

00 11 13
Notice to Contractors

Clerks' Office Renovations

The work will consist of, but not be limited to, renovations to create office space for the clerk of courts, marshals and judicial chambers.

The cost of the work is approximately \$ 215,000. The work to be performed under this contract shall be completed on or before *January 16, 2017*.

1. Sealed Contractor bids for the project noted above, in envelopes plainly marked "Bid for *Clerks' Office Renovations*" and addressed to:
Jeffrey Henthorn
Director of Court Facilities
Administrative Office of the Courts
PO Box 4820
Portland, Maine 04112
will be opened and read aloud at *the AOC offices located at 125 Presumpscot Street, Portland, Maine* at **2:00 p.m.** on **Tuesday, November 15, 2016**. Bids submitted after the noted time will not be considered and will be returned unopened.
2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner.
4. Performance and Payment Bonds *are required* on this project.
5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.
7. An on-site pre-bid conference *will* be conducted for this project.
The pre-bid conference is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave the meeting early may be prohibited from participating in this meeting and bidding. *The pre-bid conference will be held at the Cumberland County Courthouse, 142 Federal Street, Portland, Maine on November 7, 2016 at 10:00 am. Correspondence in connection to this project must be in writing and addressed to Stephanie Lull, 93 Pitt Street, Portland, Maine 04103 or stephanie@smithreuter.com. Questions will be accepted until Friday, November 11 at 3:00 pm.*
8. Bid Documents - full sets only - will be available on or about *October 28, 2016* and may be purchased *free of charge* from:
SRL Architects
93 Pitt Street, Portland, ME 04103
stephanie@smithreuter.com 207-747-5975
Bid documents will be emailed directly to bidders in PDF format

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9. Bid Documents may be examined at:

AGC Maine
188 Whitten Road
Augusta, ME 04332
Phone 207-622-4741 Fax 207-622-1625

Construction Summary
734 Chestnut Street
Manchester, NH 03104
Phone 603-627-8856 Fax 603-627-4524