

REQUEST FOR QUALIFICATIONS

The Northport School Committee wishes to procure architectural/engineering services for an addition/renovation project for the Edna Drinkwater School in Northport, Maine.

Edna Drinkwater School Scope of Project:

This school has always served grades K-5 and in the fall of 2016 will add grades 6-8. The School Committee is planning a locally-funded addition/renovation project to prepare for the additional students and programs when they arrive.

Addition:

- replace modular classrooms with 3 middle school classrooms, bathrooms to serve 45 students, small offices for Superintendent and bookkeeper, and storage space; and
- add to the back of the multipurpose room to expand the stage and convert the kitchen from a serving kitchen to a production kitchen.

Renovations:

- replace the boiler and provide new controls, adding the new classroom wing;
- replace carpet, assumed to be covering asbestos tiles;
- replace windows;
- replace apart of roof shingles (requires analysis to determine condition and best way to phase this); and
- if sufficient funds, pave parking lots.

Interested firms should submit five (5) paper copies and one electronic copy of a Letter of Interest with a Statement of Qualifications which includes the firm's:

- A. qualifications to undertake this project;
- B. experience with budgets and project cost control, with some results of the firm's activities;
- C. list of projects that demonstrate the firm's capabilities;
- D. list of recently completed work of similar type and size, with client contact information for each project;
- E. profiles of key personnel who will be involved in the project;
- F. statement of current workload and ability to absorb the project; and
- G. list of business references other than those listed above, with contact information.

Materials should be sent to Dr. Judith M. Lucarelli, Superintendent, c/o Northport Town Office, 16 Beech Hill Road, Northport, ME 04849 so as to be received not later than 1:00 pm on Friday, May 8, 2015. The electronic copy should be sent as an attachment to an email addressed to lucarelli398@gmail.com so as to meet the deadline noted above.