

MSAD 72

Molly Ockett School
Fryeburg, Maine

FURNITURE CONTRACT
BID PACKAGE



November 9, 2016

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**NOTICE TO FURNITURE VENDORS
INVITATION TO BID**

The Maine School Administrative District 72 is conducting a competitive bid process for School Furniture for the PreK-8 Molly Ockett School located in Fryeburg, Maine.

Sealed Bids will be opened and read aloud at the Superintendent of School's office located at 124 Portland Street, Fryeburg, Maine 04037 at 2:00 p.m. on November 30, 2016.

The Invitation to Bid and Product Specification/Pricing Form may be obtained by contacting Stephen Blatt Architects, 5 South Street, Portland, Maine, attn: Stephen Blatt, telephone: 207-761-5911 or email: sblatt@sbaarchitects.com.

The Invitation to Bid and Product Specification/Pricing Form are also available on the Bureau of General Services website:

http://www.maine.gov/bgs/constrpublic/contractors/gc_rfp.htm

MSAD #72
Classroom Furniture and Equipment

INVITATION TO BID

MSAD #72 invites interested parties to submit sealed bids for the purchase of classroom furniture and equipment for the Molly Ockett School, Fryeburg Maine currently under construction. All questions pertaining to bid documents should be directed to Stephen Blatt, AIA at 207-761- 5911 or at sblatt@sbarchitects.com.

BID SPECIFICATIONS

Bid Specifications can be found in the attached "Product Specification/Bid Form". Specific brands are listed in this form, but are not to be construed as restricting other products of comparable or superior quality. MSAD #72 reserves the right to waive a specification it deems not to be essential. All Bids must show unit pricing, show freight by manufacturer, installation total and grand total. Actual quantities ordered of each item may differ from the quantities requested in the Bid.

No state sales tax will be charged and Federal Excise Tax Exemption Form will be executed by the School Department after award of the Bid.

Each Section must be completely filled out by the Bidder. Bids on incomplete Sections will not be accepted. The Owner reserves the right to award Bids by Section listed in the Bid Form. Contracts will be awarded to the lowest responsible and responsive Bidder in each Section. However, an award may be made to a higher Bid.

ALTERNATES/SUBSTITUTIONS

Each Bidder represents that his/her Bid is based upon the Materials and Equipment described in the "Product Specification/Bid Form". Any alternates/substitutions must be submitted in writing to Stephen Blatt for approval no later than November 21, 2016. A decision will be made by November 23, 2016. The items selected were specified to achieve design aesthetics and quality desired for the project. Any request for approval of alternates will be evaluated for design/quality appropriateness and may be refused on this basis.

Any approved alternate should be clearly identified on the "Product Specification/Bid Form".

DELIVERY AND COMPLETION DATE

All materials must be delivered, set-up and installed in the school beginning January 4, 2017 and be complete by January 11, 2017. Off-site removal of all trash related to the furniture and equipment delivery (boxes, packing materials, etc.) will be the responsibility of the Bidder. Delivery dates are to be coordinated by the successful Bidder(s) with the Owner. If there are any unusual conditions relating to delivery dates for the furniture/equipment, they must be clearly stated in the "Product Specification/Bid Form".

ORDER STATUS INFORMATION

A bi-weekly status/tracking report will be required from the successful Bidder(s). Evidence of the manufacturer's scheduled ship dates must be submitted to the Owner on a timely basis. A sample of the report should be submitted with the Bid.

SUBMISSION AND OPENING OF BIDS

Bidders are required to submit Bids in a sealed envelope clearly marked "**Furniture Bid for the Molly Ockett School**", Attn: Jay Robinson, Superintendent of Schools, MSAD #72, 124 Portland Street, Fryeburg, ME. 04037. All bids shall be received by **2:00pm on November 30, 2016**. The successful Bidder(s) will be informed within 5 days after the Bid opening.

QUESTIONS AND INFORMATION

Questions regarding this Bid may be directed to Stephen Blatt, AIA - tel: (207) 761-5911, e-mail: sblatt@sbarchitects.com.

BIDDING PROCEDURES

All Bids must be prepared on "Product Specification/Bid Form" provided by the Owner. Signatures shall be in longhand by a principal duly authorized to sign contracts; the signature must be accompanied by the corporate seal impression if Bid is by a corporation and attested by the secretary of the corporation or a Notary.

A Bid is invalid if it has not been received by the Owner at the designated location prior to the date and time for receipt of Bids indicated in the Section labeled "Submission and Opening of Bids".

QUALIFICATION OF BIDDERS

Evidence of the experience, qualification, and financial responsibility of the Bidder and his suppliers, must be documented and acceptable to the Owner. If required, the Bidder shall submit to the Owner a copy of last year's financial statements.

References from at least 5 projects must be submitted with the Bid. These projects must have been completed within the last 3 years.

MANUFACTURER WARRANTIES

Copies of manufacturers' warranties shall be submitted with the Bid. The selected dealer(s) shall be responsible for warranty labor for a minimum of 1 year or the time stated in the manufacturer's written warranty, whichever is longer.

PAYMENT TERMS

Payment will be made upon satisfactory delivery and acceptable installation of equipment, unless alternative payment arrangements are made with successful Bidder(s). Payment terms will be net 30 days from that date.

SUPPLEMENTARY CONDITIONS

1. Insurance certificates must be submitted showing the following limits of liability:

- a. Workers Compensation: Statutory requirements and benefits
 - Coverage A: Statutory requirements
 - Coverage B: \$1,000,000 Per Occurrence
 - Coverage C: \$100,000/\$100,000 Accident and/or Disease
All States Endorsement
- b. Employers Liability: \$500,000 per accident
- c. Commercial General Liability: \$1,000,000 combined single limit.

MSAD # 72 is to be named as an additional insured with respect to the services being rendered. This coverage is to include Premises/Operations Liability, Independent Contractor's Liability, Owner's and Contractor's Liability and Personal Injury Liability.

- d. Automobile Liability – Including Owned, Non-Owned and Hired Car Coverage:

Property Damage :	Each Occurrence:	\$500,000
Bodily Injury:	Each Person:	\$500,000
	Each Occurrence:	\$500,000

Policies shall name as the insured both the Owner and the Contractor.

END

PRODUCT SPECIFICATION/BID FORM
MSAD #72 - Molly Ockett School, Fryeburg, Maine

Stephen Blatt Architects

November 9, 2016

	TYPE	DESCRIPTION	MANUFACTURER	PART NUMBER	PRODUCT	QTY	S/UNIT	TOTAL COST
1	kidney table	48"x72", adj. height	KI		Intellect Activity kidney table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	11		
2	horseshoe table	60" x 66", adj. height	KI		Intellect Activity horseshoe table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	3		
3	trapezoid table (sixth round)	51" x 30" x 56", adj. height	KI		Intellect Activity Sixth Round table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	12		
4	trapezoid table	26" x 30" x 26" x 60", adj. height	KI		Intellect Activity trapezoid table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	148		
5	rectangular table	30"x60" adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	15		
6	rectangular table	30"x 72" adj. height.	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	1		
7	rectangular table	30"x 84", adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	1		
8	rectangular table	36"x 48", adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	19		
9	rectangular table	36" x 60" adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	6		
10	rectangular table	36" x 72", adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	18		
11	rectangular table	36"x 96", adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	2		
12	rectangular table	48" x 72" adj. height	KI		Intellect Activity rectangular table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	9		
13	rectangular table	36" x 60" x 25"ht. w/ casters	KI		Inquire Activity rect. table, 25" fixed height w/ casters; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	3		
14	round table	36" diameter, adj. height	KI		Intellect Activity round table, adj. height; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	8		
15	half-round table	60" diameter, adj. height	KI		Intellect Activity half-round table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	6		
16	square table	30" x 30", adj. height	KI		Intellect Activity square table, adjustable legs 22" to 32"; 15 ga. steel tubing straight legs, painted; particle bd. core w/ high pressure lam top, curved sides	2		
17	square table	36"x 36", adj. height	KI		Intellect Activity square table, adjustable legs 22" to 32"; 15 ga. steel tubing legs, painted; particle bd. core w/ high pressure lam top, curved sides	17		
18	square table	36"x 36", adj. height 27" to 44"	KI		Athens AH3, 36" square, adj. ht 27" to 44" (pneumatic), tapered flat steel base, powder coated, laminate top	6		
19	square table	36"x 36" x 27"ht, flip top w/ markerbd surface	KI		Portico 36" square, 27"ht, X-base, flip top w/ markerboard surface	3		
20	conference table	30" x 60", laminate top, painted leg	KI		Synthesis T Rectangle, KN edge profile (knife), polycarbonate glides	1		
21	conference table	48" x 120", laminate top, painted leg	KI		Synthesis Wide T Rectangle, KN edge profile, wide legs, polycarb. glides	3		
22	cafeteria table / stools (racetrack)	12-stool folding rectangular w/ rounded ends (racetrack)	KI		CafeWay Racetrack w/ 12 stools: 120" l x 44" w x 27" ht., locking safety latch, self-adjusting legs, outrigger casters, reinforced polypropylene stools.	14		
23	cafeteria table / stools (racetrack)	10-stool folding rectangular w/ rounded ends (racetrack) wheelchair accessible	KI		CafeWay Racetrack w/ 10 stools: 120" l x 44" w x 29" ht., locking safety latch, self-adjusting legs, outrigger casters, reinforced polypropylene stools.	2		
24	student desk	19"x 26", 25" fixed height	KI		Intellect Wave cantilevered desk, straight front, high-pressure laminate top	26		
25	student desk	19"x 26" adj. height	KI		Intellect Wave cantilevered desk, straight front, high-pressure laminate top	8		
26	student desk chair	4-leg chair 10" height	KI		Intellect Wave 4-leg chair	94		
27	student desk chair	cantilevered 13.7" height	KI		Intellect Wave Cantilever	168		
28	student desk chair	cantilevered 15" height	KI		Intellect Wave Cantilever	634		
29	student desk chair	cantilevered 18" height	KI		Intellect Wave Cantilever	74		
30	small library chair	low-dens. molded polyethylene, 21"x14"x11"	KI		Bronto	16		
31	student band chair	4-leg stacking, 16.5" height	KI		Intellect Wave Music Chair, forward tilted back, textured poly shell, painted elliptical tubing	60		
32	stacking chair	HD poly stacking to 25 on dolly	KI		Maestro armless, high back with integral handle, poly seat, painted frame, polycarbonate glides	250		
33	stacking chr dolly	rolling carts for 25 chairs each	KI			10		
34	stool	task stool, adj. ht, swivel, glides, plastic seat/back	KI		Intellect Wave Task Stool, armless, adjustable ht, swivel seat, glides	12		

	TYPE	DESCRIPTION	MANUFACTURER	PART NUMBER	PRODUCT	QTY	S / UNIT	TOTAL COST
35	music stand	steel welded base, polycarbonate desk	Wenger		Bravo Music Stand, 12 ga. welded steel base, 18 ga. Inner post, 1-1/4" 18 ga. outer tube, polycarbonate desk w/ shelf. Powder coat paint finish.	60		
36	choral risers	3-step, fold down w/ wheels, formed and welded steel construction, back rail only	Wenger	098D053	Signature 3-step Choral Riser, no side rails	5		
37	sensory table	water / sand table w drain valve, lid, rack	Community Playthings	A631 A633 A639	20" w x 45" l x 30" h, maple with lid, legs, pan, playshell large storage rack extras kit	2 2 2		
38	soft library seating	soft segmented seating	BCI	Grand Prix	18 pcs, size sm, 19.68" x 31.49" x 20.86", cold foam w/ removable cover	18		
39	library seating w/ articulating tablet	upholstered lounge chair w/ articulating tablet	KI	5613-T	Jessa, 31.5" w x 30" d x 32.5" h, glides, wood armrest cap, folding tablet; semi-attached cushion, No TB133 fire retard., fabric gr. 1 moisture barrier.	10		
40	library furniture	adjustable ht. info counter, steel frame, lam top	BCI	41042 w/ 41044 top	AxLibris Frontdesk, adj. ht (22"-44"); powder coated steel w/ laminate top.	2		
		book return cabinet w/ casters	BCI	5804	foil-covered particle bd., 31" w x 18" d x 34" ht, w/ cushioned book tray	1		
		book trolley, double-sided, cap. 200 vols	BCI	4605	40" w x 17" d x 43" ht; lacquered steel stand; end panels lam.; casters	4		
		periodical display tower w/ casters	BCI	Oslo 4357; 50303holders	lacquered MDF, acrylic holders, 24" x 24" x 63" ht	1		
		periodical display unit, cap. 100	BCI	4241 w/ 4399, 4244	42" w x 30" d x 33" ht, powder coated steel	2		
41	bean bag	vinyl-covered bean bag chair	BCI	Esprit	mix of all colors	8		
42	study carrel	adjustable height single carrel	Learniture			13		
43	study carrel	adjustable height adder unit	Learniture			13		
44	rocking chair	child's rocking chair, 10.5" seat ht.	Community Playthings	J800	wood rocking chair with arms, 10.5" seat height	2		
45	rocking chair	wood rocking chair, slat back, contoured seat	Coaster Furniture	4511	wood rocking chair w/ arms, light oak finish, 21.5" x x 35" x x 38" ht.	2		
46	easel	multipurpose easel	Community Playthings	H820	24" d x 25" w x 52" h easel, 2 sided magnetic whiteboards, adj. ht tray, folding, natural finish, solid maple construction	21		
47	nurse's clinic cot	30" x 72" padded, washable surface	School nurse supply	31450	raised padded headrest couch, hardwood tapered legs	2		
48	lectern	movable lectern w/ modesty panel, storage	KI		Instruct All-Terrain Mobile Lectern w/ casters	1		
49	book case	13" d. x 30" w x 77" h.	Great Openings	GBS3077	30" w x 13-3/8" d x 77 3/8" h, welded steel ,adj. shelves, leveling glides	4		
50	book case	13" d. x 36" w x 77" h.	Great Openings	GBS3677	36" w x 13-3/8" d x 77 3/8" h, welded steel ,adj. shelves, leveling glides	3		
51	book case	13 " d x 42" w x 77" h.	Great Openings	GBS4266	42" w x 13-3/8" d x 77 3/8" h, welded steel, adj. shelves, leveling glides	4		
52	folding bookcase	2 section @ 48" w., 11-1/2" d., 28" h. each	Community Playthings	F242	96" x 11-1/2" x 28" h, low rolling, folding unit w/ casters, nat'l finish solid	10		
53	storage shelving	medium-duty closed steel shelving, 48" w x 24" d x 85" ht; 22 ga., 8 shelves	Edsal		medium-duty closed steel shelving, 48" w x 24" d x 85" ht; 22 ga., 8 shelves	7		
54	metal storage cab	5-shelf metal storage cab, 18" d x 36" w x 72" h	HON	HSC1872	Brigade, reinforced perimeter-welded case, adj. shelves, locking	2		
55	2 drawer file cab	vertical, 26" ht. max, 15" w.	KI		700 Series, 26" ht. max, 15" w, (1530 pedestal w/ casters, BBF)	5		
56	2 drawer file cab	lateral, 26" ht max, 42" - 48" w	KI		700 Series, 26" ht. max. 42" - 48" w	1		
57	2 drawer file cab	vertical, locking	HON	HH322	commercial grade, nylon rollers, thumb latch, w/ lock 15" w x 26.5" d x 29" ht	54		
58	4 drawer file cab	vertical, locking	HON	IHH324	commercial grade, nylon rollers, thumb latch, w/ lock 15" w x 26.5" d x 52" ht	71		
59	4 drawer file cab	lateral, locking	HON	H584	commercial grade, factory-installed counterweight, steel ball-bearing drawer suspensions, thumb latch, w/ lock, 36" w x 19.25" d x 53.25" ht	5		
60	4 drawer file cab	fireproof, lateral, locking	Fireking	4-3122-C	4 drawer lateral fireproof file, 52-3/4" h x 31-1/4" w, x 22-1/8" d	5		
61	4 drawer file cab	fire proof, vertical, locking	Fireking	4-1831-C	4 drawer vertical fireproof file, 52-3/4" x 17-3/4" w , x 31-9/16" d	30		
62	flat file	5 drawer flat file for 30" x 42 paper w base flat file to fit to 20" h x 36" d. x 54" wide	Safco	4996L	flat file, 5 drawer, steel, 46-3/8" w x 35-3/8" d x 16-1/2" h w 4" base steel construction, color: Grey	2		
63	teacher / staff chair	rolling, adj. ht, w/ arms, plastic seat and back	KI		Doni w/arms; 2D rocking mech, front to back, carpet casters, upholst, seat, 100% vinyl face, min. 30 oz weight, 100% poly back , fabric: Pallas	8		
64	teacher / staff chair	rolling, adj. ht, armless, plastic seat and back	KI		Doni armless; 2D rocking mech, front to back, carpet casters, upholst, seat, 100% vinyl face, min. 30 oz weight, 100% poly back , fabric: Pallas	70		
65	admin./office chair	rolling, adj. height, w/arms, mesh back and seat w/ tilt/lumbar adj, seat slide, back lock	KI		Sift task chair, w/ T-arm, , w 27", D 29.25", Ht. 39-42.75"	17		
66	admin. mtg. chair	sled base, armless, plastic back and seat	KI		Strive, sled base, armless, plastic back and seat	26		
67	admin. conf room chair	task chair w/ casters, w/ arms, plastic back, upholstered seat	KI		Strive Task Seating with arms, casters	37		
68	admin. visitor chair	four leg chair w/ arms, plastic back and seat	KI		Strive four-leg chair w/ arms, plastic back and seat	7		

	TYPE	DESCRIPTION	MANUFACTURER	PART NUMBER	PRODUCT	QTY	S / UNIT	TOTAL COST
69	teacher desk	30" x 54" single pedestal	KI		700 Series, full modesty panel	7		
70	teacher desk	30" X 60" single pedestal	KI		700 Series, full modesty panel	36		
71	teacher desk	30" X 48" single pedestal	KI		700 Series, full modesty panel	7		
72	admin desk	24" x 60" single pedestal	KI		700 Series, full modesty panel	2		
73	admin desk	30" x 72" single pedestal, w/ 36" x 72" top	KI		700 Series, full modesty panel	2		
74	admin desk	30" x 60" single pedestal	KI		700 Series, full modesty panel	1		
75	admin desk	30" x 72" single pedestal	KI		700 Series, full modesty panel	11		
76	admin desk	36" x 72" single pedestal	KI		700 Series, full modesty panel	1		
77	admin return	24" x 24" R	KI		700 Series, partial modesty panel	1		
78	admin return	24" x 48" R	KI		700 Series, partial modesty panel	3		
79	admin return	24" x 48" L	KI		700 Series, partial modesty panel	2		
80	admin return	24" x 72" L	KI		700 Series, partial modesty panel	1		
81	admin bridge	20" x 42"	KI		700 Series, partial modesty panel	1		
82	admin bridge	24" x 42"	KI		700 Series, partial modesty panel	2		
83	admin bridge	24" x 72"	KI		700 Series, partial modesty panel	1		
84	admin pedestal	1524 BBF	KI		700 Series, worksurface supporting	6		
85	admin pedestal	1530 BBF	KI		700 Series, worksurface supporting	13		
86	admin pedestal	1530 FF	KI		700 Series, worksurface supporting	2		
87	adm ped w/casters	1530 BF w/casters, 22" ht.	KI		700 Series, w/ casters	5		
88	teacher pedestal	1530 BBF	KI		700 Series, 1530 BBF worksurface supporting	50		
89	admin bookshelf	12" x 24" x 66"	KI		700 Series	12		
90	admin bookshelf	12" x 36" x 66"	KI		700 Series	16		
91	overhead storage	60" x 14" x 36" open	KI		700 Series	1		
92	overhead storage	72" x 14" x 36" open	KI		700 Series	1		
93	overhead storage	60" x 14" x 36" closed w/ door	KI		700 Series	1		
94	staff rm table	36" x 96" racetrack on glides	KI		Trek TT Racetrack, laminate top	2		
95	staff rm chair	4- leg , armless, plastic seat and back	KI		Strive 4-leg chair	16		
96	staff rm sofa	72" clear sofa, upholstered, washable vinyl seat & back	KI	5643/NC	Jessa, 75.5" w x 30" d x 32.5" h, wood armrest cap; semi-attached cushion, No TB133 fire retardant, Fabric grade 1 , moisture barrier.	1		
97	staff rm lounge chair	30" chair, upholstered, washable vinyl seat & back	KI	5623/NC	Jessa, 31.5" w x 30" d x 32.5" h, wood armrest cap; semi-attached cushion, No TB133 fire retardant, Fabric grade 1 , moisture barrier.	2		
98	staff rm coff. table	laminate top, metal legs	KI	MYTB9014	MyWay Rectangular, ptd steel legs, lam. top top, 42" x 24" x 16" ht	1		
99	staff rm end table	laminate top, metal legs	KI	MYTB9013	MyWay Square, ptd steel legs, lam top, 24" x 24" x 22" ht	3		
							Sub-total	
							Freight	
							Installation	
							Other	
							GRAND TOTAL	

Authorized Signatory and Title

Date

Corporate Seal

