request	3,119,521	[10]
FY10 Total Funding w/ Boarding	2,982,429	[6]
Change over FY10	**137,092**	diff
Real % Increase over FY10 Budget	**4.6%**	

Per Diem	FY11	FY10
ADP	72	90
Per diem	43,327	33,138

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	2,962,715	
FY11 Budget Request	3,119,521	[10]
Difference	**156,806**	
% Remaining.	**5.3%**	

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.				0	0.0%	
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator				0	0.0%	
10	3104	Classification Officer				0	0.0%	
11	3105	Clerical	36,821	50,621	50,621	0	0.0%	Non Contractual
12	3106	Compliance Mgr.				0	0.0%	
13	3107	Control Room Officers				0	0.0%	
14	3108	Control/Dispatch Officer	28,246	29,019	31,044	2,025	7.0%	
15	3109	Corporals				0	0.0%	
16	3110	Correctional Officers	663,285	710,144	755,778	45,634	6.4%	currently not under contract step increase only no cost of living
17	3111	Custodian	67,217	61,355	66,350	4,995	8.1%	Non Contractual (Increase is merit step no cost of living adjustment)
18	3112	Food Services, Cooks	54,238	57,470	60,835	3,365	5.9%	
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	51,721	51,721	51,721	0	0.0%	
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages	70,000	73,421		(73,421)	-100.0%	
26	3120	Program Staff				0	0.0%	
27	3121	Records				0	0.0%	
28	3122	Shift Supervisor/Leaders	143,200	143,187	150,345	7,158	5.0%	
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer	20,568	21,823	21,186	(637)	-2.9%	
31	3125	Transportation Officers	85,997	88,114	85,557	(2,557)	-2.9%	
32	3126	Transportation Sgt				0	0.0%	
33	**3600**	**Miscellaneous Pay (Overtime,**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay			51,156	51,156	100.0%	
37	3604	Night differential	47,000	48,720		(48,720)	-100.0%	
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime			77,092	77,092	100.0%	

	A	B	C	D	E	F	G	H
1	**Aroostock**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back				0	0.0%	
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**1,268,293**	**1,335,595**	**1,401,686**	**66,091**	**4.9%**	**(in process of bargaining, only put in contractual Step Increases) (2 contracts)(law enforcement & Teamsters (Guards,Custd, Cooks)**
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees	46,700	59,325	62,291	2,966	5.0%	Only increase In usage and Step Increases. will exceed these amounts plus they do have merit
48	3210	P/T Corrections Officers	48,425	52,500	55,125	2,625	5.0%	Only increase In usage and Step Increases. will exceed these amounts plus they do have merit
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**95,125**	**111,825**	**117,416**	**5,591**	**5.0%**	
51								
52	3900	**Fringes, Benefits, Jail**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical	316,761	322,287	348,746	26,459	8.2%	
55	3903	Employee Medicare - 1.45%	20,192	20,868	22,075	1,207	5.8%	
56	3904	FICA - 6.20%	5,898	6,933	7,280	347	5.0%	
57	3905	Flex Benefits				0	0.0%	
58	3906	Life Insurance	2,900	3,234	3,234	0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement	36,329	16,873	19,670	2,797	16.6%	
61	3909	Resignation Terminatin Benefits				0	0.0%	
62	3910	Unemployment Compensation	5,000	5,000	3,000	(2,000)	-40.0%	
63	3911	Workers Compensation	37,460	35,798	37,874	2,076	5.8%	
64		**Benefits Sub-Total**	**424,540**	**410,993**	**441,879**	**30,886**	**7.5%**	
65								
66	**Total Personal Services & Fringe Benefits**		**1,787,958**	**1,858,413**	**1,960,981**	**102,567**	**5.52%**	**current contract expires 2 contracts 1 expired end of 09 (teamsters) 1 approved in 09 expires 2011) (law enforcement)**
67								
68	**4000**	**Professional Fees/Serv.**						

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
69	4001	Accounting/Audit Serv.	1,650	2,540	2,500	(40)	-1.6%	
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	
74	4006	Board of Prisoners	10,000		0	0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees				0	0.0%	
77	4009	Custodial Services				0	0.0%	
78	4010	Educ Services				0	0.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services				0	0.0%	
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense				0	0.0%	
85	4017	Inmate Medical Services Contract	103,224	158,706	166,650	7,944	5.0%	
86	4018	Inmate Medical, Dental, Surgical	90,000	80,500	84,525	4,025	5.0%	
87	4019	Inmate Programs/Serv				0	0.0%	
88	4020	Labor Relations	1,875	1,875	1,875	0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services	129,823	120,552	126,560	6,008	5.0%	Was previously on line 4019. They will look at the
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control				0	0.0%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-**	**336,572**	**364,173**	**382,110**	**17,937**	**4.9%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	250	2,898	2,898	0	0.0%	
105	4103	Control Panel				0	0.0%	
106	4104	Lodging	1,300	1,500	1,500	0	0.0%	

	A	B	C	D	E	F	G	H
1	**Aroostock**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
107	4105	Meals - prisoners	2,800	2,800	2,800	0	0.0%	
108	4106	Meals - staff	4,000	4,900	4,900	0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)	125	200	200	0	0.0%	
111		**Travel Expenses Sub-Total**	**8,475**	**12,298**	**12,298**	**0**	**0.0%**	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	16,000	30,000	30,000	0	0.0%	
117	4204	Insurance				0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor	5,000	5,500	5,500	0	0.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance				0	0.0%	
123		**Operation County Vehicles Sub-**	**21,000**	**35,500**	**35,500**	**0**	**0.0%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	35,820	39,900	41,895	1,995	5.0%	
128	4303	Fuel Oil/Heating Oil	117,000	103,125	103,125	0	0.0%	
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	3,810	6,600	6,600	0	0.0%	
131	4306	Kitchen Hood Contract	1,250	1,313	1,313	0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	12,000	12,600	12,600	0	0.0%	County O.K. with Decrease
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone	4,000	12,775	12,775	0	0.0%	County O.K. with Decrease
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	4,648	5,360	5,360	0	0.0%	County O.K. with Decrease
138	4313	Wide Area Network	5,400	5,400	5,400	0	0.0%	County O.K. with Decrease
139		**Utilities Sub-Total**	**183,928**	**187,073**	**189,068**	**1,995**	**1.1%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment				0	0.0%	

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement		45,000	45,000	0	0.0%	
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**0**	**45,000**	**45,000**	**0**	**0.0%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	4,500	4,500	4,500	0	0.0%	
153	4603	Cleaning				0	0.0%	
154	4604	Computers				0	0.0%	
155	4605	Electrical	2,250	2,250	2,250	0	0.0%	
156	4606	Elevators	1,602	1,955	2,052	97	5.0%	
157	4607	Equipment/Furnishings	7,800	9,900	9,900	0	0.0%	
158	4608	Fire Alarm System	9,065	7,788	13,788	6,000	77.0%	
159	4609	Generator Maintenance Contract	550	550	550	0	0.0%	
160	4610	Heating				0	0.0%	
161	4611	Heating Maintenance Contract	24,728	26,613	27,943	1,330	5.0%	Honeywell Contract.
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs				0	0.0%	
164	4614	Mobile Radio Repairs				0	0.0%	
165	4615	Other Service Contracts				0	0.0%	
166	4616	Painting	1,500	1,500	1,500	0	0.0%	
167	4617	Parking lots, Grounds & Snow	4,000	3,950	3,950	0	0.0%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	9,000	15,000	15,000	0	0.0%	
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal	7,659	8,455	8,455	0	0.0%	
172	4622	Security				0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**72,654**	**82,461**	**89,888**	**7,427**	**9.0%**	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery	31,614	35,270	50,652	15,382	43.6%	MCCA Risk Pool Adjusted Estimate
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability				0	0.0%	
181	4704	Insurance, Building & Contents				0	0.0%	
182	4705	Security Bond Premiums				0	0.0%	

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
183		**Fixed Charges Sub-Total**	**31,614**	**35,270**	**50,652**	**15,382**	**43.6%**	
184								
185	**4800**	**General Operating Expenses**						
186	4801	Advertising				0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	Moved to #4817.
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase				0	0.0%	
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.	250	250	250	0	0.0%	
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	175	200	200	0	0.0%	
201	4816	Printing/Engraving	500	500	500	0	0.0%	
202	4817	TAN interest		11,250	15,000	3,750	33.3%	Moved from #4802. $11,250 is not enough. Underestimated in FY10 O.K. Per County
203		**General Operating Expenses**	**925**	**12,200**	**15,950**	**3,750**	**30.7%**	
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees				0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	5,100	5,850	5,850	0	0.0%	
215		**Other Sub-Total**	**5,100**	**5,850**	**5,850**	**0**	0.0%	
216								
217	**Total Contractual**		**660,268**	**779,825**	**826,316**	**46,491**		
218								
219	**5100**	**Food**						

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
220	5101	Food	135,000	143,850	148,000	4,150	2.9%	Changed to run rate based on FY10 county Exp
221		**Food Sub-Total**	**135,000**	**143,850**	**148,000**	**4,150**	**2.9%**	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive				0	0.0%	
226	5203	Books, Periodicals, Subscriptions				0	0.0%	
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies	12,750	13,875	13,875	0	0.0%	
238	5215	Computer Supplies-Toner and				0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding	3,000	4,000	4,000	0	0.0%	
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous				0	0.0%	
249	5226	Kitchen Supplies	5,000	6,300	6,300	0	0.0%	
250	5227	Maintenance				0	0.0%	
251	5228	Misc Minor Equipment				0	0.0%	
252	5229	Misc supplies	66,250	66,500	66,500	0	0.0%	Prescription drugs. Advised by Scott to move here. No line for prescriptions. (negotiating with Correct
253	5230	Office Supplies	3,000	3,000	3,000	0	0.0%	
254	5231	Photographic				0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction				0	0.0%	

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius,				0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment	350	350	350	0	0.0%	
262	5239	Statutes, Legal References	500	550	550	0	0.0%	
263	5240	Surplus Property				0	0.0%	
264	5241	Tools & Implement				0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General				0	0.0%	
267		**Supplies Sub-Total**	**90,850**	**94,575**	**94,575**	**0**	**0.0%**	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	8,300	8,300	8,300	0	0.0%	
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms	1,500	2,500	2,500	0	0.0%	
273		**Clothing & Clothing Materials**	**9,800**	**10,800**	**10,800**	**0**	**0.0%**	
274								
275	**Total Commodities**		**235,650**	**249,225**	**253,375**	**4,150**	**1.67%**	
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building				0	0.0%	
285		**Buildings Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						Redistributed capital amounts.
288	7301	Camera				0	0.0%	
289	7302	Communications	1,250	1,000	1,000	0	0.0%	Will need new jail portable radios. number of radios and price has gone up. They Accept.
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware				0	0.0%	
292	7305	Electrical	10,000		0	0	0.0%	

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	1,000	1,150	10,000	8,850	769.6%	Kitchen equipment $10K, $10K washing machine, $5K video/audio cameras.replace cameras frequently based on new technology. They will
295	7308	Heating	11,095	7,950	6,950	(1,000)	-12.6%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance	28,268	17,698	25,000	7,302	41.3%	$14k On-going roof and $10,500 & $7,500 door lock
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles		35,478	28,000	(7,478)	-21.1%	2 CRUISERS (8 transport vehicles) have a fleet of 8 vehicles 225-300K miles per year. They purchased a vehicle in December $26K (they will purchase I
302	7315	Office	3,250	8,000	4,900	(3,100)	-38.8%	
303	7316	Plumbing	20,600	23,690	3,000	(20,690)	-87.3%	
304	7317	Replacement Locks				0	0.0%	
305	7318	Roof Restoration				0	0.0%	
306	7319	Safety Equipment				0	0.0%	
307		**Equipment Replacement Sub-**	**75,463**	**94,966**	**78,850**	(16,116)	-17.0%	
308								
309	**7400**	**Capital New Equipment, First**						
310	7401	Fixtures				0	0.0%	
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time**	**0**	**0**	**0**	**0**	0.0%	
314								
315	**Total Capital**		**75,463**	**94,966**	**78,850**	(16,116)	-16.97%	
316								
317	**8000**	**Jail Surcharge/Inmate Benefits**						
318	8001	Community Corrections 20%				0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account		0		0	0.0%	
321		**Total Misc.**	**0**	**0**	**0**	**0**	**0.0%**	
322								
323	**Total Expenditures**		**2,759,339**	**2,982,429**	**3,119,521**	**137,092**	**4.60%**	
324								

	A	B	C	D	E	F	G	H
1	**Aroostook**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		90	72	43,327		ADP Budgeted at ?? (they do not take this into consideration) (pop has grown since 2008)(now at 90)
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
325	**JAIL REVENUE**							
326	**0500**	**JAIL REVENUE**						
327	0501	Adult Programming Revenue				0	0.0%	
328	0502	Board of Prisoners, under 17-A		0	0	0	0.0%	
329	0503	Board of Prisoners, Work or				0	0.0%	
330	0504	Community Corrections	372,673	372,673	372,673	0	0.0%	
331	0505	CCIF PROGRAMS				0	0.0%	
332	0506	Federal Entitlements				0	0.0%	
333	0507	Gov/Jail Court Surcharge work	42,000	46,871	46,871	(0)	0.0%	
334	0508	Home Revenue				0	0.0%	
335	0509	Inmate Funds				0	0.0%	
336	0510	Miscellaneuous revenue				0	0.0%	
337	0511	Other Jail Revenue				0	0.0%	
338	0512	Other revenue generated on	20,000	20,000	20,000	0	0.0%	
339	0513	Recovery of Prisoners, Medical	8,000	8,000	1,000	(7,000)	-87.5%	
340	0514	Tax revenue				0	0.0%	
341		BOC Appropriation		218,219	362,311	144,092	66.0%	
342		**BOC Appropriation Reserve**						
343		**Exp to Rev Difference**						
344	0515	Tax CAP	2,316,666	2,316,666	2,316,666	0	0.0%	
345	**TOTAL JAIL REVENUE**		**2,759,339**	**2,982,429**	**3,119,521**	**137,092**	**4.60%**	
346								
347	**Change in Funding Request over Prior Year**					**144,092**	**66.03%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM
Action Item #10-018

RESOLUTION REQUEST: 6/23/10

TITLE: CUMBERLAND COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Cumberland County's correctional services approved budget for Fiscal Year 2010, including an allowance projection for county to county boarding-in, was $17,744,372. The FY10 BOC Investment Fund authorization was $1,033,787.
As of 6/16/10:
Investment Funds disbursed to Cumberland: $408,264
Investment Funds remaining: $291,617
Cumberland projects up to a $49,172 deficit in FY10.
FY10 ADP: 458

ISSUE

In March 2010 the Corrections Working Group advanced a "filtered" FY 2011 budget in the amount of $17,233,793 including an Investment Fund authorization of $1,879,118 representing a total budget decrease from FY10 to FY11 of $510,579 or -2.9% and an increased request from the Investment Fund of $845,331 or 81% over FY10.
On June 3, 2010 the Corrections Working Group revised their recommendation to reduce the Investment Fund authorization by $1,000,000 in recognition of two significant federal boarding revenue-influencing factors; advocacy work is in process to increase the per-diem rate charged in FY11, and to increase the number of federal inmates boarded at Cumberland County Jail.
The CWG revised budget recommendation maintains the Cumberland County correctional services budget at $17,233,793 but reduces the Investment Fund authorization to $879,118. The impact is the same regarding total budget, a decrease from FY10 to FY11 of $510,579 or -2.9% and is an decrease in BOC I/F funding of $154,669, 15% less than FY10.
FY11 Budgeted Capacity: 443

RECOMMENDATION

Approve Cumberland County's correctional services FY11 budget of $17,233,793.
Authorize FY11 Investment Fund revenue up to $879,118.
Set aside an additional amount up to $1,000,000 from FY11 BOC I/F reserve requiring BOC approval prior to disbursement.
Establish the FY11 Growth Rate at -2.9%.

FISCAL IMPACT

The fiscal impact to the BOC Investment Fund in FY11 will be up to $879,118 with $1,000,000 in reserve.

RESOLVE: Approved 9-0, June 23, 2010

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12

Cumberland

FY10						FY11					
CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
11,575,602	5,134,983	699,881	17,410,466	333,906	17,744,372	11,575,602	3,779,073	879,118	1,000,000		17,233,793
						$ Change over Previous Year	(1,355,910)	(154,669)			(510,579)
						% Change over Previous Year	-26.4%				-2.9%

Change to the Investment Fund		
FY11 Investment Fund Request	879,118	[9]
FY10 Investment Fund Adopted	(699,881)	[3]
FY10 Boarding	(333,906)	[5]
Change in Investment Fund FY11 Request	**(154,669)**	sum
% Increase over FY10 Total Funding	**-0.9%**	

FY10 AUDITED	Anticipated Revenue	Anticipated Expense	Difference
	15,336,230	15,684,680	251,550

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	16,328,088	
FY10 Adopted Budget	17,744,372	[6]
Difference	**1,416,284**	diff
% Remaining.	**8.7%**	

Change over FY10 Budget		
FY11 Funding Request	17,233,793	[10]
FY10 Total Funding w/ Boarding	17,744,372	[6]
Change over FY10	(510,579)	diff
Real % Increase over FY10 Budget	**-2.9%**	

Per Diem		
	FY11	FY10
ADP	443	458
Per diem	38,902	38,743

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	16,328,088	
FY11 Budget Request	17,233,793	[10]
Difference	**905,705**	
% Remaining.	**5.5%**	

	A	B	C	D	E	F	G	H
1	**Cumberland**							
2		**Number of employees**				Per Diem		Vic has indicated that he has budgeted "incidental costs" at 400 ADP
3		**ADP Number of Inmates**		458	443	38,902		CWG has requested this # be reduced to 424 - 3/25/10
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over FY10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.		0		0	0.0%	A 2% COLA to employees
8	3102	Accounts/Business Manager				0	0.0%	Both Union and Non-union
9	3103	Assistant Jail Administrator	122,740	125,195	125,195	(0)	0.0%	Eliminate 2% COLA to all emp.
10	3104	Classification Officer				0	0.0%	
11	3105	Clerical	40,872	41,689	41,689	(0)	0.0%	
12	3106	Compliance Mgr.		0		0	0.0%	
13	3107	Control Room Officers		0		0	0.0%	
14	3108	Control/Dispatch Officer		0		0	0.0%	
15	3109	Corporals		0		0	0.0%	
16	3110	Correctional Officers	5,871,222	6,081,674	5,906,674	(175,000)	-2.9%	
17	3111	Custodian	239,140	243,923	243,923	0	0.0%	
18	3112	Food Services, Cooks	239,366	244,153	244,153	0	0.0%	
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers		0		0	0.0%	
22	3116	Jail Administrator	81,952	83,591	83,591	(0)	0.0%	
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff		0		0	0.0%	
25	3119	Miscellaneous Salary and Wages	635,200	821,000		(821,000)	-100.0%	
26	3120	Program Staff	283,961	289,640	289,640	(0)	0.0%	
27	3121	Records	76,376	77,904	77,904	0	0.0%	
28	3122	Shift Supervisor/Leaders	261,629	266,862	328,863	62,001	23.2%	Add the EDU LT from Commissary Commisary Account can't Fund Commisary Positions
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer				0	0.0%	
31	3125	Transportation Officers		0		0	0.0%	
32	3126	Transportation Sgt	509,402	519,590	519,590	(0)	0.0%	
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay				0	0.0%	
37	3604	Night differential				0	0.0%	
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime			821,000	821,000	100.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back				0	0.0%	
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**8,361,860**	**8,795,221**	**8,682,222**	(112,999)	-1.3%	
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees				0	0.0%	
48	3210	P/T Corrections Officers				0	0.0%	
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
51								
52	3900	**Fringes, Benefits, Jail Employees Only**						
53	3901	Defferred Comp			78,954	78,954	100.0%	Taken from 3908 and listed separately
54	3902	Employee Medical	1,282,113	1,408,920	1,445,629	36,709	2.6%	Increase estimate at 5% over actual
55	3903	Employee Medicare - 1.45%	122,262	127,531	130,665	3,134	2.5%	Higher wages
56	3904	FICA - 6.20%	524,627	545,304	558,705	13,401	2.5%	Higher wages
57	3905	Flex Benefits				0	0.0%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement	188,378	203,954	125,000	(78,954)	-38.7%	See above, 3901, broke this acct into 2 pieces Clean up due to new COA
61	3909	Resignation Terminatin Benefits				0	0.0%	
62	3910	Unemployment Compensation	5,000	5,000	5,000	0	0.0%	
63	3911	Workers Compensation	184,398	159,774	159,774	0	0.0%	
64		**Benefits Sub-Total**	**2,306,778**	**2,450,482**	**2,503,727**	**53,244**	**2.2%**	
65								
66	**Total Personal Services & Fringe Benefits**		**10,668,638**	**11,245,703**	**11,185,949**	(59,754)	-0.53%	**have had a pod closed for a short period of time C2A. 5 POSITIONS REMOVING ABOUT $175k OR 45 BEDS. NO COST OF LIVING RAISES**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.	0	5,000	5,000	0	0.0%	RHR Smith & Co higher cost
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	
74	4006	Board of Prisoners	5,000			0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees				0	0.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
77	4009	Custodial Services				0	0.0%	
78	4010	Educ Services				0	0.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services				0	0.0%	
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense				0	0.0%	
85	4017	Inmate Medical Services Contract				0	0.0%	
86	4018	Inmate Medical, Dental, Surgical	3,189,849	3,363,138	3,286,312	(76,826)	-2.3%	Programmed at the 489 ADP level Vic Labreque 1-14-10 Change does not think they can go lower on this number. Too many variables to tie to adp.
87	4019	Inmate Programs/Serv	3,000	4,000	5,000	1,000	25.0%	
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests	10,000	5,000	4,000	(1,000)	-20.0%	
90	4022	Miscellaneous Professional Fees/Services				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services		199,453	199,453	0	0.0%	Moved from 8001 - Normally spend approximately $235K
94	4026	Psychological Services/Polygraph	35,033	8,000	10,000	2,000	25.0%	Increased vacancies and hiring
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control	5,367	7,031	7,031	0	0.0%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security		700	700	0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**3,248,249**	**3,592,322**	**3,517,496**	(74,826)	-2.1%	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage				0	0.0%	
105	4103	Control Panel				0	0.0%	
106	4104	Lodging	6,971	9,000	9,000	0	0.0%	Incudes our mileage & travel
107	4105	Meals - prisoners				0	0.0%	
108	4106	Meals - staff				0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)				0	0.0%	
111		**Travel Expenses Sub-Total**	**6,971**	**9,000**	**9,000**	**0**	**0.0%**	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	31,300	39,125	41,625	2,500	6.4%	Based on actual history
117	4204	Insurance	17,104	17,104	16,000	(1,104)	-6.5%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor				0	0.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance	3,800	4,600	10,000	5,400	117.4%	14 Vehicles now under BOC @ avg $800 annual
123		**Operation County Vehicles Sub-Total**	**52,204**	**60,829**	**67,625**	**6,796**	**11.2%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	260,640	287,060	303,295	16,235	5.7%	From Facility Director estimates based on consumption
128	4303	Fuel Oil/Heating Oil	2,300	2,500	2,500	0	0.0%	
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	252,000	342,300	271,751	(70,549)	-20.6%	Facility Director locked in an excellent natural gas pricing
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	116,000	119,000	116,000	(3,000)	-2.5%	From Facility Director estimates based on consumption
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone	22,500	15,000	13,000	(2,000)	-13.3%	From Facility Director estimates based on consumption
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	17,500	18,100	15,000	(3,100)	-17.1%	
138	4313	Wide Area Network				0	0.0%	
139		**Utilities Sub-Total**	**670,940**	**783,960**	**721,546**	**(62,414)**	**-8.0%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment	15,888	17,402	16,000	(1,402)	-8.1%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement				0	0.0%	
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**15,888**	**17,402**	**16,000**	**(1,402)**	**-8.1%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	11,000	12,300	12,300	0	0.0%	Facility Director estimate

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
153	4603	Cleaning				0	0.0%	
154	4604	Computers				0	0.0%	
155	4605	Electrical	23,900	26,900	25,000	(1,900)	-7.1%	Facility Director estimate
156	4606	Elevators				0	0.0%	
157	4607	Equipment/Furnishings	6,250	6,250	20,000	13,750	220.0%	Facility Director estimate
158	4608	Fire Alarm System				0	0.0%	
159	4609	Generator Maintenance Contract				0	0.0%	
160	4610	Heating	15,400	16,400	19,600	3,200	19.5%	Facility Director estimate
161	4611	Heating Maintenance Contract				0	0.0%	
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs	27,550	28,040		(28,040)	-100.0%	
164	4614	Mobile Radio Repairs	4,000	4,000	4,000	0	0.0%	
165	4615	Other Service Contracts			40,051	40,051	100.0%	Service Contracts with Siemens, Simplex, Elevators and TimeTrak etc
166	4616	Painting	1,700	1,700	3,000	1,300	76.5%	Facility Director estimate
167	4617	Parking lots, Grounds & Snow Removal	2,100	4,800	6,000	1,200	25.0%	Facility Director estimate
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	4,300	4,300	6,550	2,250	52.3%	Facility Director estimate
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal	16,500	18,000	26,500	8,500	47.2%	Facility Director estimate
172	4622	Security				0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance Agreements				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**112,700**	**122,690**	**163,001**	**40,311**	**32.9%**	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability	144,064	151,267	131,267	(20,000)	-13.2%	Reflective of better actual BOC splits for insurance costs
181	4704	Insurance, Building & Contents	90,066	94,569	84,559	(10,010)	-10.6%	Reflective of better actual BOC splits for insurance costs
182	4705	Security Bond Premiums				0	0.0%	
183		**Fixed Charges Sub-Total**	**234,130**	**245,837**	**215,826**	**(30,011)**	**-12.2%**	
184								
185	**4800**	**General Operating Expenses**						
186	4801	Advertising	40,000	10,000	7,500	(2,500)	-25.0%	Increased vacancies
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase				0	0.0%	
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.	1,000	1,000	1,000	0	0.0%	Reflects actual 2009
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	0	1,800	1,800	0	0.0%	Increased postage costs
201	4816	Printing/Engraving	0	350	350	0	0.0%	
202	4817	TAN interest			60,000	60,000	100.0%	The Jail Portion of the TAN Interest expense
203		**General Operating Expenses Sub-Total**	**41,000**	**13,150**	**70,650**	**57,500**	**437.3%**	
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees				0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	257,473	240,000	240,000	0	0.0%	To maintain accreditation
215		**Other Sub-Total**	**257,473**	**240,000**	**240,000**	**0**	0.0%	
216								
217	**Total Contractual**		**4,639,555**	**5,085,190**	**5,021,144**	(64,046)		
218								
219	**5100**	**Food**						
220	5101	Food	591,920	634,200	550,000	(84,200)	-13.3%	Based on ADP 489 at $1.10 plus staff meals
221		**Food Sub-Total**	**591,920**	**634,200**	**550,000**	(84,200)	-13.3%	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive				0	0.0%	
226	5203	Books, Periodicals, Subscriptions	750	500	500	0	0.0%	Based on actual
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies	59,430	44,573	40,000	(4,573)	-10.3%	Increase for H1N1 precaution and increases
238	5215	Computer Supplies-Toner and Cartridges				0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding	60,000	45,000	45,000	0	0.0%	Based on actuals
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies				0	0.0%	
249	5226	Kitchen Supplies	34,000	25,500	34,000	8,500	33.3%	Based on 2007 & 2008 actuals Non paritiable
250	5227	Maintenance	16,550	17,750	17,750	0	0.0%	
251	5228	Misc Minor Equipment				0	0.0%	
252	5229	Misc supplies				0	0.0%	
253	5230	Office Supplies	22,000	20,000	20,000	0	0.0%	
254	5231	Photographic				0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction				0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)	18,000	13,500	13,500	0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References				0	0.0%	
263	5240	Surplus Property				0	0.0%	
264	5241	Tools & Implement			0	0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General	7,000	7,000	7,000	0	0.0%	
267		**Supplies Sub-Total**	**217,730**	**173,823**	**177,750**	**3,927**	**2.3%**	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	58,000	59,000	59,000	0	0.0%	
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms	62,000	62,000	55,000	(7,000)	-11.3%	Reflects actuals

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
273		**Clothing & Clothing Materials Sub-Total**	**120,000**	**121,000**	**114,000**	(7,000)	-5.8%	
274								
275	**Total Commodities**		**929,650**	**929,023**	**841,750**	(87,273)	-9.39%	
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building Improvements				0	0.0%	
285		**Buildings Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera		4,700	4,700	0	0.0%	
289	7302	Communications				0	0.0%	
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware	0	15,000	15,000	0	0.0%	Increased cost of Technology
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	21,700	10,850	10,850	0	0.0%	
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC Equipment/Opereration/Maint/Fuel				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles	27,200	1,200	35,000	33,800	2816.7%	Need new Transport vehicle in FY11 County needs this vehicle current vehicle has 160K miles. (suburban) 14 vehicles in fleet 6 are transport vehicles (court is a bus) (others are unmarked cruisers,van,pickup, bought with comm corrections 4 vehicles all four community activities) (support services jail admin, capt,2 others) (Fran thinks they could live without vehicle with count down) This is outright purchase-Never Leased at the Jail.
302	7315	Office	3,800	1,900	2,500	600	31.6%	
303	7316	Plumbing				0	0.0%	
304	7317	Replacement Locks				0	0.0%	

Cumberland

	A	B	C	D	E	F	G	H
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over FY10**	**Justification/Notes:**
5								
305	7318	Roof Restoration				0	0.0%	
306	7319	Safety Equipment	16,900	16,900	16,900	0	0.0%	
307		**Equipment Replacement Sub-Total**	**69,600**	**50,550**	**84,950**	**34,400**	**68.1%**	
308								
309	**7400**	**Capital New Equipment, First Time Purchase**						
310	7401	Fixtures	0	100,000	100,000	0	0.0%	Capital Improvement Plan Does not want to spend this or the $200K in fund balance for CIP.
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time Purchase Sub-Total**	**0**	**100,000**	**100,000**	**0**	0.0%	
314								
315	**Total Capital**		**69,600**	**150,550**	**184,950**	**34,400**	**22.85%**	
316								
317	**8000**	**Jail Surcharge/Inmate Benefits Expense**						
318	8001	Community Corrections 20% Dedicated Expenses (Dedicated Account)	199,453			0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account				0	0.0%	
321		**Total Misc.**	**199,453**	**0**	**0**	**0**	**0.0%**	
322								
323	**Total Expenditures**		**16,506,896**	**17,410,466**	**17,233,793**	**(176,673)**	**-1.01%**	
324	**Total Expenditures Including Boarding**			**17,744,372**	**17,233,793**	**(510,579)**	**-2.88%**	
325								
326	**JAIL REVENUE**							
327	**0500**	**JAIL REVENUE**						
328	0501	Adult Programming Revenue				0	0.0%	
329	0502	Board of Prisoners, under 17-A MRSA Section 1341 Board of Prisoners, Federal	3,867,499	3,867,499	2,311,589	(1,555,910)	-40.2%	Reflects FEDS boarding at ADP 85 at @103,97 per day Outlook appears to be at 65 per day or 1.2M total. Resubmit at 60 Federal Inmates and added $200K MDOC Revenue (goes up and down) (county is comfortable with 60 fed boarders) Does not Have County to County. **(Moved $200K down to 0503 for clarity)**

Cumberland

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over FY10	Justification/Notes:
5								
330	0503	Board of Prisoners, Work or Educational Release, 30 MRSA Section 1804 Community Corrections Funds Received from State Pursuant 34A MRSA Sec 1210 YR 2007 Calendar YR 2009 Budget	70,000	70,000	270,000	200,000	285.7%	
331	0504	Community Corrections	993,795	993,795	993,795	0	0.0%	
332	0505	CCIF PROGRAMS				0	0.0%	
333	0506	Federal Entitlements				0	0.0%	Do not know if the CCA funds will increase ???
334	0507	Gov/Jail Court Surcharge work release revenue		203,689	203,689	0	0.0%	
335	0508	Home Revenue				0	0.0%	
336	0509	Inmate Funds				0	0.0%	
337	0510	Miscellaneuous revenue				0	0.0%	
338	0511	Other Jail Revenue				0	0.0%	
339	0512	Other revenue generated on prisioners accounts				0	0.0%	
340	0513	Recovery of Prisoners, Medical Expenses pursuant to 30 MRSA Section 1712				0	0.0%	
341	0514	Tax revenue				0	0.0%	
342		BOC Appropriation		699,881	879,118	179,237	25.6%	
343		**BOC Appropriation Reserve**			**1,000,000**			
344		**Exp to Rev Difference**						
345	0515	Tax CAP	11,575,602	11,575,602	11,575,602	0	0.0%	
346	**TOTAL JAIL REVENUE**		**16,506,896**	**17,410,466**	**17,233,793**	(1,176,673)	-1.01%	
347								
348	**Change in Funding Request over Prior Year**					**1,179,237**	**68.49%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-012

RESOLUTION REQUEST: 6/16/10

TITLE: FRANKLIN COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Franklin County's correctional services approved budget for Fiscal Year 2010 was $1,193,637. Franklin County's FY10 approved payment into the FY10 BOC Investment Fund was $577,217.
As of 6/16/10:
FY10 Investment Fund payments received from Franklin: $577,217
FY10 payments to the Investment Funds remaining: $0
Franklin projects up to a $64,583 surplus in FY10.
FY10 ADP: 6

ISSUE

In March 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 budget in the amount of $1,188,500. This represented a total budget decrease of $5,581 or -0.5%.
In May 2010 the Board of Corrections had a Workshop session with Franklin County to review FY10 to-date and FY11 proposed budgets.
In workshop Franklin adjusted their FY11 proposed spending; moving some items back to FY10. This had the effect of a change in projections for FY10 and a change in request for FY11.
Franklin's updated FY11 budget request is $1,147,500 for a total budget decrease of $47,137 or -4.0%.
Franklin will not receive any FY11 Investment Fund authorization; rather Franklin will pay $613,718 into the BOC Investment Fund; $36,501 or 6% more than the approved payment in FY10.
FY11 Budgeted Capacity: 6

RECOMMENDATION

Approve Franklin County's correctional services FY11 budget of $1,146,500.
Approve payment to the BOC FY11 Investment Fund of $613,718.
Establish the FY11 Growth Rate at -4.0%.
Approve payment schedule of two equal payments; 50% due no later than November 30, 2010 and due no later than April 30, 2011.

FISCAL IMPACT

The FY11 fiscal impact to the BOC Investment Fund will be payment received in the amount of $613,718.

RESOLVE: Approved 7-0 – June 16, 2010

SBOC County Jail Budget Summary

Franklin

1	2	3	4	5	6
	FY10				
CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding
1,621,201	149,653	(577,217)	1,193,637	0	1,193,637

7	8	9	10	11	12
	FY11				
CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
1,621,201	139,017	(613,718)			1,146,500
$ Change over Previous Year	(10,636)	(36,501)			(47,137)
% Change over Previous Year	-7.1%				-3.9%

Change to the Investment Fund		
FY11 Investment Fund Request	(613,718)	[9]
FY10 Investment Fund Adopted	577,217	[3]
FY10 Boarding	0	[5]
Change in Investment Fund FY11 Request	**(36,501)**	sum
% Increase over FY10 Total Funding	**-3.1%**	

Change over FY10 Budget		
FY11 Funding Request	1,146,500	[10]
FY10 Total Funding w/ Boarding	1,193,637	[6]
Change over FY10	(47,137)	diff
Real % Increase over FY10 Budget	**-3.9%**	

FY10 CRAS Reported	Anticipated Revenue	Anticipated Expense	Difference
	1,472,578	1,321,851	150,727

Per Diem	FY11	FY10
ADP	6	6
Per diem	191,083	198,940

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	1,117,555	
FY10 Adopted Budget	1,193,637	[6]
Difference	**76,082**	diff
% Remaining.	**6.8%**	

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	1,117,555	
FY11 Budget Request	1,146,500	[10]
Difference	**28,945**	
% Remaining.	**2.6%**	

	A	B	C	D	E	F	G	H
1	**Franklin**							
2		Number of employees				Per Diem		
3		ADP Number of Inmates		6	6	191.083		
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.				0	0.0%	
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator	37,840			0	0.0%	
10	3104	Classification Officer	34,900			0	0.0%	
11	3105	Clerical			9,984	9,984	100.0%	Part-time postion 16 hours/week; report filing. County will check to see if this can be placed in Part time line.
12	3106	Compliance Mgr.				0	0.0%	
13	3107	Control Room Officers				0	0.0%	
14	3108	Control/Dispatch Officer				0	0.0%	
15	3109	Corporals				0	0.0%	
16	3110	Correctional Officers	630,271	397,379	288,112	(109,267)	-27.5%	8 Corrections Officers
17	3111	Custodian		23,754	24,170	416	1.8%	Non union
18	3112	Food Services, Cooks	58,365			0	0.0%	
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	42,781	44,060	42,391	(1,669)	-3.8%	Non union
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages				0	0.0%	
26	3120	Program Staff				0	0.0%	Programs Officer if approved for Pre-Release Center Review Franklin Submission to see if this line was included. (not included in orginal submission)
27	3121	Records				0	0.0%	
28	3122	Shift Supervisor/Leaders			85,073	85,073	100.0%	2 Supervisors
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer				0	0.0%	
31	3125	Transportation Officers	30,000	48,901	35,291	(13,610)	-27.8%	
32	3126	Transportation Sgt			40,131	40,131	100.0%	Please supply Detail is this part of the staffing package
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay				0	0.0%	
37	3604	Night differential		40,000		(40,000)	-100.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime			40,000	40,000	100.0%	
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back				0	0.0%	
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**834,157**	**554,094**	**565,152**	**11,058**	**2.0%**	
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees	28,000			0	0.0%	
48	3210	P/T Corrections Officers	50,000	25,000	40,000	15,000	60.0%	Based on actual expenditures for first quarter of FY 10.
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**78,000**	**25,000**	**40,000**	**15,000**	**60.0%**	
51								
52	3900	**Fringes, Benefits, Jail Employees Only**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical	233,616	116,112	116,562	450	0.4%	Budgeted 10% increase
55	3903	Employee Medicare - 1.45%		8,397	9,233	836	10.0%	
56	3904	FICA - 6.20%	71,485	35,905	39,477	3,572	9.9%	
57	3905	Flex Benefits			40,326	40,326	100.0%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit		66,898		(66,898)	-100.0%	
60	3908	Pension/Retirement	57,000	15,209	19,781	4,572	30.1%	
61	3909	Resignation Terminatin Benefits			15,000	15,000	100.0%	
62	3910	Unemployment Compensation		55,380	5,000	(50,380)	-91.0%	
63	3911	Workers Compensation	20,000	13,586	20,999	7,413	54.6%	
64		**Benefits Sub-Total**	**382,101**	**311,487**	**266,378**	(45,109)	-14.5%	
65								
66	**Total Personal Services & Fringe Benefits**		**1,294,258**	**890,581**	**871,530**	(19,051)	-2.14%	**Expired contract negotiations are in process have budgeted 3% as a guess**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.		2,750	2,750	0	0.0%	
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	
74	4006	Board of Prisoners	10,000			0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees	86,500			0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
77	4009	Custodial Services				0	0.0%	
78	4010	Educ Services				0	0.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services				0	0.0%	
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense		500	500	0	0.0%	
85	4017	Inmate Medical Services Contract				0	0.0%	
86	4018	Inmate Medical, Dental, Surgical	65,000	7,720	25,000	17,280	223.8%	Actual expenditures YTD is $6,400. Based on FY10 Actual Run Rate through November plus 10%. Budget was a guess, so far have not been to emergency room with an Inmate, 1 heart attack could skyrocket this category.
87	4019	Inmate Programs/Serv	18,912			0	0.0%	
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional Fees/Services		2,500	2,500	0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services		64,000	64,000	0	0.0%	
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control		1,500	1,500	0	0.0%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**180,412**	**78,970**	**96,250**	**17,280**	**21.9%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	580	5,830	1,000	(4,830)	-82.8%	Purchase of transport vehicle.
105	4103	Control Panel				0	0.0%	
106	4104	Lodging	100	100	100	0	0.0%	
107	4105	Meals - prisoners	50			0	0.0%	
108	4106	Meals - staff	500	500	500	0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)				0	0.0%	
111		**Travel Expenses Sub-Total**	**1,230**	**6,430**	**1,600**	(4,830)	-75.1%	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	
115	4202	Diesel				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
116	4203	Gasoline		9,750	6,000	(3,750)	-38.5%	Projected cost for 2 vehicles.
117	4204	Insurance				0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor				0	0.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance		1,200	1,500	300	25.0%	Projected cost for 2 vehicles. This line will go up if a new vehicle is not purchased.
123		**Operation County Vehicles Sub-Total**	**0**	**10,950**	**7,500**	(3,450)	-31.5%	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	37,000	38,110	30,000	(8,110)	-21.3%	
128	4303	Fuel Oil/Heating Oil	23,000	20,846	17,000	(3,846)	-18.4%	
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	3,000	1,000	2,000	1,000	100.0%	original plan was to close kitchen now do t.v. dinners which uses more propane.
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	1,000	1,000	1,000	0	0.0%	
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone				0	0.0%	
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	3,700	3,700	3,700	0	0.0%	
138	4313	Wide Area Network	800	2,750	2,750	0	0.0%	
139		**Utilities Sub-Total**	**68,500**	**67,406**	**56,450**	(10,956)	-16.3%	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment				0	0.0%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement				0	0.0%	
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	10,000	5,000	5,000	0	0.0%	
153	4603	Cleaning				0	0.0%	
154	4604	Computers	6,500	6,500	6,500	0	0.0%	
155	4605	Electrical	3,000	3,000	3,000	0	0.0%	
156	4606	Elevators				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
157	4607	Equipment/Furnishings	4,000	5,000	5,000	0	0.0%	
158	4608	Fire Alarm System				0	0.0%	
159	4609	Generator Maintenance Contract				0	0.0%	
160	4610	Heating				0	0.0%	
161	4611	Heating Maintenance Contract	7,800	8,100	8,100	0	0.0%	
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs				0	0.0%	
164	4614	Mobile Radio Repairs				0	0.0%	
165	4615	Other Service Contracts				0	0.0%	
166	4616	Painting				0	0.0%	
167	4617	Parking lots, Grounds & Snow Removal	6,500	6,695	6,695	0	0.0%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	4,000	4,000	2,000	(2,000)	-50.0%	
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal	2,000	2,000	2,000	0	0.0%	
172	4622	Security	1,488	1,500	1,500	0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance Agreements				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**45,288**	**41,795**	**39,795**	(2,000)	-4.8%	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability				0	0.0%	
181	4704	Insurance, Building & Contents	26,000	33,000	35,650	2,650	8.0%	YTD Currently @ $33K
182	4705	Security Bond Premiums				0	0.0%	
183		**Fixed Charges Sub-Total**	**26,000**	**33,000**	**35,650**	**2,650**	**8.0%**	
184								
185	**4800**	**General Operating Expenses**						
186	4801	Advertising		1,500	1,500	0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase				0	0.0%	
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.				0	0.0%	
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
200	4815	Postage	530	500	250	(250)	-50.0%	
201	4816	Printing/Engraving				0	0.0%	
202	4817	TAN interest				0	0.0%	
203		**General Operating Expenses Sub-Total**	**530**	**2,000**	**1,750**	(250)	-12.5%	
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits	75	75	75	0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees	100	100	100	0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	2,000	2,500	2,500	0	0.0%	
215		**Other Sub-Total**	**2,175**	**2,675**	**2,675**	**0**	0.0%	
216								
217	**Total Contractual**		**324,135**	**243,226**	**241,670**	(1,556)		
218								
219	**5100**	**Food**						
220	5101	Food	62,000	39,430	15,000	(24,430)	-62.0%	
221		**Food Sub-Total**	**62,000**	**39,430**	**15,000**	(24,430)	-62.0%	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive				0	0.0%	
226	5203	Books, Periodicals, Subscriptions	225			0	0.0%	
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies		4,000	2,000.00	(2,000)	-50.0%	
238	5215	Computer Supplies-Toner and Cartridges	1,000	1,100	1,100.00	0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding		800		(800)	-100.0%	
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies			2,000.00	2,000	100.0%	
249	5226	Kitchen Supplies	14,000			0	0.0%	
250	5227	Maintenance	4,000	1,000	1,000.00	0	0.0%	
251	5228	Misc Minor Equipment	400	3,100	1,800.00	(1,300)	-41.9%	Radios, Hand Tools, ($6,556 Snowblower, Tractor Mower moved to FY10)
252	5229	Misc supplies	40,000	500	500.00	0	0.0%	
253	5230	Office Supplies	1,200	1,000	1,000.00	0	0.0%	
254	5231	Photographic	100			0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction				0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)		250	250.00	0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References				0	0.0%	
263	5240	Surplus Property	100			0	0.0%	
264	5241	Tools & Implement	250	150	150.00	0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General	300	500	500.00	0	0.0%	
267		**Supplies Sub-Total**	**61,575**	**12,400**	**10,300**	(2,100)	-16.9%	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	4,250	5,000	5,000	0	0.0%	
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms	3,000	0	0	0	0.0%	
273		**Clothing & Clothing Materials Sub-Total**	**7,250**	**5,000**	**5,000**	**0**	**0.0%**	
274								
275	**Total Commodities**		**130,825**	**56,830**	**30,300**	(26,530)	-46.68%	
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
284	7201	Buildings and Building Improvements				0	0.0%	
285		**Buildings Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera				0	0.0%	
289	7302	Communications				0	0.0%	
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware	4,500	2,500	2,500	0	0.0%	
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	3,000			0	0.0%	
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC Equipment/Opereration/Maint/Fuel				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles				0	0.0%	Purchase of new transport van inlcuding cage, lights, radios, etc. Status Quo-County will come back with a response to this reduction 1-14 meeting. Currently using sheriff's transport vehicle, don't even have a vehicle. Van has 111K miles. (this is the only vehicle they have). Jail takes care of maint. Van is on the road daily. (Scott F. Recomends Lease Purchase)
302	7315	Office				0	0.0%	
303	7316	Plumbing				0	0.0%	
304	7317	Replacement Locks		500	500	0	0.0%	
305	7318	Roof Restoration	30,000	0		0	0.0%	
306	7319	Safety Equipment				0	0.0%	
307		**Equipment Replacement Sub-Total**	**37,500**	**3,000**	**3,000**	**0**	**0.0%**	
308								
309	**7400**	**Capital New Equipment, First Time Purchase**						
310	7401	Fixtures				0	0.0%	
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time Purchase Sub-Total**	**0**	**0**	**0**	**0**	0.0%	
314								
315	**Total Capital**		**37,500**	**3,000**	**3,000**	**0**	**0.00%**	
316								

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
317	**8000**	**Jail Surcharge/Inmate Benefits Expense**						
318	8001	Community Corrections 20% Dedicated Expenses (Dedicated Account)				0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account				0	0.0%	
321		**Total Misc.**	**0**	**0**	**0**	**0**	**0.0%**	
322								
323	**Total Expenditures**		**1,786,718**	**1,193,637**	**1,146,500**	**(47,137)**	**-3.95%**	
324								
325	**JAIL REVENUE**							
326	**0500**	**JAIL REVENUE**						
327	0501	Adult Programming Revenue				0	0.0%	
328	0502	Board of Prisoners, under 17-A MRSA Section 1341 Board of Prisoners, Federal				0	0.0%	
329	0503	Board of Prisoners, Work or Educational Release, 30 MRSA Section 1804 Community Corrections Funds Received from State Pursuant 34A MRSA Sec 1210 YR 2007 Calendar YR 2009 Budget	20,000			0	0.0%	
330	0504	Community Corrections	135,517	135,517	135,517	0	0.0%	
331	0505	CCIF PROGRAMS				0	0.0%	
332	0506	Federal Entitlements				0	0.0%	
333	0507	Gov/Jail Court Surcharge work release revenue	10,000			0	0.0%	
334	0508	Home Revenue				0	0.0%	
335	0509	Inmate Funds				0	0.0%	
336	0510	Miscellaneuous revenue		14,136	3,500	(10,636)	-75.2%	
337	0511	Other Jail Revenue				0	0.0%	
338	0512	Other revenue generated on prisioners accounts				0	0.0%	
339	0513	Recovery of Prisoners, Medical Expenses pursuant to 30 MRSA Section 1712				0	0.0%	
340	0514	Tax revenue				0	0.0%	
341		BOC Appropriation		(577,217)	(613,718)	(36,501)	6.3%	
342		**BOC Appropriation Reserve**						
343		**Exp to Rev Difference**						
344	0515	Tax CAP	1,621,201	1,621,201	1,621,201	0	0.0%	
345	**TOTAL JAIL REVENUE**		**1,786,718**	**1,193,637**	**1,146,500**	**(47,137)**	**-3.95%**	
346								
347	**Change in Funding Request over Prior Year**					**(36,501)**	**6.32%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-006

RESOLUTION REQUEST: 6/9/10

TITLE: HANCOCK COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Hancock County's correctional services approved budget for Fiscal Year 2010 was $2,149,584. The FY10 BOC Investment Fund authorization was $163,650.
As of 6/9/10:
Investment Funds disbursed to Hancock: $95,463
Investment Funds remaining: $68,188
Hancock projects up to a $145,498 deficit in FY10.
FY10 ADP: 51

ISSUE

In March, 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 budget in the amount of $2,196,261 including an Investment Fund authorization of $210,327 representing a total budget increase from FY10 to FY11 of $46,677 or 2.2% and an increased request from the Investment Fund of $46,677 or 28.5%.
FY11 Budgeted Capacity: 58.

RECOMMENDATION

Approve Hancock County's correctional services FY11 budget of $2,196,261.
Authorize FY11 Investment Fund revenue up to $210,327.
Establish the FY11 Growth Rate at 2.2%.

FISCAL IMPACT

The fiscal impact to BOC Investment Funds in FY11 will be up to $210,327.

RESOLVE: Approved 9-0 - June 9, 2010

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12

Hancock

FY10

CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding
1,670,136	315,798	163,650	2,149,584	0	2,149,584

FY11

CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
1,670,136	315,798	210,327			2,196,261
$ Change over Previous Year		0	46,677		46,677
% Change over Previous Year		0.0%			2.2%

Change to the Investment Fund		
FY11 Investment Fund Request	210,327	[9]
FY10 Investment Fund Adopted	(163,650)	[3]
FY10 Boarding	0	[5]
Change in Investment Fund FY11 Request	**46,677**	sum
% Increase over FY10 Total Funding	**2.2%**	

Change over FY10 Budget		
FY11 Funding Request	2,196,261	[10]
FY10 Total Funding w/ Boarding	2,149,584	[6]
Change over FY10	**46,677**	diff
Real % Increase over FY10 Budget	**2.2%**	

FY10 CRAS Reported	Anticipated Revenue	Anticipated Expense	Difference
	2,095,432	2,064,363	31,069

Per Diem	FY11	FY10
ADP	58	51
Per diem	37,867	42,149

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	2,044,988	
FY10 Adopted Budget	2,149,584	[6]
Difference	**104,596**	diff
% Remaining.	**5.1%**	

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	2,044,988	
FY11 Budget Request	2,196,261	[10]
Difference	**151,273**	
% Remaining.	**7.4%**	

	A	B	C	D	E	F	G	H
1	**Hancock**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		51	58	37.867		**FY11 Budgeted ADP not factored into budget.**
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.			34,698	34,698	100.0%	non contractual
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator	81,793	89,281	45,014	(44,267)	-49.6%	non contractual
10	3104	Classification Officer				0	0.0%	
11	3105	Clerical				0	0.0%	
12	3106	Compliance Mgr.				0	0.0%	
13	3107	Control Room Officers				0	0.0%	
14	3108	Control/Dispatch Officer				0	0.0%	
15	3109	Corporals				0	0.0%	
16	3110	Correctional Officers	589,624	662,288	639,785	(22,503)	-3.4%	contractual
17	3111	Custodian				0	0.0%	
18	3112	Food Services, Cooks	53,941	52,815	49,642	(3,173)	-6.0%	contractual
19	3113	Executive Assistant			0	0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	50,855	54,174	55,830	1,656	3.1%	non contractual moved down to jail administrator from Admin Assist.
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages				0	0.0%	
26	3120	Program Staff	37,523	40,441	40,774	333	0.8%	
27	3121	Records	29,782	32,553	28,659	(3,894)	-12.0%	
28	3122	Shift Supervisor/Leaders				0	0.0%	
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer				0	0.0%	
31	3125	Transportation Officers	31,515	35,847	34,382	(1,465)	-4.1%	
32	3126	Transportation Sgt				0	0.0%	
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement	110,000	110,000		(110,000)	-100.0%	
36	3603	Holiday Pay				0	0.0%	
37	3604	Night differential				0	0.0%	
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime	14,080		110,000	110,000	100.0%	
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back				0	0.0%	

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**999,113**	**1,077,399**	**1,038,784**	(38,615)	-3.6%	
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees	17,500	17,500		(17,500)	-100.0%	
48	3210	P/T Corrections Officers	100,000	100,000	100,000	0	0.0%	
49	3220	P/T Cooks			17,500	17,500	100.0%	New Line
50		**Part-Time Sub-Total**	**117,500**	**117,500**	**117,500**	**0**	**0.0%**	
51								
52	3900	**Fringes, Benefits, Jail Employees Only**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical	204,347	204,630	213,092	8,462	4.1%	
55	3903	Employee Medicare - 1.45%				0	0.0%	
56	3904	FICA - 6.20%	84,344	88,316	88,456	140	0.2%	
57	3905	Flex Benefits				0	0.0%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement	10,760	9,800	7,233	(2,567)	-26.2%	
61	3909	Resignation Terminatin Benefits				0	0.0%	
62	3910	Unemployment Compensation				0	0.0%	
63	3911	Workers Compensation	27,711	30,147	31,713	1,566	5.2%	
64		**Benefits Sub-Total**	**327,162**	**332,893**	**340,494**	**7,601**	**2.3%**	
65								
66	**Total Personal Services & Fringe Benefits**		**1,443,775**	**1,527,792**	**1,496,778**	(31,014)	-2.03%	**Currently being negotiated expired Sep 30, 09.**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.		5,500	6,000	500	9.1%	
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services	500	500	0	(500)	-100.0%	
74	4006	Board of Prisoners	500		0	0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees				0	0.0%	
77	4009	Custodial Services		31,742	32,000	258	0.8%	
78	4010	Educ Services				0	0.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services				0	0.0%	
81	4013	Flex Plan Administration Services				0	0.0%	

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense	69,000	69,000	69,000	0	0.0%	
85	4017	Inmate Medical Services Contract				0	0.0%	
86	4018	Inmate Medical, Dental, Surgical	61,000	81,000	81,000	0	0.0%	
87	4019	Inmate Programs/Serv			0	0	0.0%	
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional Fees/Services				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services				0	0.0%	
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control	896	1,100	1,200	100	9.1%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**131,896**	**188,842**	**189,200**	**358**	**0.2%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	1,300	1,500		(1,500)	-100.0%	
105	4103	Control Panel				0	0.0%	
106	4104	Lodging				0	0.0%	
107	4105	Meals - prisoners				0	0.0%	
108	4106	Meals - staff				0	0.0%	
109	4107	Miscellaneous Travel Expense			500	500	100.0%	
110	4108	Other (Tolls, Parking)				0	0.0%	
111		**Travel Expenses Sub-Total**	**1,300**	**1,500**	**500**	(1,000)	-66.7%	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	5,000	5,000	5,000	0	0.0%	
117	4204	Insurance				0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease			0	0	0.0%	
120	4207	Repairs Labor				0	0.0%	
121	4208	Repairs Parts and supplies			0	0	0.0%	
122	4209	Vehicle Repairs and Maintenance		4,000	4,000	0	0.0%	

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
123		**Operation County Vehicles Sub-Total**	**5,000**	**9,000**	**9,000**	**0**	**0.0%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	59,100	72,000	77,000	5,000	6.9%	
128	4303	Fuel Oil/Heating Oil	72,000	90,000	95,000	5,000	5.6%	E 11-02-51-5105 Jail / Op Expenses - Fuel / Fuel ?????
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	5,000	6,500	7,100	600	9.2%	
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	1,000	1,200	1,200	0	0.0%	
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone	3,200	4,200	4,500	300	7.1%	
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	3,000	3,800	3,800	0	0.0%	
138	4313	Wide Area Network				0	0.0%	
139		**Utilities Sub-Total**	**143,300**	**177,700**	**188,600**	**10,900**	**6.1%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment				0	0.0%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement				0	0.0%	
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	32,500	32,500	32,500	0	0.0%	
153	4603	Cleaning				0	0.0%	
154	4604	Computers	1,447	1,500	2,000	500	33.3%	
155	4605	Electrical				0	0.0%	
156	4606	Elevators				0	0.0%	
157	4607	Equipment/Furnishings				0	0.0%	
158	4608	Fire Alarm System	500	500	500	0	0.0%	
159	4609	Generator Maintenance Contract	765	800	900	100	12.5%	
160	4610	Heating	3,333	5,500	5,800	300	5.5%	
161	4611	Heating Maintenance Contract	4,880	5,300	6,000	700	13.2%	
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs	1,500			0	0.0%	

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
164	4614	Mobile Radio Repairs		4,000	4,000	0	0.0%	
165	4615	Other Service Contracts				0	0.0%	
166	4616	Painting				0	0.0%	
167	4617	Parking lots, Grounds & Snow Removal	3,600	4,200	4,400	200	4.8%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing				0	0.0%	
170	4620	Radio Repair	4,000			0	0.0%	
171	4621	Rubbish Removal		2,150	2,200	50	2.3%	
172	4622	Security				0	0.0%	
173	4623	Telephone Repair			750	750	100.0%	
174	4624	Typewriters/Maintenance Agreements	500	500		(500)	-100.0%	
175		**Repairs/Maintenance Sub-Total**	**53,025**	**56,950**	**59,050**	**2,100**	**3.7%**	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability	22,000	20,115	18,300	(1,815)	-9.0%	MCCA Risk Pool Adjusted Estimate
181	4704	Insurance, Building & Contents	25,625	24,585	23,683	(902)	-3.7%	MCCA Risk Pool Adjusted Estimate
182	4705	Security Bond Premiums				0	0.0%	
183		**Fixed Charges Sub-Total**	**47,625**	**44,700**	**41,983**	**(2,717)**	**-6.1%**	
184		**Insurance - Police Professional**						
185	**4800**	**General Operating Expenses**						
186	4801	Advertising	500	500	500	0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase	1,500			0	0.0%	
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.	200	200	200	0	0.0%	
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	1,000	1,050	1,100	50	4.8%	
201	4816	Printing/Engraving				0	0.0%	
202	4817	TAN interest				0	0.0%	
203		**General Operating Expenses Sub-Total**	**3,200**	**1,750**	**1,800**	**50**	**2.9%**	

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees				0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	3,500	3,500	3,500	0	0.0%	
215		**Other Sub-Total**	**3,500**	**3,500**	**3,500**	**0**	0.0%	
216								
217	**Total Contractual**		**388,846**	**483,942**	**493,633**	**9,691**		
218								
219	**5100**	**Food**						
220	5101	Food	98,000	108,000	113,000	5,000	4.6%	
221		**Food Sub-Total**	**98,000**	**108,000**	**113,000**	**5,000**	**4.6%**	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive				0	0.0%	
226	5203	Books, Periodicals, Subscriptions	200	200	200	0	0.0%	
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies	17,500	17,500	17,500	0	0.0%	
238	5215	Computer Supplies-Toner and Cartridges	15,000	15,000	15,000	0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding				0	0.0%	
245	5222	Institutional, Hygene and toiletry				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies				0	0.0%	
249	5226	Kitchen Supplies				0	0.0%	
250	5227	Maintenance				0	0.0%	
251	5228	Misc Minor Equipment			4,400	4,400	100.0%	
252	5229	Misc supplies	4,000	7,900	3,500	(4,400)	-55.7%	
253	5230	Office Supplies	4,000	4,000	4,000	0	0.0%	
254	5231	Photographic	250	250	250	0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction				0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations	3,500			0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)				0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References				0	0.0%	
263	5240	Surplus Property				0	0.0%	
264	5241	Tools & Implement				0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General				0	0.0%	
267		**Supplies Sub-Total**	**44,450**	**44,850**	**44,850**	**0**	**0.0%**	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	4,000	3,400	3,400	0	0.0%	
271	5302	Jail Staff Uniforms		600	600	0	0.0%	
272	5303	Prisoner Uniforms	4,000	4,000	4,000	0	0.0%	
273		**Clothing & Clothing Materials Sub-Total**	**8,000**	**8,000**	**8,000**	**0**	**0.0%**	
274								
275	**Total Commodities**		**150,450**	**160,850**	**165,850**	**5,000**	**3.11%**	
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building Improvements	25,000	25,000	25,000	0	0.0%	
285		**Buildings Sub-Total**	**25,000**	**25,000**	**25,000**	**0**	**0.0%**	
286								

Hancock

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera				0	0.0%	
289	7302	Communications				0	0.0%	
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware				0	0.0%	
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	500	500	500	0	0.0%	
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC Equipment/Opereration/Maint/Fuel				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles	13,000	13,000	13,000	0	0.0%	sinking fund $13k Every Year (maintain 3 vehicles all over 100K)
302	7315	Office				0	0.0%	
303	7316	Plumbing				0	0.0%	
304	7317	Replacement Locks				0	0.0%	
305	7318	Roof Restoration				0	0.0%	
306	7319	Safety Equipment				0	0.0%	
307		**Equipment Replacement Sub-Total**	**13,500**	**13,500**	**13,500**	**0**	**0.0%**	
308								
309	**7400**	**Capital New Equipment, First Time Purchase**						
310	7401	Fixtures		1,500	1,500	0	0.0%	
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time Purchase Sub-Total**	**0**	**1,500**	**1,500**	**0**	0.0%	
314								
315	**Total Capital**		**38,500**	**40,000**	**40,000**	**0**	**0.00%**	
316								
317	**8000**	**Jail Surcharge/Inmate Benefits Expense**						
318	8001	Community Corrections 20% Dedicated Expenses (Dedicated Account)				0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
320	8003	Surcharge Expense Account		(63,000)		63,000	-100.0%	5% Compliance Growth Rate not part of FY11 Budget
321		**Total Misc.**	**0**	(63,000)	**0**	**63,000**	-100.0%	
322								
323	**Total Expenditures**		**2,021,571**	**2,149,584**	**2,196,261**	**46,677**	**2.17%**	
324								
325	**JAIL REVENUE**							
326	**0500**	**JAIL REVENUE**						
327	0501	Adult Programming Revenue				0	0.0%	
328	0502	Board of Prisoners, under 17-A MRSA Section 1341 Board of Prisoners, Federal				0	0.0%	
329	0503	Board of Prisoners, Work or Educational Release, 30 MRSA Section 1804 Community Corrections Funds Received from State Pursuant 34A MRSA Sec 1210 YR 2007 Calendar YR 2009 Budget	90,000	15,000	15,000	0	0.0%	83.35 per day fed boarders from the Feds. This is actually Federal Boarders Change to $15K per Denise and Todd.
330	0504	Community Corrections	186,337	186,337	186,337	0	0.0%	R 11-05-0505 Jail / Jail Revenue - CCA
331	0505	CCIF PROGRAMS				0	0.0%	
332	0506	Federal Entitlements				0	0.0%	
333	0507	Gov/Jail Court Surcharge work release revenue		59,384	59,384	0	0.0%	
334	0508	Home Revenue				0	0.0%	
335	0509	Inmate Funds				0	0.0%	
336	0510	Miscellaneuous revenue	18,000			0	0.0%	83.35 per day fed boarders from the Feds. This is actually Federal Boarders Change to $15K per Denise and Todd.
337	0511	Other Jail Revenue		46,077	46,077	0	0.0%	
338	0512	Other revenue generated on prisioners accounts	2,500	2,500	5,500	3,000	120.0%	
339	0513	Recovery of Prisoners, Medical Expenses pursuant to 30 MRSA Section 1712	54,598	6,500	3,500	(3,000)	-46.2%	
340	0514	Tax revenue				0	0.0%	
341		BOC Appropriation		163,650	210,327	46,677	28.5%	
342		**BOC Appropriation Reserve**						
343		**Exp to Rev Difference**						
344	0515	Tax CAP	1,670,136	1,670,136	1,670,136	0	0.0%	
345	**TOTAL JAIL REVENUE**		**2,021,571**	**2,149,584**	**2,196,261**	**46,677**	**2.17%**	
346								
347	**Change in Funding Request over Prior Year**					**46,677**	**28.52%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-011

RESOLUTION REQUEST: 6/16/10

TITLE: KENNEBEC COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Kennebec County's correctional services approved budget for Fiscal Year 2010 was $6,359,241. The FY10 BOC Investment Fund authorization was $306,558.
As of 6/16/10:
Investment Funds disbursed to Kennebec: $178,826
Investment Funds remaining: $127,733
Kennebec projects up to a $113,479 surplus in FY10.
FY10 ADP: 165

ISSUE

In March 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 budget in the amount of $6,664,401 including an Investment Fund authorization of $611,718 representing a total budget increase from FY10 to FY11 of $305,160 or 4.8% and an increased request from the Investment Fund of $305,160 or approximately 100%.
On June 3, 2010 the Corrections Working Group revised their recommendation for the FY11 Kennebec County correctional services budget to reduce the total budget and Investment Fund authorization by $50,000 in recognition of anticipated unexpended and un-appropriated FY10 funds.
The revised budget recommendation reduces the Kennebec FY11 correctional services budget to $6,614,401 including an Investment Fund authorization of $561,718 representing a total budget increase from FY10 to FY11 of $255,160 or 4.01% and an increased request from the BOC I/F of $255,160, 83% over FY10.
FY11 Budgeted Capacity: 180

RECOMMENDATION

Approve Kennebec County's correctional services FY11 budget of $6,614,401.
Authorize FY11 Investment Fund revenue up to $561,718.
Establish the FY11 Growth Rate at 4.0%.

FISCAL IMPACT

The fiscal impact to the BOC Investment Fund in FY11 will be up to $561,718.

RESOLVE: Approved 7-0 –June 16, 2010

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12
	FY10					FY11					
	CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
Kennebec	5,588,343	464,340	306,558	6,359,241	0	6,359,241	5,588,343	464,340	561,718			6,614,401
							$ Change over Previous Year		0	255,160		255,160
							% Change over Previous Year		0.0%			4.0%

Change to the Investment Fund		
FY11 Investment Fund Request	561,718	[9]
FY10 Investment Fund Adopted	(306,558)	[3]
FY10 Boarding	0	[5]
Change in Investment Fund FY11 Request	**255,160**	sum
% Increase over FY10 Total Funding	**4.0%**	

FY10 Projection	Anticipated Revenue	Anticipated Expense	Difference
	6,165,743	6,052,264	113,479

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	6,052,264	
FY10 Adopted Budget	6,359,241	[6]
Difference	**306,977**	diff
% Remaining.	**5.1%**	

Change over FY10 Budget		
FY11 Funding Request	6,614,401	[10]
FY10 Total Funding w/ Boarding	6,359,241	[6]
Change over FY10	**255,160**	diff
Real % Increase over FY10 Budget	**4.0%**	

Per Diem		
	FY11	FY10
ADP	180	165
Per diem	36,747	38,541

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	6,052,264	
FY11 Budget Request	6,614,401	[10]
Difference	**562,137**	
% Remaining.	**9.3%**	

	A	B	C	D	E	F	G	H
1	**Kennebec**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		165	180	36,747		budgeted at 165 ADP
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.	73,500	38,256	39,404	1,148	3.0%	not contratual
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator	44,973	49,335	50,815	1,480	3.0%	not contratual
10	3104	Classification Officer	97,902	33,408	33,720	312	0.9%	Will be in Union Contract Neg.
11	3105	Clerical		39,720	45,807	6,087	15.3%	not contratual
12	3106	Compliance Mgr.	35,246	39,548	40,455	907	2.3%	Will be in Union Contract Neg.
13	3107	Control Room Officers				0	0.0%	
14	3108	Control/Dispatch Officer				0	0.0%	
15	3109	Corporals	35,651			0	0.0%	
16	3110	Correctional Officers	1,945,519	1,837,503	1,882,906	45,403	2.5%	Will be in Union Contract Neg.
17	3111	Custodian				0	0.0%	
18	3112	Food Services, Cooks	78,000			0	0.0%	
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	53,917	57,201	58,917	1,716	3.0%	
23	3117	Maintenance		100,118	101,091	973	1.0%	Under the 2008, 2009, 2010 reports, salaries under line item 3116 page 1 Maintenance, NOW referred to line item 3117, NO SHIFT NEVER MOVED contractual
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages				0	0.0%	
26	3120	Program Staff		100,678	104,626	3,948	3.9%	Under the 2008, 2009, 2010 reports, salaries under line item 3100 page 1, Program Staff, NOW refered to line item 3120 NO SHIFT NEVER MOVED 2 Positions 1/2 Contractual
27	3121	Records				0	0.0%	
28	3122	Shift Supervisor/Leaders	350,869	309,262	376,485	67,223	21.7%	Will be in Union Contract Neg. adding shift supervisors (2 new pos in 10 and 2 new in 11) Staffing Analysis? 2 Corporals have been added here (NEW POSITIONS). Contractual
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer	85,269	32,880	34,874	1,994	6.1%	In Union Neg.
31	3125	Transportation Officers	31,232	126,883	130,689	3,806	3.0%	In Union Neg. Contractual
32	3126	Transportation Sgt	185,957			0	0.0%	
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay		122,233	127,219	4,986	4.1%	
37	3604	Night differential	133,413			0	0.0%	
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime		315,731	331,706	15,975	5.1%	Moved down amounts where in 3600 header MLB
40	3607	Shift Differential				0	0.0%	
41	3608	Sick Time Buy-Back		23,803	24,755	952	4.0%	
42	3609	Stipend				0	0.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**3,151,448**	**3,226,559**	**3,383,469**	**156,910**	**4.9%**	
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees		5,000	7,000	2,000	40.0%	
48	3210	P/T Corrections Officers	50,000	17,160	17,160	0	0.0%	
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**50,000**	**22,160**	**24,160**	**2,000**	**9.0%**	
51								
52	3900	**Fringes, Benefits, Jail Employees Only**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical		495,119	554,534	59,415	12.0%	increase by 12% per HR/Treasurer's Office
55	3903	Employee Medicare - 1.45%				0	0.0%	
56	3904	FICA - 6.20%	221,334	245,888	259,300	13,412	5.5%	
57	3905	Flex Benefits		146,023	154,307	8,284	5.7%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement		9,670	10,000	330	3.4%	
61	3909	Resignation Terminatin Benefits				0	0.0%	
62	3910	Unemployment Compensation	725,579			0	0.0%	Insert per Bob Devlin $12K
63	3911	Workers Compensation		67,557	71,250	3,693	5.5%	
64		**Benefits Sub-Total**	**946,913**	**964,257**	**1,049,391**	**85,134**	**8.8%**	
65								
66	**Total Personal Services & Fringe Benefits**		**4,148,361**	**4,212,976**	**4,457,020**	**244,044**	**5.79%**	**Contract Expires December 31, 2010**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.		5,000	5,000	0	0.0%	
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	
74	4006	Board of Prisoners	10,000			0	0.0%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees				0	0.0%	
77	4009	Custodial Services				0	0.0%	
78	4010	Educ Services	30,871	31,443	32,703	1,260	4.0%	
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services				0	0.0%	
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract		245,115	257,371	12,256	5.0%	Under line item 4014, Food Service Contract
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense				0	0.0%	
85	4017	Inmate Medical Services Contract	461,734	570,581	590,000	19,419	3.4%	Kennebec will Review & Respond might be 585,000
86	4018	Inmate Medical, Dental, Surgical	210,000	253,662	266,345	12,683	5.0%	
87	4019	Inmate Programs/Serv				0	0.0%	
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional Fees/Services				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services		132,202	137,490	5,288	4.0%	
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control				0	0.0%	
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**712,605**	**1,238,003**	**1,288,909**	**50,906**	**4.1%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	2,000	2,000	2,500	500	25.0%	travel/meals/lodging combined & training travel.
105	4103	Control Panel				0	0.0%	
106	4104	Lodging				0	0.0%	
107	4105	Meals - prisoners				0	0.0%	
108	4106	Meals - staff				0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)				0	0.0%	
111		**Travel Expenses Sub-Total**	**2,000**	**2,000**	**2,500**	**500**	**25.0%**	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	16,500	18,250	18,750	500	2.7%	Below FY09 Actual- County is o.k. with this number.

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
117	4204	Insurance		0	0	0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor				0	0.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance	7,000	7,000	7,000	0	0.0%	have transportation cruisers they use for transports.
123		**Operation County Vehicles Sub-Total**	**23,500**	**25,250**	**25,750**	**500**	**2.0%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	126,302	126,000	130,000	4,000	3.2%	more efficeint boilers/lights/ and other effieciency savings will be implemented. Locked in at .089
128	4303	Fuel Oil/Heating Oil	161,250	141,358	142,000	642	0.5%	Locked in at $2.84/2009 and $1.94/2010, not locked in for 2011 yet. New boilers not sure of savings. Below FY09 Actual they are comfortable with this number. Change to Status Quo
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane	22,680	25,300	25,300	0	0.0%	not on a contract at begin of 09 currently on new contract.
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	33,000	33,660	35,006	1,346	4.0%	
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone	10,000	10,200	10,200	0	0.0%	Change O.K. Per Marsha Alexander
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	36,000	36,720	38,189	1,469	4.0%	
138	4313	Wide Area Network				0	0.0%	
139		**Utilities Sub-Total**	**389,232**	**373,238**	**380,695**	**7,457**	**2.0%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment	10,302	10,093	10,497	404	4.0%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement	55,602	64,247	69,400	5,153	8.0%	no Afis aggrement with state -maint. Training As Compared to FY09 Spending
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**65,904**	**74,340**	**79,897**	**5,557**	**7.5%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	17,000	18,500	18,500	0	0.0%	Change O.K. Per Marsha Alexander

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
153	4603	Cleaning				0	0.0%	
154	4604	Computers				0	0.0%	
155	4605	Electrical	8,000	8,000	8,000	0	0.0%	Change O.K. Per Marsha Alexander
156	4606	Elevators				0	0.0%	
157	4607	Equipment/Furnishings	17,500	17,500	17,500	0	0.0%	Change O.K. Per Marsha Alexander
158	4608	Fire Alarm System				0	0.0%	
159	4609	Generator Maintenance Contract				0	0.0%	
160	4610	Heating				0	0.0%	
161	4611	Heating Maintenance Contract	5,000	5,000	5,000	0	0.0%	Change O.K. Per Marsha Alexander
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs				0	0.0%	
164	4614	Mobile Radio Repairs				0	0.0%	
165	4615	Other Service Contracts				0	0.0%	
166	4616	Painting	6,000	7,000	7,000	0	0.0%	
167	4617	Parking lots, Grounds & Snow Removal				0	0.0%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	6,000	6,750	6,750	0	0.0%	Change O.K. Per Marsha Alexander
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal	9,000	5,500	5,500	0	0.0%	
172	4622	Security				0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance Agreements				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**68,500**	**68,250**	**68,250**	**0**	**0.0%**	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability				0	0.0%	
181	4704	Insurance, Building & Contents	122,000	122,000	119,429	(2,571)	-2.1%	Change O.K. Per Marsha Alexander
182	4705	Security Bond Premiums				0	0.0%	
183		**Fixed Charges Sub-Total**	**122,000**	**122,000**	**119,429**	**(2,571)**	**-2.1%**	
184								
185		**General Operating Expenses**						
186	4801	Advertising	1,000	800	800	0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase				0	0.0%	
193	4808	Courier Service				0	0.0%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
194	4809	Dues, Professional Org.	400	699	700	1	0.1%	Change O.K. Per Marsha Alexander
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	800	912	935	23	2.5%	
201	4816	Printing/Engraving	2,000	3,250	3,250	0	0.0%	Change O.K. Per Marsha Alexander
202	4817	TAN interest		15,000	15,000	0	0.0%	
203		**General Operating Expenses Sub-Total**	**4,200**	**20,661**	**20,685**	**24**	**0.1%**	
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail	600	600	600	0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees	367	200	200	0	0.0%	Change O.K. Per Marsha Alexander
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	13,000	17,340	17,500	160	0.9%	Change O.K. Per Marsha Alexander
215		**Other Sub-Total**	**13,967**	**18,140**	**18,300**	**160**	0.9%	
216								
217	**Total Contractual**		**1,401,908**	**1,941,882**	**2,004,415**	**62,533**	**3.22%**	
218								
219	**5100**	**Food**						
220	5101	Food	310,000	0		0	0.0%	Aramark Moved up to Food Service Contract
221		**Food Sub-Total**	**310,000**	**0**	**0**	**0**	**0.0%**	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive				0	0.0%	
226	5203	Books, Periodicals, Subscriptions	400	698	698	0	0.0%	Change O.K. Per Marsha Alexander
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
236	5213	Building -Security				0	0.0%	
237	5214	Cleaning Supplies	46,000	52,610	50,943	(1,667)	-3.2%	
238	5215	Computer Supplies-Toner and Cartridges				0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding		18,000	18,000	0	0.0%	Change O.K. Per Marsha Alexander
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies				0	0.0%	
249	5226	Kitchen Supplies				0	0.0%	
250	5227	Maintenance				0	0.0%	
251	5228	Misc Minor Equipment				0	0.0%	
252	5229	Misc supplies	1,000			0	0.0%	
253	5230	Office Supplies	13,000	14,525	14,525	0	0.0%	Change O.K. Per Marsha Alexander
254	5231	Photographic				0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction				0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)				0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References				0	0.0%	
263	5240	Surplus Property	300	300	300	0	0.0%	
264	5241	Tools & Implement				0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General				0	0.0%	
267		**Supplies Sub-Total**	**60,700**	**86,133**	**84,466**	(1,667)	-1.9%	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	25,000	38,000	38,000	0	0.0%	
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms		14,000	14,000	0	0.0%	
273		**Clothing & Clothing Materials Sub-Total**	**25,000**	**52,000**	**52,000**	**0**	**0.0%**	
274								
275	**Total Commodities**		**395,700**	**138,133**	**136,466**	(1,667)	-1.21%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
276								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building Improvements		50,000	50,000	0	0.0%	
285		**Buildings Sub-Total**	**0**	**50,000**	**50,000**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera				0	0.0%	
289	7302	Communications				0	0.0%	
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware				0	0.0%	
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	17,500	4,250	4,500	250	5.9%	Change O.K. Per Marsha Alexander
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC Equipment/Opereration/Maint/Fuel				0	0.0%	
298	7311	Inmate Medical				0	0.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles		12,000	12,000	0	0.0%	
302	7315	Office				0	0.0%	
303	7316	Plumbing				0	0.0%	
304	7317	Replacement Locks				0	0.0%	
305	7318	Roof Restoration				0	0.0%	
306	7319	Safety Equipment				0	0.0%	
307		**Equipment Replacement Sub-Total**	**17,500**	**16,250**	**16,500**	**250**	**1.5%**	
308								
309	**7400**	**Capital New Equipment, First Time Purchase**						
310	7401	Fixtures				0	0.0%	
311	7402	Furniture				0	0.0%	
312	7403	Lease Purchase (Security Sys.)	64,487			0	0.0%	
313		**New Equipment, First Time Purchase Sub-Total**	**64,487**	**0**	**0**	**0**	0.0%	
314								

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
315	**Total Capital**		**81,987**	**66,250**	**66,500**	**250**	**0.38%**	
316								
317	**8000**	**Jail Surcharge/Inmate Benefits Expense**						
318	8001	Community Corrections 20% Dedicated Expenses (Dedicated Account)				0	0.0%	
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account				0	0.0%	
321		Cooperation Contribution			(50,000)	(50,000)	#DIV/0!	CWG June 10th Recommendation
322		**Total Misc.**	**0**	**0**	(50,000)	(50,000)	**#DIV/0!**	
323								
324	**Total Expenditures**		**6,027,956**	**6,359,241**	**6,614,401**	**255,160**	**4.01%**	
325								
326	**JAIL REVENUE**							
327	**0500**	**JAIL REVENUE**						
328	0501	Adult Programming Revenue				0	0.0%	
329	0502	Board of Prisoners, under 17-A MRSA Section 1341 Board of Prisoners, Federal				0	0.0%	
330	0503	Board of Prisoners, Work or Educational Release, 30 MRSA Section 1804 Community Corrections Funds Received from State Pursuant 34A MRSA Sec 1210 YR 2007 Calendar YR 2009 Budget				0	0.0%	
331	0504	Community Corrections	389,613	389,613	389,613	0	0.0%	
332	0505	CCIF PROGRAMS				0	0.0%	
333	0506	Federal Entitlements				0	0.0%	
334	0507	Gov/Jail Court Surcharge work release revenue	40,000	64,727	64,727	0	0.0%	
335	0508	Home Revenue				0	0.0%	
336	0509	Inmate Funds				0	0.0%	
337	0510	Miscellaneuous revenue				0	0.0%	
338	0511	Other Jail Revenue				0	0.0%	
339	0512	Other revenue generated on prisioners accounts	10,000	10,000	10,000	0	0.0%	Social Security, court order daily boarding fee
340	0513	Recovery of Prisoners, Medical Expenses pursuant to 30 MRSA Section 1712				0	0.0%	
341	0514	Tax revenue				0	0.0%	
342		BOC Appropriation		306,558	561,718	255,160	83.2%	

Kennebec

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
343		BOC Appropriation Reserve						
344		Exp to Rev Difference						
345	0515	Tax CAP	5,588,343	5,588,343	5,588,343	0	0.0%	
346	**TOTAL JAIL REVENUE**		**6,027,956**	**6,359,241**	**6,614,401**	**255,160**	**4.01%**	
347								
348	**Change in Funding Request over Prior Year**					**255,160**	**83.2%**	

State of Maine
Board of Corrections

State House Station #111
Augusta, ME 04333-0111

BOARD ACTION ITEM

Action Item #10-007

RESOLUTION REQUEST: 6/9/10

TITLE: KNOX COUNTY CORRECTIONAL FACILITY FY2011 BUDGET, GROWTH RATE & INVESTMENT FUND AUTHORIZATION

STAFF REPORT: CORRECTIONS WORKING GROUP

BACKGROUND

Knox County's correctional services approved budget for Fiscal Year 2010 was $3,702,428. The FY10 BOC Investment Fund authorization was $126,592.
As of 6/9/10:
Investment Funds disbursed to Knox: $73,845
Investment Funds remaining: $52,747
Knox projects a $62,909 surplus in FY10.
FY10 ADP: 77

ISSUE

In March, 2010 the Corrections Working Group advanced a "filtered", recommended FY 2011 budget in the amount of $3,712,697 including an Investment Fund authorization of $136,861 representing a total budget increase from FY10 to FY11 of $10,269 or .3% and an increased request from the Investment Fund of $10,269 or 8%.
FY11 Budgeted Capacity: 81

RECOMMENDATION

Approve Knox County's correctional services FY11 budget of 3,712,697.
Authorize FY11 Investment Fund revenue up to $136,861.
Establish the FY11 Growth Rate at .3%.

FISCAL IMPACT

The fiscal impact to BOC Investment Funds in FY11 will be up to $136,861.

RESOLVE: Approved 9-0 - June 9, 2010

SBOC County Jail Budget Summary

1	2	3	4	5	6	7	8	9	10	11	12
	FY10					FY11					
Knox	CAP	County Generated Revenue (Incl. CCA & Surcharges)	BOC Funding	Total FY10 Adopted	Boarding	Total Funding w/ Boarding	CAP	County Generated Revenue (Incl. CCA & Surcharges)	Funding Request	Investment Fund Reserve	Exp to Rev Difference	FY11 Adopted BOC Budget
	3,188,700	387,136	126,592	3,702,428	0	3,702,428	3,188,700	387,136	136,861			3,712,697
						$ Change over Previous Year		0	10,269			10,269
						% Change over Previous Year		0.0%				0.3%

Change to the Investment Fund		
FY11 Investment Fund Request	136,861	[9]
FY10 Investment Fund Adopted	(126,592)	[3]
FY10 Boarding	0	[5]
Change in Investment Fund FY11 Request	**10,269**	sum
% Increase over FY10 Total Funding	**0.3%**	

FY10 Projection	Anticipated Revenue	Anticipated Expense	Difference
	3,629,448	3,566,539	62,909

Projection Comparison to FY10 Budget		
FY10 Expenditure Projection	3,566,539	
FY10 Adopted Budget	3,702,428	[6]
Difference	**135,889**	diff
% Remaining.	**3.8%**	

Change over FY10 Budget		
FY11 Funding Request	3,712,697	[10]
FY10 Total Funding w/ Boarding	3,702,428	[6]
Change over FY10	**10,269**	diff
Real % Increase over FY10 Budget	**0.3%**	

Per Diem		
	FY11	FY10
ADP	81	77
Per diem	45,836	48,083

Projection Comparison to FY11 Request		
FY10 Expenditure Projection	3,566,539	
FY11 Budget Request	3,712,697	[10]
Difference	**146,158**	
% Remaining.	**4.1%**	

	A	B	C	D	E	F	G	H
1	**Knox**							
2		**Number of employees**				**Per Diem**		
3		**ADP Number of Inmates**		77	81	45,836		ADP Budgeted Between 70 and 80
4	**Character Object #**	**Item Description**	**CAP**	**FY10**	**FY11 Draft**	**Change Over FY10**	**% Change Over 10**	**Justification/Notes:**
5								
6	**3100**	**Wages**						
7	3101	Admin Asst.				0	0.0%	
8	3102	Accounts/Business Manager				0	0.0%	
9	3103	Assistant Jail Administrator	42,701	46,178	48,025	1,847	4.0%	2% CPI
10	3104	Classification Officer				0	0.0%	
11	3105	Clerical	25,592	27,158	28,244	1,086	4.0%	Longevity per union contract
12	3106	Compliance Mgr.				0	0.0%	
13	3107	Control Room Officers				0	0.0%	
14	3108	Control/Dispatch Officer				0	0.0%	
15	3109	Corporals				0	0.0%	
16	3110	Correctional Officers	754,866	794,520	826,301	31,781	4.0%	.15/hr 1-5 yrs $23,197 to pay under contract could possibly be removed? Retro Contract Back to jan 1 08 signed July 09
17	3111	Custodian				0	0.0%	
18	3112	Food Services, Cooks	86,175	107,734	112,043	4,309	4.0%	.35/hr 6 or more yrs
19	3113	Executive Assistant				0	0.0%	
20	3114	HR/Benefits/Payroll				0	0.0%	
21	3115	Intake/Admissions Officers				0	0.0%	
22	3116	Jail Administrator	49,752	53,199	55,327	2,128	4.0%	
23	3117	Maintenance				0	0.0%	
24	3118	Medical Staff				0	0.0%	
25	3119	Miscellaneous Salary and Wages				0	0.0%	
26	3120	Program Staff	72,657	75,692	78,720	3,028	4.0%	
27	3121	Records	38,734	41,910	43,586	1,676	4.0%	
28	3122	Shift Supervisor/Leaders	346,079	334,882	348,277	13,395	4.0%	
29	3123	Special Projects Officer				0	0.0%	
30	3124	Training Officer				0	0.0%	
31	3125	Transportation Officers	74,683	82,122	43,151	(38,971)	-47.5%	
32	3126	Transportation Sgt			42,256	42,256	100.0%	
33	**3600**	**Miscellaneous Pay (Overtime, Stipend & Fitness Reimb, Shift Diff)**				0	0.0%	
34	3601	Clothing Allowance				0	0.0%	
35	3602	Fitness Reimbursement				0	0.0%	
36	3603	Holiday Pay			52,083	52,083	100.0%	
37	3604	Night differential	213,367	262,765		(262,765)	-100.0%	
38	3605	One Time Bonus				0	0.0%	
39	3606	Overtime			199,385	199,385	100.0%	
40	3607	Shift Differential			10,380	10,380	100.0%	2 year average (2009 projected) $10,348

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
41	3608	Sick Time Buy-Back				0	0.0%	
42	3609	Stipend			3,000	3,000	100.0%	
43	3610	Training Pay				0	0.0%	
44		**Reg. Sal/Wages Sub-Total**	**1,704,606**	**1,826,160**	**1,866,026**	**39,866**	**2.2%**	**will reduce 24,753. Salary inlcudes longevity (they will look at pay increases again) They will provide us with a breakdown of the changes**
45								
46	**3200**	**Part-Time Salary/Wages**						
47	3209	P/T Employees	17,484			0	0.0%	
48	3210	P/T Corrections Officers	80,000	30,000	30,000	0	0.0%	
49	3220	P/T Cooks				0	0.0%	
50		**Part-Time Sub-Total**	**97,484**	**30,000**	**30,000**	**0**	**0.0%**	
51								
52	3900	**Fringes, Benefits, Jail Employees Only**						
53	3901	Defferred Comp				0	0.0%	
54	3902	Employee Medical	353,535	366,331	381,800	15,469	4.2%	will reduce by $21,164
55	3903	Employee Medicare - 1.45%				0	0.0%	
56	3904	FICA - 6.20%	138,625	141,996	144,022	2,026	1.4%	Will Reduce 1,894 reduction
57	3905	Flex Benefits	11,352	7,440	1,440	(6,000)	-80.6%	
58	3906	Life Insurance				0	0.0%	
59	3907	Miscellaneous Allowance or Benefit				0	0.0%	
60	3908	Pension/Retirement	36,637	43,726	45,475	1,749	4.0%	
61	3909	Resignation Terminatin Benefits			5,329	5,329	100.0%	
62	3910	Unemployment Compensation	10,000	10,300	7,053	(3,247)	-31.5%	
63	3911	Workers Compensation	48,096	58,785	58,785	0	0.0%	
64		**Benefits Sub-Total**	**598,245**	**628,578**	**643,904**	**15,326**	**2.4%**	
65								
66	**Total Personal Services & Fringe Benefits**		**2,400,335**	**2,484,738**	**2,539,930**	**55,192**	**2.22%**	**Existing Bargaining Expires December 2010. 2% increase. 3 non union members**
67								
68	**4000**	**Professional Fees/Serv.**						
69	4001	Accounting/Audit Serv.	3,040	3,131	3,131	0	0.0%	
70	4002	Ambulance Services				0	0.0%	
71	4003	Appraiser, Architect Services				0	0.0%	
72	4004	Attorney Services				0	0.0%	
73	4005	Barber Services				0	0.0%	
74	4006	Board of Prisoners	70,000			0	0.0%	
75	4007	Community Corrections				0	0.0%	
76	4008	Consultant Fees		6,415	6,415	0	0.0%	
77	4009	Custodial Services				0	0.0%	
78	4010	Educ Services				0	0.0%	

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
79	4011	Elevator Inspection				0	0.0%	
80	4012	Employee Medical Services			0	0	0.0%	No expense in 9 or 10 they will clarify where expense was budgeted before
81	4013	Flex Plan Administration Services				0	0.0%	
82	4014	Food Service Contract				0	0.0%	
83	4015	Information Technology Services				0	0.0%	
84	4016	Inmate Expense-All Expense				0	0.0%	
85	4017	Inmate Medical Services Contract				0	0.0%	
86	4018	Inmate Medical, Dental, Surgical	200,000	247,200	261,000	13,800	5.6%	
87	4019	Inmate Programs/Serv	79,300	117,452	96,000	(21,452)	-18.3%	$131,412 Maine Pretrial, $28,080 Elaine Robbins, $4,000 OUI program estimated $3,500 additional counseling services - $72,276 budgeted under Community Corrections 20%. will shift money from other lines they did stop restorative justice Contract.
88	4020	Labor Relations				0	0.0%	
89	4021	Medical Lab Tests				0	0.0%	
90	4022	Miscellaneous Professional Fees/Services				0	0.0%	
91	4023	Payroll Services				0	0.0%	
92	4024	Photography				0	0.0%	
93	4025	Pre Trial Services				0	0.0%	
94	4026	Psychological Services/Polygraph				0	0.0%	
95	4027	Restorative Justice				0	0.0%	
96	4028	Sanitation/Pest Control	800	824	800	(24)	-2.9%	contract - $35/mth = $420 + average 3-4 callins around $100 each
97	4029	Secretarial Services				0	0.0%	
98	4030	Security				0	0.0%	
99	4031	Underground Tank Inspection				0	0.0%	
100		**Professional Fees/Serv. Sub-Total**	**353,140**	**375,022**	**367,346**	**(7,676)**	**-2.0%**	
101								
102	**4100**	**Travel Expenses**						
103	4101	Airlines/Rail/Bus				0	0.0%	
104	4102	Automobile Mileage	700	721	721	0	0.0%	
105	4103	Control Panel				0	0.0%	
106	4104	Lodging	900	927	927	0	0.0%	
107	4105	Meals - prisoners				0	0.0%	
108	4106	Meals - staff	600	618	618	0	0.0%	
109	4107	Miscellaneous Travel Expense				0	0.0%	
110	4108	Other (Tolls, Parking)	150	155	155	0	0.0%	
111		**Travel Expenses Sub-Total**	**2,350**	**2,421**	**2,421**	**0**	**0.0%**	
112								
113	**4200**	**Operation County Vehicles**						
114	4201	Depreciation				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
115	4202	Diesel				0	0.0%	
116	4203	Gasoline	8,000	9,476	9,476	0	0.0%	
117	4204	Insurance				0	0.0%	
118	4205	Miscellaneous Vehicle Expense				0	0.0%	
119	4206	Oil & Grease				0	0.0%	
120	4207	Repairs Labor				0	0.0%	
121	4208	Repairs Parts and supplies				0	0.0%	
122	4209	Vehicle Repairs and Maintenance	6,000	6,600	6,600	0	0.0%	
123		**Operation County Vehicles Sub-Total**	**14,000**	**16,076**	**16,076**	**0**	**0.0%**	
124								
125	**4300**	**Utilities**						
126	4301	Bottled Water				0	0.0%	
127	4302	Electrical	88,700	100,000	90,000	(10,000)	-10.0%	
128	4303	Fuel Oil/Heating Oil	60,700	65,721	65,721	0	0.0%	
129	4304	Coal & Wood				0	0.0%	
130	4305	Gas-Propane				0	0.0%	
131	4306	Kitchen Hood Contract				0	0.0%	
132	4307	Miscellaneous utilities				0	0.0%	
133	4308	Sewage	14,360	15,600	17,000	1,400	9.0%	O.K. with Reductions here
134	4309	Tech Services Contracts				0	0.0%	
135	4310	Telephone	6,600	6,000	6,000	0	0.0%	
136	4311	Video Conferencing				0	0.0%	
137	4312	Water	8,090	8,333	10,000	1,667	20.0%	25 - 30% increase in 2010. O.K. with Reductions here
138	4313	Wide Area Network				0	0.0%	
139		**Utilities Sub-Total**	**178,450**	**195,654**	**188,721**	**(6,933)**	**-3.5%**	
140								
141	**4400**	**Rentals**						
142	4401	Rental of Land				0	0.0%	
143	4402	Rent of Buildings/Office				0	0.0%	
144	4403	Rent of Equipment	3,200	3,896	3,896	0	0.0%	
145	4404	Rental of Vehicle				0	0.0%	
146	4405	Lease Agreement				0	0.0%	
147	4406	Miscellaneous Rents				0	0.0%	
148		**Rentals Sub-Total**	**3,200**	**3,896**	**3,896**	**0**	**0.0%**	
149								
150	4600	**Repairs/Maintenance**						
151	4601	Air Conditioning				0	0.0%	
152	4602	Building Structure	27,000	27,810	18,000	(9,810)	-35.3%	
153	4603	Cleaning				0	0.0%	
154	4604	Computers	4,000	10,120	10,120	0	0.0%	
155	4605	Electrical	12,000	12,360	8,500	(3,860)	-31.2%	

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
156	4606	Elevators				0	0.0%	
157	4607	Equipment/Furnishings	15,000	15,450	15,450	0	0.0%	
158	4608	Fire Alarm System				0	0.0%	
159	4609	Generator Maintenance Contract				0	0.0%	
160	4610	Heating	26,000	26,780	28,000	1,220	4.6%	O.K. with Reductions here
161	4611	Heating Maintenance Contract				0	0.0%	
162	4612	Maintenance Agreements				0	0.0%	
163	4613	Miscellaneous Repairs				0	0.0%	
164	4614	Mobile Radio Repairs	2,000	2,060	2,060	0	0.0%	
165	4615	Other Service Contracts				0	0.0%	
166	4616	Painting				0	0.0%	
167	4617	Parking lots, Grounds & Snow Removal	8,000	8,240	8,240	0	0.0%	
168	4618	Photographic				0	0.0%	
169	4619	Plumbing	8,500	8,755	8,755	0	0.0%	
170	4620	Radio Repair				0	0.0%	
171	4621	Rubbish Removal	1,650	2,000	2,000	0	0.0%	
172	4622	Security				0	0.0%	
173	4623	Telephone Repair				0	0.0%	
174	4624	Typewriters/Maintenance Agreements				0	0.0%	
175		**Repairs/Maintenance Sub-Total**	**104,150**	**113,575**	**101,125**	(12,450)	-11.0%	
176								
177	**4700**	**Fixed Charges\Insurance**						
178	4701	Ins. Boiler/Machinery				0	0.0%	
179	4702	Insurance - Police Professional				0	0.0%	
180	4703	Insurance Liability	89,479	93,954	110,020	16,066	17.1%	Original breakout of Jail was at 30% of cost, now estimated at 71% of cost. Adjusted to MCCA Estimate
181	4704	Insurance, Building & Contents				0	0.0%	
182	4705	Security Bond Premiums				0	0.0%	
183		**Fixed Charges Sub-Total**	**89,479**	**93,954**	**110,020**	**16,066**	**17.1%**	
184								
185	**4800**	**General Operating Expenses**						
186	4801	Advertising				0	0.0%	
187	4802	Bank Charges - Fees				0	0.0%	
188	4803	Bulletins/Reports				0	0.0%	
189	4804	Cash Payments				0	0.0%	
190	4805	Cleaning and Washing				0	0.0%	
191	4806	Conference Charges				0	0.0%	
192	4807	Copier Lease/Purchase				0	0.0%	
193	4808	Courier Service				0	0.0%	
194	4809	Dues, Professional Org.				0	0.0%	

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
195	4810	Employee Recognition				0	0.0%	
196	4811	Freight				0	0.0%	
197	4812	Legal Advertising Notices				0	0.0%	
198	4813	Miscellenous General Operations				0	0.0%	
199	4814	Other than County mileage				0	0.0%	
200	4815	Postage	100	150	150	0	0.0%	
201	4816	Printing/Engraving	500	515	215	(300)	-58.3%	
202	4817	TAN interest		21,630	12,500	(9,130)	-42.2%	O.K. with Reductions here
203		**General Operating Expenses Sub-Total**	**600**	**22,295**	**12,865**	**(9,430)**	**-42.3%**	
204								
205	**4900**	**Other**						
206	4901	Awards				0	0.0%	
207	4902	Bail				0	0.0%	
208	4903	Entrance Exams				0	0.0%	
209	4904	Inmate Programs				0	0.0%	
210	4905	Licenses & Permits				0	0.0%	
211	4906	Regional Jail Assessment				0	0.0%	
212	4907	Registration/Enrollment Fees	450	464	464	0	0.0%	
213	4908	Seminars/Schooling				0	0.0%	
214	4909	Training & Education	4,000	4,120	4,120	0	0.0%	
215		**Other Sub-Total**	**4,450**	**4,584**	**4,584**	**0**	0.0%	
216								
217	**Total Contractual**		**749,819**	**827,477**	**807,054**	**(20,423)**		
218								
219	**5100**	**Food**						
220	5101	Food	91,000	93,730	93,730	0	0.0%	
221		**Food Sub-Total**	**91,000**	**93,730**	**93,730**	**0**	**0.0%**	
222								
223	**5200**	**Supplies**						
224	5201	Agricultural/Botanical				0	0.0%	
225	5202	Automotive	1,000	1,000	1,000	0	0.0%	
226	5203	Books, Periodicals, Subscriptions	1,000	1,000	1,000	0	0.0%	
227	5204	Building - climate control HVAC				0	0.0%	
228	5205	Building - Tools and Hardware				0	0.0%	
229	5206	Building -Cleaning and Sanitary				0	0.0%	
230	5207	Building -Electrical				0	0.0%	
231	5208	Building -Electrical				0	0.0%	
232	5209	Building -maintenance				0	0.0%	
233	5210	Building Materials				0	0.0%	
234	5211	Building -Paint				0	0.0%	
235	5212	Building -Plumbing				0	0.0%	
236	5213	Building -Security				0	0.0%	

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
237	5214	Cleaning Supplies	12,800	12,800	12,800	0	0.0%	
238	5215	Computer Supplies-Toner and Cartridges	3,000	3,090	3,090	0	0.0%	
239	5216	Copier Supplies-Toner				0	0.0%	
240	5217	Household Supplies				0	0.0%	
241	5218	Industires Other Supplies				0	0.0%	
242	5219	Industries Building Materials				0	0.0%	
243	5220	Institutional Equipment				0	0.0%	
244	5221	Institutional, Bedding	35,000	36,050		(36,050)	-100.0%	
245	5222	Institutional, Hygene and toiletry				0	0.0%	
246	5223	Institutional, Industrial Supplies				0	0.0%	
247	5224	Institutional, Laundry supplies				0	0.0%	
248	5225	Institutional, Miscellaneous Supplies			36,050	36,050	100.0%	
249	5226	Kitchen Supplies	6,900	6,500	6,500	0	0.0%	
250	5227	Maintenance	17,000	17,000	12,000	(5,000)	-29.4%	
251	5228	Misc Minor Equipment		750	750	0	0.0%	
252	5229	Misc supplies	60,000	60,000	60,000	0	0.0%	
253	5230	Office Supplies	7,250	6,500	5,000	(1,500)	-23.1%	
254	5231	Photographic	500	500	500	0	0.0%	
255	5232	Plant Operation Supplies				0	0.0%	
256	5233	Printing/Reproduction	2,000	2,000	2,000	0	0.0%	
257	5234	Public Education				0	0.0%	
258	5235	Public Relations				0	0.0%	
259	5236	Record Books (Bound logs, mittius, etc)	200	200	200	0	0.0%	
260	5237	School/Educational				0	0.0%	
261	5238	Security Equipment				0	0.0%	
262	5239	Statutes, Legal References	2,000	2,060	2,060	0	0.0%	
263	5240	Surplus Property				0	0.0%	
264	5241	Tools & Implement	2,000	2,060	2,060	0	0.0%	
265	5242	Training Supplies				0	0.0%	
266	5243	Training-General	1,700	1,700	1,700	0	0.0%	
267		**Supplies Sub-Total**	**152,350**	**153,210**	**146,710**	(6,500)	-4.2%	
268								
269	**5300**	**Clothing & Clothing Materials**						
270	5301	Corrections Off. Uniforms	15,000	15,862	15,862	0	0.0%	
271	5302	Jail Staff Uniforms				0	0.0%	
272	5303	Prisoner Uniforms	4,500	4,635	4,635	0	0.0%	
273		**Clothing & Clothing Materials Sub-Total**	**19,500**	**20,497**	**20,497**	**0**	**0.0%**	
274								
275	**Total Commodities**		**262,850**	**267,437**	**260,937**	(6,500)	-2.43%	
276								

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
277	**7100**	**Capital-Land**						
278	7102	Development of Land				0	0.0%	
279	7103	Land				0	0.0%	
280	7101	Purchase of Land				0	0.0%	
281		**Land Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
282								
283	**7200**	**Capital-Buildings**						
284	7201	Buildings and Building Improvements				0	0.0%	
285		**Buildings Sub-Total**	**0**	**0**	**0**	**0**	**0.0%**	
286								
287	**7300**	**Capital Equipment Replacement**						
288	7301	Camera				0	0.0%	
289	7302	Communications				0	0.0%	
290	7303	Computer Equipment				0	0.0%	
291	7304	Computer Hardware	10,000	5,500	5,000	(500)	-9.1%	
292	7305	Electrical				0	0.0%	
293	7306	Firearms				0	0.0%	
294	7307	Furniture & Fixtures	61,700	29,000	16,000	(13,000)	-44.8%	
295	7308	Heating				0	0.0%	
296	7309	Home Release Monitoring				0	0.0%	
297	7310	HVAC Equipment/Opereration/Maint/Fuel				0	0.0%	
298	7311	Inmate Medical		4,000	0	(4,000)	-100.0%	
299	7312	Maintenance				0	0.0%	
300	7313	Microfilming				0	0.0%	
301	7314	Motor Vehicles	16,000		0	0	0.0%	replace about every other year-have some money in reserve ($16K) $27K will bring them up to what they need for new vehicle. Have 2 vehicles with over 100K miles. If they don't buy a new vehicle repair line will increase. Vehicle will not be replaced but $600 put back in repair line.
302	7315	Office				0	0.0%	
303	7316	Plumbing		12,000	11,500	(500)	-4.2%	
304	7317	Replacement Locks				0	0.0%	
305	7318	Roof Restoration				0	0.0%	
306	7319	Safety Equipment				0	0.0%	
307		**Equipment Replacement Sub-Total**	**87,700**	**50,500**	**32,500**	**(18,000)**	**-35.6%**	
308								
309	**7400**	**Capital New Equipment, First Time Purchase**						
310	7401	Fixtures				0	0.0%	
311	7402	Furniture				0	0.0%	

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
312	7403	Lease Purchase (Security Sys.)				0	0.0%	
313		**New Equipment, First Time Purchase Sub-Total**	**0**	**0**	**0**	**0**	0.0%	
314								
315	**Total Capital**		**87,700**	**50,500**	**32,500**	(18,000)	-35.64%	
316								
317	**8000**	**Jail Surcharge/Inmate Benefits Expense**						
318	8001	Community Corrections 20% Dedicated Expenses (Dedicated Account)	72,276	72,276	72,276	0	0.0%	Pretrial
319	8002	Operating Reserve Deposit				0	0.0%	
320	8003	Surcharge Expense Account				0	0.0%	
321		**Total Misc.**	**72,276**	**72,276**	**72,276**	**0**	**0.0%**	
322								
323	**Total Expenditures**		**3,572,980**	**3,702,428**	**3,712,697**	**10,269**	**0.28%**	
324								
325	**JAIL REVENUE**							
326	**0500**	**JAIL REVENUE**						
327	0501	Adult Programming Revenue				0	0.0%	
328	0502	Board of Prisoners, under 17-A MRSA Section 1341 Board of Prisoners, Federal				0	0.0%	
329	0503	Board of Prisoners, Work or Educational Release, 30 MRSA Section 1804 Community Corrections Funds Received from State Pursuant 34A MRSA Sec 1210 YR 2007 Calendar YR 2009 Budget				0	0.0%	
330	0504	Community Corrections	361,380	361,380	361,380	0	0.0%	
331	0505	CCIF PROGRAMS				0	0.0%	
332	0506	Federal Entitlements				0	0.0%	
333	0507	Gov/Jail Court Surcharge work release revenue		17,856	17,856	0	0.0%	
334	0508	Home Revenue				0	0.0%	
335	0509	Inmate Funds				0	0.0%	
336	0510	Miscellaneuous revenue				0	0.0%	
337	0511	Other Jail Revenue	20,100	5,100	5,100	0	0.0%	
338	0512	Other revenue generated on prisioners accounts				0	0.0%	

Knox

	A	B	C	D	E	F	G	H
4	Character Object #	Item Description	CAP	FY10	FY11 Draft	Change Over FY10	% Change Over 10	Justification/Notes:
5								
339	0513	Recovery of Prisoners, Medical Expenses pursuant to 30 MRSA Section 1712	2,800	2,800	2,800	0	0.0%	
340	0514	Tax revenue				0	0.0%	
341		BOC Appropriation		126,592	136,861	10,269	8.1%	
342		**BOC Appropriation Reserve**						
343		**Exp to Rev Difference**						
344	0515	Tax CAP	3,188,700	3,188,700	3,188,700	0	0.0%	
345	**TOTAL JAIL REVENUE**		**3,572,980**	**3,702,428**	**3,712,697**	**10,269**	**0.28%**	
346								
347	**Change in Funding Request over Prior Year**					**10,269**	**8.11%**	